

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL MEETING**  
**JANUARY 15, 2008 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Referral of Matters to the Standing Committees of the Village Council	Resolution Ordinance Motion ✓ Discussion Only	Cara Pavlicek Village Manager

**SYNOPSIS**

Section 2.5.1 of the Municipal Code provides the Mayor appoint the Standing Committees at the first regular Council meeting of each fiscal year. The Mayor advises that for FY08 the existing appointments shall continue due to the limited duration of meeting dates in 2007. Those appointments are as follows:

Finance & Administrative: Commissioner Waldack (chair) and Commissioner Durkin  
Public Safety: Commissioner Tully (chair) and Commissioner Neustadt  
Public Services: Commissioner Schnell (chair) and Commissioner Beckman

Mayor Sandack has further asked that the following matters be reviewed:

Finance & Administrative: Investment Policy

*meeting tentatively scheduled for Monday, January 21, 2008 at 4:00 p.m. Village Hall*

Joint Meeting:

Public Safety and Public Services: Traffic Calming Policies

*meeting tentatively scheduled for Monday, February 18, 2008 at 4:00 p.m. Village Hall*

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2007-2012 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

This item is for notification purposes.

**BACKGROUND**

Section 2.5.1 of the municipal code provides the following:

- (a) There shall be the following standing committees of the Village Council.
  - (1) Finance & Administrative
  - (2) Public Safety
  - (3) Public Services
- (b) The standing committees shall consist of two (2) members, including the chairperson. No member shall serve in more than one (1) chairperson capacity or as a member of more than one committee other than the one chaired. All standing committee appointments, including designation of the chairpersons, shall be by the Mayor, subject to confirmation by the Council. Organization of committees shall be accomplished at the first regular meeting of the Council in each fiscal year.

- (c) Each committee shall be empowered to investigate, evaluate, recommend and generally consider matters as referred by the Village Council or the Mayor.
- (d) Each committee may establish appropriate rules governing their meetings and activities.
- (e) All standing committee meetings shall be held in accordance with the Illinois Open Meetings Act.

At the Strategic Planning session of June 12, 2007, the Council discussed standing Council committees. The consensus of that discussion was to hold, subject to referral of matters for review, standing Council committee meetings on the third Monday of each month at 4:00 p.m. at Village Hall. A rotation schedule of the three committees was also discussed as shown on the attached calendar.

For 2008, Standing Committee meetings are tentatively scheduled as follows:

Monday, January 21, 2008 – Finance & Administrative Standing Committee  
Monday, February 18, 2008 – Public Services and Public Safety Standing Committees, joint meeting

Monday, April 21, 2008 – Finance & Administrative Standing Committee  
Monday, May 19, 2008 – Public Safety Standing Committee  
Monday, June 16, 2008 – Public Services Standing Committee

Monday, July 21, 2008 – Finance & Administrative Standing Committee  
Monday, August 18, 2008 – Public Safety Standing Committee  
Monday, September 15, 2008 – Public Services Standing Committee

Monday, October 20, 2008 – Finance & Administrative Standing Committee  
Monday, November 17, 2008 – Public Safety Standing Committee  
Monday, December 15, 2008 – Public Services Standing Committee

All meetings are proposed to be at 4:00 p.m. at Village Hall.

**ATTACHMENTS**

N/A