

**VILLAGE OF DOWNERS GROVE  
REPORT FOR THE VILLAGE COUNCIL MEETING  
AUGUST 7, 2007 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
An Ordinance Amending Provisions of the Human Services Commission and the Community Events Commission	✓ Resolution Ordinance Motion Discussion Only	Enza Petrarca Village Attorney

**SYNOPSIS**

An ordinance has been prepared amending Sections 2.63 and 2.76 of the Village Code relating to the composition of members of the Human Services Commission and Community Events Commission as follows:

- A member of another Downers Grove unit of local government would become an ex-officio member to the Human Services Commission
- The Manager of the Downtown Management Corporation would become an ex-officio member of Community Events Commission

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2006-2011 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

**FISCAL IMPACT**

N/A.

**UPDATE & RECOMMENDATION**

This item was discussed at the July 24, 2007 Workshop. Staff recommends approval on the August 7, active agenda.

**BACKGROUND**

Adoption of this ordinance shall add ex-officio members to both the Human Services and Community Events Commissions. At a previous workshop meeting the Village Council directed staff to amend the Community Events Commission ordinance to include the Manager of the Downtown Management Corporation as an ex-officio member of that commission. The proposed ordinance adds the Manager of the Downtown Management Corporation as an ex-officio, non-voting member of the Community Events Commission. The proposed ordinance does not require the Council to appoint the Downtown Manager and does not include a term limit for her term.

The proposed ordinance also adds a non-voting, ex-officio member to the Human Services Commission. This member shall be appointed by the Village Council for a three year term and shall be a representative of another Downers Grove unit of local government.

Finally, the ordinance reflects the recent change to a 7:00 PM starting time for weekly Council meetings.

**BACKGROUND**

Ordinance

# VILLAGE OF DOWNERS GROVE

## COUNCIL ACTION SUMMARY

**INITIATED:** Village Attorney **DATE:** August 7, 2007  
(Name)

**RECOMMENDATION FROM:** \_\_\_\_\_ **FILE REF:** \_\_\_\_\_  
(Board or Department)

**NATURE OF ACTION:**

**STEPS NEEDED TO IMPLEMENT ACTION:**

X Ordinance

## Resolution

## Motion

Other

Motion to Adopt “AN ORDINANCE AMENDING PROVISIONS OF THE HUMAN SERVICES COMMISSION AND THE COMMUNITY EVENTS COMMISSION”, as presented.

**SUMMARY OF ITEM:**

Adoption of the attached ordinance shall amend provisions concerning membership of the Human Services and Community Events Commissions.

**RECORD OF ACTION TAKEN:**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING PROVISIONS  
OF THE HUMAN SERVICES COMMISSION  
AND THE COMMUNITY EVENTS COMMISSION**

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by **shading/underline**; deletions by ~~strikeout~~):

**Section 1. That Section 2.1SEC. is hereby amended to read as follows:**

**2.1SEC. Council meetings.**

(a) The regular formal meetings of the Council shall be held the first and third Tuesday of each month at the hour of 6:30 p.m. in the Downers Grove Village Hall. Any regular formal meeting falling upon a legal holiday shall be canceled or rescheduled.

(b) The regular workshop meetings of the Council shall be held the second and fourth Tuesday of each month at the hour of ~~6:30~~7:00 p.m. in the Downers Grove Village Hall. Any regular workshop meeting falling upon a legal holiday shall be canceled or rescheduled.

(c) Special meetings, including emergency meetings, may be called from time to time by the Mayor or by any three members of the Council. Except in the case of an emergency meeting, not less than forty-eight hours notice shall be given to all members of the Council. Special meetings may be held without this notice to Council members when all members of the Council are present in person, or consent in writing to the holding of such meeting, such written consent to be filed with the Clerk prior to the beginning of the meeting. Provided, nothing herein shall authorize the conduct of any meeting in violation of the notice requirements of the Illinois Open Meetings Act. To the extent permitted by law, any Council actions, including formal approval, may be taken at a special meeting.

(d) In conformance with the Illinois Open Meetings Act, and upon a majority vote of a quorum present at an open meeting, the Council may hold a meeting closed to the public, or close the portion of any open meeting for which proper notice has been given. Meetings or portions of meetings closed to the public shall be referred to as executive sessions. (R.O. 1925, § 16; Ord. No. 980, § 1; Ord. No. 999, § 1; Ord. No. 1024; Ord. No. 2339, § 1; Ord. No. 3266.)

**Section 2. That Section 2.63. is hereby amended to read as follows:**

**2.63. Created; composition; terms of office.**

A Human Service Commission is hereby created, which commission shall consist of seven members appointed for staggered terms of three years each, and an ex-officio member who shall be a representative of a Downers Grove unit of local government. Said ex-officio member shall be a non-voting member and shall serve a three year term. (Ord. No. 2058, § 3; Ord. No. 2641, § 5; Ord. No. 2688, § 1; Ord. No. 3266, § 34.)

**Section 3. That Section 2.76. is hereby amended to read as follows:**

**2.76. Created.**

(a) The Downers Grove Community Events Commission is created to set policy and make recommendations to the Village Council regarding the use of the hotel use tax and other funding sources to support events and additional programs that effect the hospitality community in Downers Grove, encourage

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overnight visitors and enhance the quality of life for Downers Grove residents. The purpose of the Community Events Commission is to provide enjoyable family oriented events that enhance the quality of life for the residents.

(b) The Community Events Commission shall consist of six members in addition to a chairperson who shall be a member of the Village Council. The members shall be appointed by the Mayor, subject to confirmation by the Village Council. Members shall be appointed for staggered terms of three years each, ending on August 31st of the each year. Members shall hold office for their designated terms and until their successors have been appointed. Each member shall either reside within the corporate limits of the Village; or be an employee, officer, manager or owner of a business which has one or more business locations within the corporate limits of the Village. In addition to the above mentioned members, the Manager of the Downtown Management Corporation or his/her designee shall serve on the Commission as a non-voting, ex-officio member.

(c) The Community Events Commission shall establish a schedule of regular meetings. In addition, special meetings may be called by the chairperson and as otherwise provided by the rules of the Commission. Notice of all meetings shall be provided as mandated in the Illinois Open Meetings Act. (Ord. No. 2686, § 2; Ord. No. 2805, § 1; Ord. No. 3111, § 2; Ord. No. 3118, § 1; Ord. No. 3266, § 34.)

**Section 4.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 5.** That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

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Mayor

Passed:

Published:

Attest: \_\_\_\_\_  
Village Clerk