

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
JANUARY 22, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Parking Deck Signage Enhancements	✓ Resolution Ordinance Motion Discussion Only	Robin A. Weaver Interim Director of Public Works

SYNOPSIS

An ordinance has been prepared to enhance the current signage on all levels of the parking deck and to remove the signage for Lot R on the ground level.

STRATEGIC PLAN ALIGNMENT

The Vision for 2022 identified *Unique Neighborhoods*. A supporting objective of this statement is *Top Quality Infrastructure Tailored to Each Neighborhood*.

FISCAL IMPACT

This item is budgeted in FY08 with an amount not to exceed \$7,500.

RECOMMENDATION

Approval on the February 5, 2008 active agenda.

BACKGROUND

In response to requests/comments from users of the parking deck, this item was presented at the December 12, 2007 Parking and Traffic Commission meeting. Staff also discussed enhanced directional signage in the parking deck with the Downtown Management Corporation Board. The intent of these proposed changes is to highlight each level in the deck with color-coded signage, revise the entrance signs into the deck to correspond with the color codes, consolidate the uses to one type per level, and simplify the dual Lot R and four-hour parking operations on the ground level by removing the Lot R signage. Those spots will remain designated Lot R for overnight parking. Twenty-three shopper parking spots will be re-located to on-street parking.

Proposed Allocation of Spaces in the Parking Deck	Parking Spots	Floor
Accessible parking	16	1
Shopper parking (four-hour free)	61	1
Shopper parking (four-hour free) and Lot R	65	1
CBD employee parking	124	2
Daily fee parking	374	3 and 4
Commuter (Lot S) and CBD employee parking	131	5

Other signage improvements will include signs reading “Weekends and Holidays FREE Parking All Day” and “All Spaces Free After 3 P.M.”

Staff will seek bids for the proposed Parking Deck Signing Enhancements from several qualified vendors. Implementation is expected to begin in May 2008 when weather conditions are favorable.

ATTACHMENTS

Ordinance

Parking and Traffic Commission meeting minutes

Deck Signage

ORDINANCE NO. _____

AN ORDINANCE AMENDING DECK SIGNAGE

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by **shading**/underline; deletions by ~~strikeout~~):

Section 1. That Section 14.85. is hereby amended to read as follows:

14.85. Definitions.

(a) Automated Pay System. An electronic device located at a public place under the Village's jurisdiction which receives payment for the privilege of temporarily parking in a specified numbered space for the posted time period.

(b) Parking lot. Real property owned or leased by the Village, other than public streets and alleys, which is designated under the provisions of this division for the principal purpose of parking vehicles.

(c) Parking meter. A mechanical device located upon a public street or sidewalk or in a parking lot within an area designated as a parking meter zone, which device shall record a certain number of minutes by the use of a clock mechanism determining the period of time for which a designated parking space may be lawfully used by the person depositing a coin or a cash key in such parking meter.

(d) Parking meter zone. Those areas designated under Section 14-110 in which vehicles may be lawfully parked for the period of time indicated on parking meter in accordance with the provisions of this division.

For all purposes hereof, Village parking lots shall be designated as follows:

(1) Lot A sometimes referred to as the Warren Lot, shall be the Village parking lot situated in the block bounded by Main Street, Warren Avenue, Forest Avenue and Burlington-Northern Santa Fe Railroad, Inc., tracks.

(2) Lot B shall mean the Village parking lot situated directly east of the Burlington Avenue station and bounded on the north by the Burlington-Northern Santa Fe Railroad, Inc., tracks and on the south by Burlington Avenue.

(3) Lot C shall be the Village parking lot situated in the area adjacent to the south side of Warren Avenue, extending from the east line of Highland Avenue to the west line of Washington Street.

(4) Lot D sometimes referred to as the Gilbert Lot, shall be the Village parking lot situated in the block bounded by Gilbert Street, Forest Avenue, Carpenter Street, extended, and the Burlington-Northern Santa Fe Railroad, Inc. tracks.

(5) Lot F shall be the Village parking lot situated in the area adjacent to the south side of Warren Avenue extending from the east line of Washington Street to a point six hundred sixty-five (665) feet east of the east line of Washington Street.

(6) Lot G sometimes referred to as the West Belmont Lot, shall be the Village parking lot situated in the area bounded by Belmont Road, Burlington Avenue, the Burlington-Northern Santa Fe Railroad, Inc., tracks and Chase Street, extended.

(7) Lot H sometimes referred to as the Belmont Lot, shall be the Village parking lot situated on the south side of the Burlington-Northern Santa Fe Railroad, Inc., tracks west of Belmont Road.

(8) Lot I sometimes referred to as the Fairview Lot, shall be the Village parking lot bounded by Second Street, Fairview Avenue, and the Burlington-Northern Santa Fe Railroad, Inc. tracks and that parking lot bounded by Maple Avenue, Fairview Avenue, and Burlington-Northern Santa Fe Railroad, Inc. tracks.

(9) Lot L shall be the Village parking lot situated in the far corner west of the Village Hall bounded by Burlington Avenue on the north.

Deck Signage

(10) Lot R shall be located in the lower level of the Parking Deck as designated by ~~proper signage~~ the Village Manager.

(11) Lot S shall be located on the top level of the Parking Deck.

(12) Lot Z shall be on the east side of Springside Avenue from a point four hundred thirty six (436) feet south of the south line of 63rd Street to a point one thousand six hundred ninety three (1,693) feet south of the south line of 63rd Street.

(13) The Forest Lot South shall be the Village parking lot situated in the block bounded by Main Street, Curtiss Street, Forest Avenue and Burlington Avenue.

(14) The Forest Lot North shall be the Village parking lot situated in the block bounded by Main Street, Burlington Avenue, Forest Avenue and the Burlington-Northern Santa Fe Railroad, Inc. tracks.

(15) Municipal complex parking lots shall be the Village parking lots situated on the municipal complex property, said property being located southeast of the intersection of Burlington Avenue and North Washington Street between Burlington Avenue and Curtiss Street and designated as Lots L and V, as posted.

(16) The Main Street and Maple Avenue Parking Lot shall be the Village parking lot situated at the northeast corner of Main Street and Maple Avenue.

(17) The Parking Deck, Garage, Facility or Structure shall be the Village-owned surface parking area adjacent to as well as the off-street parking area in the multi-level deck, garage, facility or structure bounded by Washington, Curtiss, Main and Maple, commonly known as 945 Curtiss Street and hereinafter referred to as "the Parking Deck".

(18) Lot W shall be the Village parking lot situated on the south side of Sherman Street, between Prince Street and Main Street.

(Ord. No. 1436, § 1; Ord. No. 1542, § 5; Ord. No. 1737, § 4; Ord. No. 1820, § 1; Ord. No. 1989, § § 1, 2; Ord. No. 2102, § 1; Ord. No. 2312, § 1; Ord. No. 2375, § 1; Ord. No. 2473, § 1; Ord. No. 2531, § 5; Ord. No. 2745, § 41; Ord. No. 2831, § 1; Ord. No. 3075, § 5; Ord. No. 3098, § 1; Ord. No. 3118, § 13; Ord. No. 3127 § 3; Ord. No. 3224, § 1.)

Section 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

Mayor

Passed:

Published:

Attest:

Village Clerk

Parking & Traffic Commission Meeting

December 12, 2007

DRAFT MINUTES (Excerpt)

File 29-07 Parking Deck Signing Enhancement - Mr. Fera explained that a request came in from the Downtown Management Office as well as other businesses to review the Parking Deck signage on every level for better clarification. In addition, the concurrent signage for Lot R (overnight parking) and 4-Hour parking has been revised, such that the Lot R signage has been removed, but all Lot R permit holders have been sent a map and letter clearly delineating where they can park overnight. In this way, daily shopper parking is emphasized.

Chairman Johnson stated for the record, that the parking deck was to be periodically reviewed and changed as necessary for downtown shoppers and downtown employees, with the understanding to add or remove commuter parkers. He also understood the village had commitments with Metra to provide a certain number of parking spaces in lieu of allowing the village to use Metra's property for other uses.

Dir. Weaver confirmed with **Mr. Wendt** that staff could review the matter annually and return with recommendations if necessary. **Chairman Johnson** agreed some form of review would be appropriate.

Mr. Fera explained that in regard to Lot R, staff is requesting minor wording changes in the ordinance to allow it to exist without signage and to consolidate some parking for employees and to aid shoppers. He also provided a status on the usage of Level 5 (top level) in the Parking Deck which is monitored regularly. He estimates that 30 to 50 spaces on Level 5 are vacant at any given time and are sometimes used as overflow construction parking and by downtown businesses during maintenance/re-construction work. **Mr. Fera** confirmed with **Chairman Johnson** that the village was overselling permits, i.e., 100 parking spaces existed and approximately 105 parking permits were sold during the 3rd quarter.

Chairman Johnson discussed the history of how Lot R came into existence. **Mr. Fera** stated his belief that with the completion of the Acadia On The Green project, more spaces in Lot R will be sought by Acadia residents who may have additional vehicles to park.

MR. WENDT MADE A MOTION TO FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL THAT VILLAGE STAFF UPGRADE THE SIGNAGE IN THE PARKING GARAGE AND UPGRADE SECTION 14.85 (10) TEXT FOR LOT R, BY REMOVING THE WORDS "BY PROPER SIGNAGE" IN THE VILLAGE ORDINANCE.

SECONDED BY MR. THURSTON.

ROLL CALL:

AYE: MR. WENDT, MR. THURSTON, MR. STAPLETON, CHAIRMAN JOHNSON

NAY: NONE

MOTION CARRIED. VOTE: 4-0

ADJOURN

MR. WENDT MOVED TO ADJOURN THE MEETING. MR. STAPLETON SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 8:20 P.M.

Respectfully submitted,

Celeste Weilandt,
Recording Secretary

Received by Public Works: 12-27-07