

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
JANUARY 8, 2008 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Authorize the Village Manager to Negotiate Contracts for Engineering Design Services for FY08 Stormwater Projects	Resolution Ordinance ✓ Motion Discussion Only	Robin A. Weaver Interim Director of Public Works

SYNOPSIS

A motion has been requested to authorize the Village Manager to negotiate contracts with a list of pre-qualified engineering firms for design work related to the FY08 stormwater projects.

STRATEGIC PLAN ALIGNMENT

The Village’s Five Year Plan and Goals identifies *Top Quality Infrastructure and Facilities*. A supporting objective is *Improved Stormwater and Drainage System*.

FISCAL IMPACT

The Stormwater Improvement Fund in the FY08 Municipal Budget allocates funds for professional services. Engineering design work for all 15 stormwater projects is estimated to be \$2 million.

RECOMMENDATION

Approval on the January 15, 2008 consent agenda.

BACKGROUND

Because of the nature of stormwater infrastructure improvements planned for 2008, staff is recommending the Village Council authorize the Village Manager to negotiate contracts for design work related to 15 stormwater projects with pre-qualified firms. The Council will subsequently be asked to authorize specific contracts for specific projects tentatively scheduled on January 22, 2008, if no irregularities occur during negotiations. The Village has publicly solicited letters of interest from engineering firms. The request for letters of interest was posted on the Village’s website at the end of December 2007. The deadline for letters of interest is Tuesday, January 8, 2008. The Village Council will be supplied with a complete list of interested engineering firms at the Council Workshop.

As of Tuesday, January 8, 2008, the following firms have expressed an interest in pursuing contract negotiations with the Village:

- Christopher B. Burke, Ltd.
- Engineering Resource Associates, Inc.
- V3
- Burns & McDonnell
- GC Engineering
- Kudrna

Village staff has reviewed the qualifications for all responding firms and has determined that Christopher B. Burke, Ltd., Engineering Resource Associates, Inc., V3, Burns & McDonnell and GC Engineering meet the Village’s qualifications to prepare the engineering design plans for the proposed projects. Staff feels that Kudrna is qualified to perform work as a resident engineer rather than a design engineer for the proposed projects. Staff will consider Kudrna during the selection process for resident engineering services.

The first three firms listed completed significant work on the Watershed Infrastructure Improvement Plan and are familiar with the stormwater projects. Clark Dietz, the fourth engineering firm on the Watershed Infrastructure Improvement Plan, has not submitted a letter of interest to date; staff is aware that all the engineering staff who completed work for the Watershed Infrastructure Improvement Plan are no longer with Clark Dietz. Burns & McDonnell and GC Engineering have a previous professional services relationship with the Village.

Staff believes the process of identifying qualified engineering firms and pursuing contracts for professional services with those firms will allow the Village to meet all substantial design and construction deadlines as outlined in the 2008 CIP with qualified and experienced firms.