

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**JANUARY 9, 2007 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Bid: Mowing Services	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">✓</div> <div>           Resolution            Ordinance            Motion            Discussion Only         </div> </div>	David H. Barber, PE Director of Public Works

**SYNOPSIS**

A motion is requested to award a contract for FY07 Mowing Services to The T.L.C. Group, Ltd. of Clarendon Hills, Illinois in the amount of \$29,999.98.

**STRATEGIC PLAN ALIGNMENT**

*A Beautiful Village* is one of the eight principles identified in the Downers Grove Vision 2021 statement. Among other things, this principle means *Well Maintained Streetscapes, Green Spaces and Landscapes*.

**FISCAL IMPACT**

The adopted FY07 General Fund budget provides \$34,625 for mowing services.

**RECOMMENDATION**

Approval on the January 16, 2007 consent agenda.

**BACKGROUND**

The contract to provide mowing services was competitively bid for FY07, with three bids received. The bids received are summarized on the attached bid tabulation. The lowest responsive and responsible bidder meeting the Village's specifications is The T.L.C. Group, Ltd. of Clarendon Hills, Illinois. Their references are all positive.

The purpose of this contract is for the mowing and trimming of turf located throughout the Village. The contract has 3 sets of locations that vary by their mowing frequency:

- Fine mowing locations are the prominent Village property areas to be mowed frequently or approximately once a week (estimated 28 mowing events)
- Rough mowing locations need to be mowed less frequently or once every 3 weeks (estimated 9 mowing events)
- Very rough mowing locations are to be mowed once a month (estimated 5 mowing events)
- In addition, hourly prices were also submitted in case additional mowing may be needed for locations not included in any of the above.

The timeframes listed in the contract are for when turf normally starts growing in April and stops in November.

**ATTACHMENTS**

Bid Tabulation  
 Contract Form

Bid Tabulation - Mowing Services - Opened Monday November 27, 2006							
		<b>The T.L.C. Group, LTD.</b>		<b>Sebert Landscaping</b>		<b>Green Grass Inc.</b>	
<u>TYPE</u>	<u>Estimated Cycles</u>	<u>Unit Price</u>	<u>Extension</u>	<u>Unit Price</u>	<u>Extension</u>	<u>Unit Price</u>	<u>Extension</u>
Fine mowing	28	\$784.94	\$21,978.32	\$795.00	\$22,260.00	\$825.00	\$23,100.00
Rough mowing	9	\$478.14	\$4,303.26	\$465.00	\$4,185.00	\$890.00	\$8,010.00
Very Rough	5	\$743.68	\$3,718.40	\$1,900.00	\$9,500.00	\$1,845.00	\$9,225.00
Fine mowing	hourly	\$78.00		\$90.00		\$160.00	
TOTAL			\$29,999.98		\$35,945.00		\$40,335.00

Village of Downers Grove

**IV. BID/CONTRACT FORM cont.**

**\*\*\*THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

**Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award  
BIDDER:**

The TLC Group Inc.  
Company Name

P.O. Box 127  
Street Address of Company

CLarendon Hills IL 60514  
City, State, Zip

630-789-8894  
Business Phone

630-789-01470  
Fax

Date: 11-25-06

TLC Comp 99 @ AOL.com  
Email Address

STEPHEN GAY  
Contact Name (Print)

630-774-4155  
24-Hour Telephone

[Signature]  
Signature of Officer, Partner or  
Sole Proprietor

STEPHEN GAY Director  
Print Name & Title

ATTEST: If a Corporation

[Signature]  
Signature of Corporation Secretary

**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Signature of Village Clerk

\_\_\_\_\_  
Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.