

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
JANUARY 8, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Heritage Festival – Bingo Vendor Contract Extension	✓ Resolution Ordinance Motion Discussion Only	Mary Scalzetti Director of Community Events

SYNOPSIS

A resolution has been prepared to authorize an extension of the 2007 Agreement with the Century Post 503, Veterans of Foreign Wars to operate as the vendor of the Bingo Tent games at the 2008 Heritage Festival.

STRATEGIC PLAN ALIGNMENT

Downers Grove Vision 2022 identified the principles of an *Authentic Downtown and Hometown Feeling* with the supporting means of: *Vibrant Community Focal Point for Bringing Residents and Guests together; Destination for Eating and Entertainment Both Indoor and Outdoor; and Strong Community Events Bringing Residents and Generations Together.*

FISCAL IMPACT

The vendor will reimburse the Village in the amount of \$1,500 for the rental of the tent, tables and chairs. The Bingo tent is an attraction at the festival and generated revenue, which is minimal, will go to the vendor.

RECOMMENDATION

Approval on the January 15, 2008 consent agenda.

BACKGROUND

Through Request for Proposals issued in 2007, Century Post 503, Veterans of Foreign Wars was the only non-profit organization to submit a proposal to operate the 2007 Bingo Tent at Heritage Festival. Post 503 has operated the Bingo tent for the past several years and has provided excellent service.

The Community Events Commission, at its December 13, 2007 meeting, unanimously recommended extension of the Bingo contract providing the Village publicize for other interested organizations. Notices were placed in the Village Corner, on DGTV Channel 6 and on the Village's website. There were no other interested organizations.

ATTACHMENTS

Resolution
2008 Bingo Vendor Agreement

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE
CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND CENTURY POST #503 OF FOREIGN WARS**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Century Post #503 Veterans of Foreign Wars (“Vendor”), extending an agreement for the 2008 Heritage Festival Bingo vendor services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

EXTENSION TO THE CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE AND CENTURY POST # 503 VETERANS OF FOREIGN WARS

The Village of Downers Grove, Illinois (the "Village") and Century Post #503 Veterans of Foreign Wars entered into a Request For Proposal ("RFP") agreement for the Bingo Vendor services for Heritage Festival on or about April 6, 2007. Pursuant to the terms stated therein, the parties desire to extend that contract for the 2008 Heritage Festival to be held June 26-29, 2008 under the following terms:

1. All prior terms from the 2007 RFP Agreement remain in full force and effect, except as specified below in paragraph 2.
2. a. The equipment shall be set up according to a layout and schedule which will be documented after a joint meeting between the parties on or before Thursday, May 15, 2008.

b. Per the Village purchasing policy, both parties have the option to extend this contract for the 2009 Heritage Festival. Per the policy, this agreement shall be made in writing and agreed upon by both parties, provided the fee increase does not exceed 2% over the original 2007 price.

Village of Downers Grove

Century Post #503 Veterans of Foreign Wars

Signature – Mr. Ron Sandack
Title – Mayor

Signature – Mr. James Vinopal
Title – President

Attest: _____
April Holden, Village Clerk

Attest: _____
Corporate Secretary

Date: _____

Date: _____