

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**JANUARY 8, 2008 AGENDA**

| SUBJECT:             | TYPE:  | SUBMITTED BY:                                       |
|----------------------|--|---|
| Bid: Mowing Services | Resolution<br>Ordinance<br>✓ Motion<br>Discussion Only | Robin A. Weaver<br>Interim Director of Public Works |

**SYNOPSIS**

A motion is requested to award a contract for mowing services to the lowest responsive and responsible bidder, T.L.C. Group, Ltd. of Clarendon Hills, Illinois, in the amount of \$31,052.28.

**STRATEGIC PLAN ALIGNMENT**

*A Beautiful Village* is one of the eight principles identified in the Downers Grove Vision 2022 statement. Among others, this principle means *Well Maintained Streetscapes, Green Spaces and Landscapes*.

**FISCAL IMPACT**

The adopted FY08 General Fund budget provides \$36,000 for mowing services.

**RECOMMENDATION**

Approval on the January 15, 2008 consent agenda.

**BACKGROUND**

A Call for Bids to provide mowing services for 2008 was issued, with three bids received. The bids received are summarized on the attached bid tabulation. The lowest responsive and responsible bidder meeting the Village's specifications is the T.L.C. Group, Ltd. of Clarendon Hills, Illinois. T.L.C. Group was awarded the 2007, which was successfully completed. Its references are all positive.

| Service Provided     | Total Bid    |
|----------------------|--------------|
| T.L.C. Group, Ltd.   | \$31,052.28  |
| Pezza Landscape Inc. | \$54,760.00  |
| Rouskey Landscaping  | \$113,288.54 |

There is no clear explanation for the dramatic price spread between the bidders. Prices were anticipated to be close to the budgeted amount. The second lowest bidder has bid this contract several times over the years, and previous contract bids have had price spreads ranging from \$10,000 to \$15,000 in difference. The highest bidder has not previously bid this contract and may have over-estimated.

The purpose of this contract is for the mowing and trimming of turf located throughout the Village. The contract has three sets of locations that vary by their mowing frequency:

- Fine mowing locations on the prominent Village property areas to be mowed frequently or approximately once a week (estimated 28 mowing events)
- Rough mowing locations to be mowed less frequently or once every three weeks (estimated nine mowing events)
- Very rough mowing locations to be mowed once a month (estimated six mowing events)
- In addition, hourly prices were also submitted in case additional mowing may be needed for locations not included in any of the above.

The time frame listed in the contract is April through November, which is time when turf normally grows.

**ATTACHMENTS**

Bid Tabulation

Contract Form

| Bid Tabulation - Mowing Services - Opened Monday November 27, 2007 |                         |                        |                  |                      |                  |                     |                  |
|--|-------------------------|------------------------|------------------|----------------------|------------------|---------------------|------------------|
|  |                         |                        |                  |                      |                  |                     |                  |
|  |                         | The T.L.C. Group, LTD. |                  | Pezza Landscape Inc. |                  | Rouskey Landscaping |                  |
|  |                         |                        |                  |                      |                  |                     |                  |
| <u>TYPE</u>  | <u>Estimated Cycles</u> | <u>Unit Price</u>      | <u>Extension</u> | <u>Unit Price</u>    | <u>Extension</u> | <u>Unit Price</u>   | <u>Extension</u> |
| Fine mowing  | 28                      | \$794.94               | \$22,258.32      | \$949.00             | \$26,572.00      | \$2,164.19          | \$60,597.32      |
| Rough mowing   | 9                       | \$478.14               | \$4,303.26       | \$1,266.00           | \$11,394.00      | \$2,576.58          | \$23,189.22      |
| Very Rough   | 6                       | \$748.45               | \$4,490.70       | \$2,799.00           | \$16,794.00      | \$4,917.00          | \$29,502.00      |
| Fine mowing  | hourly                  | \$97.50                |                  | \$38.00              |                  | \$60.00             |                  |
| <b>TOTAL</b>   |                         |                        | \$31,052.28      |                      | \$54,760.00      |                     | \$113,288.54     |

**IV. BID/CONTRACT FORM**

**\*\*\*THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

**Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award**

**BIDDER:**

The TLC Group Hld  
Company Name

Date: 11-24-07

P.O. Box 127  
Street Address of Company

Steve Stephen Q TLC Group Hld.  
Email Address

Clarendon Hills IL 60514  
City, State, Zip

STEPHEN GAY  
Contact Name (Print)

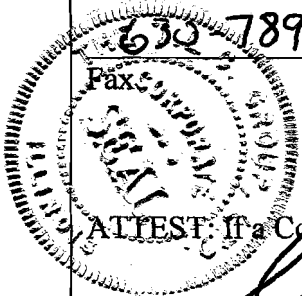
630-789-8894  
Business Phone

630-774-4155  
24-Hour Telephone

630-789-1470  
Fax

\_\_\_\_\_  
Signature of Officer, Partner or Sole Proprietor

\_\_\_\_\_  
Print Name & Title



ATTEST: If a Corporation

\_\_\_\_\_  
Signature of Corporation Secretary

**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Authorized Signature

ATTEST:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Village Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.