

Village of Downers Grove

Monthly Statistical Report

January 2008



VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Agenda Items Prepared	46	38	46	38
Meetings of Council	3		3	0
Council Inquiries	152		152	0
Citizen Contacts	23		23	0
New Quarterly Commuter Parking Permits			0	0
Daily Parking Permits Sold	175		175	0
Refuse Collected (tons)				
<i>Solid Waste</i>	1,094.89	1,012.63	1,095	1,012.63
<i>Recycling</i>	632.16	598.25	632	598.25
<i>Yard Waste</i>	0.00	29.90	0	29.90
Stickers Sold				
<i>Solid Waste</i>	40,060	51,000	40,060	51,000
<i>Yard Waste</i>	0	0	0	0
Taxi Coupons				
<i>Purchased</i>	19,720		19,720	
<i>Redeemed</i>	15,814		15,814	

Department Highlights

- Coordinated a meeting with representatives from the State of Illinois, DuPage County, Village of Downers Grove, BNSF Railroad, the Illinois Commerce Commission and other interested parties on the Belmont Grade Separation Project.
- Participated in the DuPage Mayors and Managers Conference annual legislative dinner.
- Held a half-day retreat for department directors to formalize and coordinate work plans for implementation of the budget and the high and top priorities identified in the Strategic Plan.
- Met with representatives of the Coalition for Managed Redevelopment to review items of mutual interest.
- Participated in the District 2 Intergovernmental Meeting with Mayor Sandack. The meeting included the mayors and managers of all District 2 municipalities.
- *Strategic work plans for 2008 can be found in the Appendix.*

VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
FOIA Requests	45	42	45	42
<i>Village Clerk</i>	35	31	35	31
<i>Police Department</i>	10	11	10	11
Licenses Processed	252	74	252	74
<i>Amusement Devices</i>	0	0	0	0
<i>Electrician</i>	249	73	249	73
<i>Going Out of Business</i>	0	0	0	0
<i>Psychic</i>	0	0	0	0
<i>Raffle</i>	1	1	1	1
<i>Scavenger</i>	2	0	2	0
<i>Taxi Company</i>	0	0	0	0
<i>Taxi Driver</i>	0	0	0	0
<i>Tree Removal Company</i>	0	0	0	0
Proclamations	1	1	1	1
Public Meetings Noticed	20	21	20	21

Department Highlights

- Advertised for the Document Management Systems Technician position

COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Live Meetings Taped	4		4	
Community Events Covered	3		3	
Completed Program Hours	3		3	
On Air Programming Hours	96		96	
Public Service Announcement	42		42	
Press Contacts and Published Articles	4		4	
Ad Placement	4		4	
Print Publications	38		38	
Community Response Center			0	
<i>New Records</i>	134		134	
<i>Construction-Related Complaints</i>	8		8	
<i>Stormwater-Related Complaints</i>	10		10	
<i>Web-Generated Complaints</i>	1		1	
<i>Own the Streets</i>	3		3	

Department Highlights

- Debuted *Local Laughs 3*
- Created the *Ice Festival* promotional video
- Posted ice storm advisory and snow emergency declaration information
- Designed and printed the Community Events sponsorship brochure
- Developed the solid waste contract brochure

COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Permit Applications Received	88	31	88	31
Permits Issued	98	56	98	56
<i>Accessory Structure</i>	2	1	2	1
<i>Commercial Addition</i>	0	1	0	1
<i>Commercial Electrical</i>	0	1	0	1
<i>Commercial Occupancy</i>	9	7	9	7
<i>Commercial Remodeling</i>	27	4	27	4
<i>Deck</i>	1	1	1	1
<i>Fence</i>	6	4	6	4
<i>Hot Tub/Swimming Pool</i>	0	0	0	0
<i>House Addition</i>	5	4	5	4
<i>New Commercial</i>	2	0	2	0
<i>New Residential</i>	3	2	3	2
<i>Permanent Sign</i>	14	10	14	10
<i>Residential Electric</i>	3	0	3	0
<i>Residential Remodeling</i>	19	3	19	3
<i>Temporary Sign</i>	4	15	4	15
<i>Temporary Use</i>	0		0	
<i>Wrecking</i>	3	3	3	3
Inspections Conducted	386	288	386	288
Code Enforcement Site Visits	310	n/a	310	n/a
Stop Work Notices Issued	2	1	2	1
ZBA Case Applications	1	2	1	2
Plan Commission Case Applications	1	4	1	4
Historic Preservation Building Applications	0		0	

Department Highlights

- The number of permit applications is up over January 2007 due largely to an increase in both commercial and residential remodeling.
- Plan Commission and Zoning Board caseloads are down, suggesting a slower year for new projects and major expansions and continuing a trend seen in 2007.
- An RFP was prepared and issued for a downtown architectural pattern book, which will provide historically accurate design elements for possible use during building facelifts and in new construction.

COMMUNITY EVENTS DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Events Held (hours)	69		69	
<i>Village Events</i>	0.0		0.0	
<i>Public Events</i>	33.5		33.5	
<i>Private Events</i>	35		35	
Direct Mail Pieces	455		455	

Department Highlights

- Awards were presented at the January 15, 2008, Village Council Meeting to the winners of the 2007 *Holiday Recognition Program*.
- *Ice Sculpture Festival* notifications were sent to downtown businesses and residents prior to the event.

COUNSELING AND SOCIAL SERVICES DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Intakes	17	9	17	9
Cases	102	87	102	87
Community Assistance Cases	2	0	2	0
Salvation Army Assistance				
<i>Requests</i>	31		31	
<i>Requests Provided with Funding</i>	2	3	2	3
Neighbor Dispute Involvement	0	0	0	0
Information/ Referrals	132		132	

Department Highlights

- Counseling and Social Services was able to provide residents with snow removal assistance through the Home Chore Program, which matches local youth and adults with residents needing assistance with household tasks.
- Meeting with members of the faith community, the Counseling and Social Services Department assisted in identifying some service gaps within the community and identified opportunities to partner in order to meet those service needs.



FINANCE DEPARTMENT

The Monthly Treasurer's Report can be found in the Appendix.

Department Highlights

- Received the Certificate of Excellence in Financial Reporting from GFOA
- Worked on year-end/beginning year Eden financial module processes
- Transferred parking permit billing to Eden
- Hired an Accounting Specialist to fill a vacancy in payroll
- Began work on a speed enforcement grant application

FIRE DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Fires	6	8	6	
<i>Structure</i>	0	1	0	1
<i>Vehicle</i>	4	3	4	3
<i>Other</i>	2	4	2	4
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extractions	1	3	1	3
EMS Calls	283	289	283	289
Patients	314	299	314	299
Refusals	86	73	86	73
Average Response Time	4:53	4:22	0	4:22
Permit Inspections and Re-Inspections	67		67	
Life Safety Inspections and Re-Inspections	66		66	
Fire Alarm System Trouble Follow-Ups	17		17	
Miscellaneous Inspections	50		50	
Training Hours	2,136			
Participants in Public Education Programs	820			
Fire Plan Reviews	93			

Department Highlights

- The Fire Prevention Division provided the Family Shelter Service assistance in opening and occupying its new building.
- The department responded to a fatal train versus car collision at Maple Avenue on January 22, 2008.

HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Positions				
<i>Vacated</i>	1	6	1	6
<i>Filled</i>	5	5	5	5
<i>Being Recruited</i>	5	5	5	5
Participants in Group Healthcare Insurance				
<i>Active employees</i>	390	384	390	384
<i>COBRA</i>	3	4	3	4
<i>Retirees</i>	88	102	88	102
Workmen's Compensation Claims				
<i>Filed</i>	7	6	7	6
<i>Opened</i>	7	6	7	6
<i>Closed</i>	2	4	2	4
General/ Auto Liability Claims				
<i>Filed</i>	5	0	5	0
<i>Opened</i>	5	0	5	0
<i>Closed</i>	0	0	0	0

Department Highlights

- Risk Management facilitated injury prevention training for the Fire Department.
- New Employees
 - Cheryl Kucaba – Finance Department
 - Brendan O’Leary – Fire Department
 - Michael Baldwin – Fire Department
 - Gregory Mayyou – Police Department
 - Jonathan Rice – Public Works Department
- Departed Employees
 - Robert Wierzba – Community Development Department

INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Visits to Village Website	17,571		17,571	
Visits to DGTV Page	270		270	
Visits to Podcast Page	282		282	
Visits to Fire Public Education Page	266		266	
Visits to Tourism Website	1,642		1,642	
Visits to Parcel Navigator	411		411	
Training Provided to Village Staff (hours)	72		72	
Average Visit Duration				
<i>Village Website</i>	02:29		02:29	
<i>DGTV Page</i>	00:51		00:51	
<i>Podcast Page</i>	02:09		02:09	
<i>Fire Public Education Page</i>	01:55		01:55	
<i>Tourism Website</i>	01:29		01:29	
<i>Parcel Navigator</i>	00:18		00:18	

Department Highlights

- Continued rolling out the public safety laptop computers for the Police Department
- Conducted Eden permit module studies
- Introduced online GIS to the community as an easy access to the data
- Introduced the new IS Training Plan to Village staff as part of an initiative of an employee development plan

LEGAL DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Ordinances Submitted to Council	5		5	
Resolutions Submitted to Council	5		5	
Motions Submitted to Council	8		8	
Liquor License Applications Received	2		2	
DUI Cases				
<i>Closed</i>	18		18	
<i>New</i>	9		9	
<i>Returns</i>	22		22	
Field Court Cases Prosecuted	1,400		1,400	
Contracts Prepared/Reviewed	34		34	

Department Highlights

- Presented to the Illinois Supreme Court Rules Committee for Ordinance Violation cases
- Attended the Home Rule Attorneys Conference; IML Dinner honoring Project Lightspeed Committee Participants; and the Liquor Commission meeting
- Participated in the Police and Public Works Departments contract negotiations

POLICE DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Calls for Service	2,104	1,796	2,104	1,796
Accidents	236	145	236	145
Traffic Citations	980	902	980	902
Vacation House Checks	64	70	64	70
Neighborhood Patrol Time (hours)	710.3	475.3	710	475.3
Time-On-Service Demand (hours)	2,026.8	1,666.5	2,027	1,666.5
Average Response Time				
<i>Emergency</i>	3:24	4:00	3:24	4:00
<i>Non-Emergency</i>	5:36	6:00	5:36	6:00
Incoming Calls				
<i>911 Calls</i>	1,515	1,566	1,515	1,566.0
Non-Emergency Calls	11,805	10,846	11,805	10,846.0

Department Highlights

- On January 7, newly appointed officer Greg Mayyou began twelve weeks of training at the Suburban Law Enforcement Academy at the College of DuPage.
- On January 8, Officer Jeff DeZur was promoted to the position of Team Leader for the multi-jurisdictional F.I.A.T. S.W.A.T. Team. Officer DeZur is one of three Team Leaders and will oversee five officers assigned to his team.
- On January 11, Sergeant Shanon Gillette graduated from Northwestern University's ten-week School of Police Staff and Command. During the graduation ceremony he was presented with the Franklin Kreml leadership award that was voted upon by his classmates. This award is presented to the student who most exemplifies the attributes of a leader.

PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	JANUARY 2008	JANUARY 2007	YTD 2008	YTD 2007
Catch Basins Cleaned	0		0	
Flooding Calls	0		0	
Feet of Storm Sewers				
<i>Cleaned</i>	0		0	
<i>Televised</i>	0		0	
Roadside Ditches Under Construction (feet)			0	
Drainage Structures				
<i>Repaired</i>	0		0	
<i>Installed</i>	0		0	
JULIE Locate Requests	270		270	
Salt Used (tons)	2,173		2,173	
Asphalt Paving (tons)	0		0	
Concrete Repairs (yards)	0		0	
Snow Removal Call Outs	11		11	
Parkway Trees				
<i>Planted</i>	0		0	
<i>Pruned</i>	400		400	
<i>Removed</i>	0		0	
Mosquito Abatement Tablets	0		0	
Special Events Assistance (hours)	0		0	
Calls to Public Service Response Team	200		200	
Domestic Animals Handled	26		26	
Wildlife Inquiries Handled	19		19	
Parking Meters Repaired	42		42	
Traffic Signs Fabricated and Installed	452		452	
Traffic Posts Installed	29		29	
Grove Commuter Shuttle				
<i>Trips</i>	6,913		6,913	
<i>Passengers</i>	144		144	
Water Service Calls	5		5	
Water Shut-Offs	18		18	
Water Turn-Ons	6		6	
Water Main Breaks	10	8	10	8
Total Water Pumpage (gallons)	151,400,000		151,400,000	

Department Highlights

- The 10 water main breaks this January compares to 8 last year. There were 69 main breaks in 2006 and 87 in 2007. Several water mains are scheduled for replacement in 2008.
- Snow and ice control operations took most of the crews' day and night time hours.
- Three meetings with residents were held in January regarding major CIP projects.
- The department geared up for Emerald Ash Borer activities by designing door hangers and other educational pieces.
- Combined Operations and Engineering overviews of each project in the Integrated CIP plans for 2008 were begun.



GLOSSARY

911 Calls – all emergency telephone calls received by the Village Operations Center for both the Fire and Police Departments

2006 YTD – data collected between the first month of the previous year and the reported month of the previous year

2007 YTD – data collected between the first month of the present year and the reported month of the present year

Calls for Service – all citizen requests for police service or calls for which officers are dispatched

Cases – number of sessions for the month; does not represent the number of participants (i.e. families are counted as one case)

Citizen Contacts – citizen inquiries originating from the Village Council or the citizen requiring staff research and follow-up

Community Assistance Cases – number of counseling services that involve mental health or social services interventions; often brought to the attention of the Counseling and Social Services Department by residents, social service organizations, churches and the Police, Fire and Community Development Departments

Completed Program Hours – all video programming

Council Inquiries – questions originating from the Village Council regarding Workshop and Meeting agenda items and requiring a written response

Domestic Animals Handled – any contact the Public Works Department receives about domestic animals which are lost, dead or found

Emergency Response Time – response time to all *Priority 1* calls, which consist of in-progress calls, medical emergencies and serious accidents; based on the time between when a call is dispatched to the arrival of the first unit on-scene

Field Court Cases Prosecuted – includes traffic and ordinance violations

Intakes – completed intakes for counseling services; does not represent how many participants are involved in counseling (i.e. a family is counted as one completed intake)



GLOSSARY

Miscellaneous Inspections - use, occupancy, walk through, complaints, lock box and temporary use inspections

Non-Emergency Calls - all telephone calls received by the Village Operations Center which did not originate from the 911 telephone lines; may include regular non-emergency requests for police service, Public Service Response Team requests, information inquiries and after-hours calls to the Village

Non-Emergency Response Time - response time to all non-emergency or routine calls for which officers follow normal driving procedures and traffic laws; based on the time between when a call is dispatched to the arrival of the first unit on-scene

On Air Programming Hours - all video programming on DGTV, including repeated programs

Other-Fire - consists of building fires; cooking fires; grass fires; outside rubbish, trash or waste fires; and dumpster fires, outside trash receptacle and outside storage fires

Print Publications- all in-house as well as external printed communications

Salvation Army Assistance - assistance provided through requests for Salvation Army funding. The Village is only able to provide funding to a certain number of requests every month. The Counseling and Social Services Department staff coordinates with other charitable organizations and federal and state programs for additional funding for requesters and directs them to other non-financial related services.

Time-On-Service Demand - total number of manpower hours required for all requests for police service, excepting officers' self-initiated activity

Traffic Signs Fabricated and Installed - new traffic signs which have been fabricated due to change in ordinance, routine maintenance, vandalism or special request. Those entities requesting signs, with the exception of non-profit organizations, are charged for fabrication costs.



APPENDIX

Strategic Work Plans

- Watershed Infrastructure Improvements
- Village Civic Center Facility
- Belmont Underpass
- Comprehensive Plan
- Gateway Entrance Signs
- Business Incentive Policy
- Five-Year Financial Plan
- CIP Review and Revision
- Purchasing Policy Update
- Parkway Tree Replacement Policy
- Customer Service Enhancements
- Board and Commission Training
- Main & Maple Redevelopment
- Council Policies and Ethical Standards

Monthly Treasurer's Report

- Cash & Investment Balances
- Fund Summary – All Funds
- Revenue Summary Detail – General Fund
- Expenditure Summary Detail by Department – General Fund
- Comparison of Monthly Major Revenues – Home Rule Sales Tax and Sales Tax

**2008 Strategic Plan
Management & Policy Agenda Work Plans**

**Agenda Item: Watershed Infrastructure Improvements
Priority: Top**

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Approve Scope of Projects	Jan-08	Jan-08	
Award Contracts for Design Services	Jan-08	Jan-08	2 Design Contracts Pending
Select Financial Advisor	Feb-08	Feb-08	
Review & Approve Intergovernmental Agreement	Mar-08		
Award Resident Engineer Contracts	Mar-08		
Issue G.O. Bonds	Mar-08		
Award Construction Contracts	May-08		
Construct 08 Projects	May - Dec 08		
Complete Design of 09 Projects	Dec-08		

**Agenda Item: Village Civic Center Facility
Priority: Top**

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Village Council Walk-Throughs/Tours of Existing and Other Facilities	Jun-08		
Report & Recommendation to Public Services	Jun-08		
Proposed Funding Strategy & Construction Schedule to Village Council	Aug-08		
Final Funding Strategy & Construction Schedule as part of 09-13 CIP	Nov-08		

**Agenda Item: Belmont Underpass
Priority: Top**

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Obtain Balance of Project Funding	Apr-08		
Obtain ICC Approval	May-08		
Commence Construction	Jun-08		Mutli-Year Construction

Agenda Item: Comprehensive Plan
Priority: Top

NOTE: Staff recommends that several items identified as part of the strategic plan be undertaken only after the Comprehensive Planning Process has been initiated. These items, which include the Neighborhood Infrastructure Plan, 75th Street Corridor Plan, Ogden Strategy, Butterfield Corridor Plan, and Zoning Code Update, can be accomplished more effectively once the Comprehensive Planning process has established the proper foundation. For this reason, these items will be incorporated into the scheduling of the Comprehensive Planning Process and will likely be undertaken in 2009. Specific activities and redevelopment projects in the geographic areas listed above that require more urgent attention, will be addressed appropriately during 2008.

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Release Request for Proposal to Select Comprehensive Planning Consultant	Mar-08		
Award Contract for Consultant	Apr-08		
Convene Comprehensive Planning Steering Committee and establish process timeline, including community involvement component	Apr-08		

Agenda Item: Gateway Entrance Signs
Priority: High

As part of the FY2008 budget process, the Village Council directed that funding be included to conduct a Village branding and marketing initiative. This process will provide updated visual imagery for the Village that will be used to design the Village's Gateway entrance signs. For this reason, design and construction of the signs will not begin until fall 2008, following the completion of the branding initiative.

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Design Entrance Signs	Oct-08		
Construct Entrance Signs	Dec-08		

Agenda Item: Business Incentive Policy
Priority: Top

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Develop Revised Policy Concepts with EDC	Apr-08		
Present Draft Policy and Implementation Strategy to Village Council and EDC Board	Jun-08		

Agenda Item: Five-Year Financial Plan
Priority: Top

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Research Financial Planning Process	Mar-08		
Draft Five-Year Financial Plan	Oct-08		
Village Council Consideration of Financial Plan as Part of FY09 Municipal Budget	Oct-08		
Village Council Adoption	Nov-08		

Agenda Item: CIP Review and Revision
Priority: Top

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Develop CIP Tracking Tool with Monthly Reports	May-08		
Evaluate CIP Document and Update as Necessary	Jun-08		
Present Updated CIP as Part of FY 09 Municipal Budget Process	Oct-08		

Agenda Item: Purchasing Policy Update
Priority: Top

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Draft Proposed Purchasing Policy	Mar-08		
Village Council Consideration of Purchasing Policy	Apr-08		

Agenda Item: Parkway Tree Replacement Policy
Priority: High

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Village Council Consideration of Pruning Contract	Jan-08	Jan-08	
Informational Report to Village Council	Feb-08	Feb-08	
Public Education Program	Mar - Dec 08		
Tree and Stump Removal	Feb - Nov		Multi-Year Program
Tree Replacement	Spring and Fall		

Agenda Item: Customer Service Enhancements
Priority: High

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Management Team Strategic Plan Training	Jan-08	Jan-08	
Eden Customer Request Module Training	Jan - Feb-08		
Institute Training Day	Feb-08	Feb-08	All staff customer service training instituted as broader training
Management Team Strategic Planning Session/Lyle Sumek Associates Training	Feb-08		Two-day leadership training.
Performance Management Supervisor Surveys	Feb-08	Feb-08	
Performance Management Supervisor Training	Mar-08		
Performance Evaluations of All Staff	Apr-08		
Administrative Professionals Customer Service Training	Summer-08		
Institute Training Day	Nov-08		

Agenda Item: Board and Commission Training
Priority: High

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Train Staff Liaisons and Improve Staff Reporting Process	May-08		
First Annual Board & Commission Academy	May-08		

Agenda Item: Main & Maple Redevelopment
Priority: High

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Design Parking Lot Improvements	Jul-08		Must Complete Downtown Design Guidelines First
Construct Improvements	Nov-08		

Agenda Item: Council Policies and Ethical Standards
Priority: High

Task	Target Completion Date	Actual Completion Date	Notes / Comments
Draft Proposed Revised Policy	Sep-07	Sep-07	
Village Council Consideration of Policy	Nov-07	Oct-07	Policy Adopted

Village of Downers Grove
Treasurer's Report - Cash & Investment Balances
For Month Ending: January 31, 2008

	CASH & INVESTMENTS		Increase/ (Decrease)	%	SAME MONTH LAST YEAR	
	January 31, 2008	December 31, 2007			January 31, 2007	% inc (dec)
General Fund	\$ 11,671,200	\$ 12,236,083	\$ (564,883)	-4.6%	\$ 12,302,733	-5.1%
Motor Fuel Tax	1,208,388	1,089,612	118,776	10.9%	1,214,440	-0.5%
Downtown Redev TIF	1,340,553	2,251,598	(911,045)	-40.5%	2,113,625	-36.6%
Foreign Fire Insurance	149,872	152,025	(2,153)	-1.4%	142,395	5.3%
Ogden Corridor TIF	1,449,697	1,913,150	(463,453)	-24.2%	1,280,914	13.2%
Transportation	(1,664,721)	(1,666,645)	1,924	0.1%	(1,908,201)	12.8%
Subtotal Special Revenue Fund	2,483,789	3,739,740	(1,255,951)	-33.6%	2,843,173	-12.6%
Capital Projects	1,282,348	3,837,983	(2,555,635)	-66.6%	2,447,718	-47.6%
Municipal Buildings	5,050,020	5,589,225	(539,205)	-9.6%	0	n/a
Real Estate	348,412	342,245	6,167	1.8%	279,068	24.8%
Stormwater Improvement Fund	1,299,210	0	1,299,210	n/a	0	n/a
Subtotal Capital Project Funds	7,979,990	9,769,453	(1,789,463)	-18.3%	2,726,786	192.7%
Fairview Ave Debt Fund	(22,677)	201,639	(224,316)	-111.2%	27,893	-181.3%
CBD TIF Debt Service Fund	87,492	654,468	(566,976)	-86.6%	204,031	-57.1%
Firestation 2 Debt Fund	0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	64,815	856,107	(791,292)	-92.4%	231,924	-72.1%
Parking Operations	519,025	752,227	(233,202)	-31.0%	217,321	138.8%
Water	7,815,722	8,364,172	(548,450)	-6.6%	4,557,169	71.5%
Subtotal Enterprise Funds	8,334,747	9,116,399	(781,652)	-8.6%	4,774,490	74.6%
Equipment Replacement	600,575	677,967	(77,392)	-11.4%	1,271,098	-52.8%
Fleet Services	(4,962)	15,613	(20,575)	-131.8%	(144,895)	96.6%
Risk Management	714,571	637,602	76,969	12.1%	489,561	46.0%
Health Insurance	1,585,096	1,273,333	311,763	24.5%	479,390	230.6%
Subtotal Internal Service Funds	2,895,280	2,604,515	290,765	11.2%	2,095,154	38.2%
VILLAGE BEFORE TRUST & LIBRARY FUNDS	\$ 33,429,821	\$ 38,322,297	(\$4,892,476)	-12.8%	\$ 24,974,260	33.9%
Construction Deposit	3,643,249	3,689,218	(45,969)	-1.2%	3,655,216	-0.3%
Police Pension	33,720,193	33,718,139	2,054	0.0%	32,568,683	3.5%
Fire Pension	27,387,301	27,368,007	19,294	0.1%	25,307,573	8.2%
Subtotal Pension/Trust Funds	64,750,743	64,775,364	(24,621)	0.0%	61,531,472	5.2%
Library	2,120,151	2,251,603	(131,452)	-5.8%	1,785,584	18.7%
Library Construction	301,090	297,020	4,070	1.4%	282,349	6.6%
GO Debt, Library	248,435	811,126	(562,691)	-69.4%	219,197	13.3%
Subtotal Component Unit : Downers Grove Public Library	2,669,676	3,359,749	(690,073)	-20.5%	2,287,130	16.7%
GRAND TOTAL	\$ 100,850,240	\$ 106,457,410	(\$5,607,170)	-5.3%	\$ 88,792,862	13.6%

December 2007 is unaudited

I, Judy Buttny, Treasurer of the Village of Downers Grove, DuPage County, Illinois, do hereby swear the above report, to the best of my knowledge, is true and correct.

Village of Downers Grove

January 31, 2008

Fund Summary

All Funds

Description	FY 2008 Budget	Jan 2008 YTD	Jan 2007 YTD
Revenue by Fund			
General Fund	41,293,748	2,906,001	2,351,777
Motor Fuel Tax Fund	1,505,000	118,776	126,351
CBD TIF Fund	1,457,092	39,919	47,665
Foreign Fire Insurance Fund	64,623	0	0
Odgen TIF Fund	746,683	8,243	9,327
Sales Tax Rebate Fund	750,000	0	0
Transportation Fund	299,932	26,834	14,216
Capital Projects Fund	5,512,271	366,075	355,088
Municipal Buildings Fund	70,000	24,414	0
Real Estate Fund	34,867	7,411	9,202
Stormwater Improvement Fund	30,054,098	0	0
Fairview Avenue Debt Fund	276,048	21,254	24,512
CBD TIF Debt Service Fund	2,255,953	1,003,209	876,706
G.O. Bond Series of 2007 Fire	441,825	0	0
Parking Fund	1,109,550	55,198	115,642
Water Fund	8,016,145	554,315	1,035,211
Equipment Replacement Fund	1,418,203	128,333	103,579
Fleet Services Fund	1,829,310	155,622	151,609
Risk Management Fund	2,018,061	169,982	143,312
Health Insurance Fund	6,028,581	386,898	295,610
Police Pension Fund	2,764,108	31,026	70,291
Fire Pension Fund	2,585,924	41,693	61,090
Library Fund	3,967,455	59,717	71,298
Library Construction Fund	5,000	4,070	78
Library Debt Service Fund	661,850	1,968	2,288
Total	\$ 115,166,327	\$ 6,110,957	\$ 5,864,853
Expenses by Fund			
General Fund	42,262,003	1,459,282	1,326,120
Motor Fuel Tax Fund	1,505,000	0	0
CBD TIF Fund	2,214,736	830,951	736,276
Foreign Fire Insurance Fund	81,100	0	0
Odgen TIF Fund	1,592,850	0	0
Sales Tax Rebate Fund	750,000	0	0
Transportation Fund	464,559	29,184	29,834
Capital Projects Fund	5,909,482	8,702	31,222
Municipal Buildings Fund	2,365,000	91	0
Real Estate Fund	23,306	346	346
Stormwater Improvement Fund	7,507,106	2,960	0
Fairview Avenue Debt Fund	302,150	245,570	236,770
CBD TIF Debt Service Fund	2,339,503	1,570,185	1,355,718
G.O. Bond Series of 2007 Fire	441,825	0	0
Parking Fund	1,194,283	221,017	184,800
Water Fund	11,677,391	611,868	598,954
Equipment Replacement Fund	1,428,514	0	0
Fleet Services Fund	1,809,165	36,013	32,044
Risk Management Fund	1,880,950	80,036	98,459
Health Insurance Fund	6,011,991	10,337	443,414
Police Pension Fund	2,111,860	157,537	158,823
Fire Pension Fund	1,456,130	109,885	96,175
Library Fund	3,940,362	131,573	122,111
Library Construction Fund	70,000	0	0
Library Debt Service Fund	648,084	564,659	565,534
Total	\$ 99,987,350	\$ 6,070,197	\$ 6,016,600

Village of Downers Grove

January 31, 2008

Revenue Summary Detail

General Fund

Description	FY 2008 Budget	Jan 2008 YTD Actual	Jan 2007 YTD Actual	FY 2007 Actual #	FY 2006* Actual	FY 2005 Actual
Property Taxes	5,538,417	63,033	59,108	4,985,530	4,946,051	4,945,681
Property Taxes-Police &	2,162,382	14,732	0	2,669,010	2,665,298	2,326,396
Property Taxes-SSA	234,000	7,751	4,652	238,521	238,536	241,137
Property Taxes-Twp	290,000	3,339	2,357	307,313	309,089	0
Home Rule Sales Tax	0	0	0	0	825,907	4,334,791
Hotel Use Tax	950,000	52,946	56,611	1,003,022	714,378	876,076
Natural Gas Use Tax	450,000	60,855	37,599	482,196	145,131	347,834
Electricity Tax	1,919,000	172,569	172,571	1,981,567	1,287,015	1,568,120
Telecommunications Tax	3,841,500	263,818	159,503	3,790,318	2,295,212	2,821,335
Other Local Taxes	51,051	3,256	3,264	40,337	29,654	41,444
41 Subtotal Local Taxes	\$ 15,436,350	\$ 642,299	\$ 495,666	\$ 15,497,814	\$ 13,456,271	\$ 17,502,814
Building Related Permits	1,275,000	347,496	58,206	1,760,053	1,046,857	1,518,762
Alcohol Beverage License	160,000	1,482	1,179	156,926	156,401	140,054
Professional &	60,145	11,060	11,920	72,925	74,058	98,225
Other Licenses and	46,150	3,608	3,846	101,528	48,791	113,536
42 Subtotal Licenses &	\$ 1,541,295	\$ 363,646	\$ 75,152	\$ 2,091,432	\$ 1,326,106	\$ 1,870,577
Sales Tax	12,500,000	1,098,633	1,085,330	12,718,122	8,483,994	12,381,489
State Income Tax	4,819,164	247,422	244,654	4,309,827	2,671,973	3,768,877
Personal Property	561,006	66,521	54,534	491,549	248,525	412,283
State Shared Local Use	600,295	56,243	53,368	634,561	441,394	587,102
Other State Shared	14,000	0	0	29,444	19,103	16,882
43 Subtotal State Shared	\$ 18,494,465	\$ 1,468,819	\$ 1,437,886	\$ 18,183,504	\$ 11,864,990	\$ 17,166,634
44 All Sales Revenue	\$ 25,679	\$ 459	\$ 678	\$ 21,641	\$ 10,948	\$ 20,873
Ambulance Fees-	575,000	42,566	56,677	594,088	391,858	533,331
Ambulance Fees-Non-	190,000	19,024	18,882	195,117	198,141	216,642
Plan Review & Inspection	292,000	47,562	13,256	390,765	288,828	446,081
Administrative Booking	275,000	24,321	19,193	272,371	236,980	277,650
Fines	804,500	72,377	56,807	775,958	636,884	870,595
Cable Franchise Fees	520,000	0	0	533,810	375,482	459,165
Cellular Equipment	657,873	53,295	54,521	743,241	405,494	525,262
Heritage Fest Fees	246,500	514	175	248,721	340	2,075
Other Fees, Charges &	888,486	84,449	54,409	1,057,207	682,805	795,391
45 Subtotal Fees,	\$ 4,649,359	\$ 344,107	\$ 273,920	\$ 4,811,278	\$ 3,216,812	\$ 4,126,191
46 All Grants	\$ 328,007	\$ 10,399	\$ 8,486	\$ 147,850	\$ 270,538	\$ 276,910
47 All Interest & Claims	\$ 601,000	\$ 67,702	\$ 58,574	\$ 726,885	\$ 519,108	\$ 552,725
48 All Donations &	\$ 84,400	\$ 8,569	\$ 1,416	\$ 83,465	\$ 4,123	\$ 14,422
49 Other Financial	\$ 133,193	\$ 0	\$ 0	\$ 25,721	\$ 0	\$ 0
Total Revenues	\$ 41,293,748	\$ 2,906,001	\$ 2,351,777	\$ 41,589,590	\$ 30,668,895	\$ 41,531,146

Preliminary unaudited

* 8 Month Fiscal Year

Village of Downers Grove
 January 31, 2008
 Expenditure Summary Detail by Department
 General Fund

Description	FY 2008 Budget	Jan 2008 YTD Actual	Jan 2007 YTD	FY 2007 Actual #	FY 2006* Actual	FY 2005 Actual
11-Legislative Support	324,998	14,835	10,554	282,424	195,074	208,573
12-General Management	676,031	18,516	12,989	639,411	452,239	716,020
13-Legal	751,217	15,517	12,483	637,931	644,350	544,288
14-Building Services	727,592	17,033	20,517	644,314	423,020	627,620
15-Human Services	267,113	4,402	5,132	317,653	160,879	204,078
17-Information Services	866,250	29,659	31,091	835,730	566,406	791,703
19-Productivity Investment	970,000	0	0	108,651	9,575	5,000
Subtotal General Government	\$ 4,583,201	\$ 99,962	\$ 92,766	\$ 3,466,115	\$ 2,451,543	\$ 3,097,281
20-Financial Services	\$ 2,057,702	\$ 44,249	\$ 49,346	\$ 3,391,182	\$ 4,114,565	\$ 1,982,215
30-Public Works	\$ 5,940,702	\$ 189,790	\$ 153,559	\$ 6,305,035	\$ 3,686,439	\$ 5,008,069
40-Community Development	\$ 2,384,103	\$ 67,903	\$ 60,773	\$ 2,239,286	\$ 1,231,899	\$ 1,472,503
60-Police	13,159,349	505,867	472,076	12,954,958	8,963,027	11,952,359
70-Fire	11,999,005	473,961	435,574	12,288,047	8,546,726	11,212,287
Subtotal Public Safety	\$ 25,158,354	\$ 979,829	\$ 907,650	\$ 25,243,005	\$ 17,509,753	\$ 23,164,646
81-Counseling & Social Services	491,033	16,558	9,185	462,512	189,112	208,229
84-Communications Office	717,850	20,434	18,909	552,114	315,740	491,594
86-Community Events	929,057	40,557	33,932	1,042,595	-4,566	375,827
Subtotal Community Services	\$ 2,137,940	\$ 77,549	\$ 62,026	\$ 2,057,221	\$ 500,286	\$ 1,075,650
Total Expenditures	\$ 42,262,003	\$ 1,459,282	\$ 1,326,120	\$ 42,701,844	\$ 29,494,485	\$ 35,800,365

Preliminary unaudited

* 8 Month Fiscal Year

Village of Downers Grove
Comparison of Monthly Major Revenues

HOME RULE SALES TAX

Village Collection Month	2004 Actual Receipts	2005 Actual Receipts	2006 Actual Receipts	2007 Actual Receipts	2008 Budget	2008 Actual Receipts
JAN	283,664	362,911	343,605	347,325	383,333	351,910
FEB	342,899	361,470	351,969	345,169	383,333	
MAR	463,199	519,408	537,801	571,359	383,333	
APR	289,807	300,136	284,280	328,497	383,333	
MAY	291,712	313,704	348,466	318,975	383,333	
JUN	311,087	343,435	286,731	379,698	383,333	
JUL	310,908	340,772	438,181	364,068	383,333	
AUG	327,362	342,037	388,678	389,659	383,333	
SEP	352,880	365,925	388,060	373,243	383,333	
OCT	376,260	358,002	371,027	360,523	383,333	
NOV	338,525	337,886	352,994	346,318	383,333	
DEC	361,484	340,489	366,829	352,658	383,337	
Total	4,049,788	4,286,176	4,458,621	4,477,492	4,600,000	351,910

Prior to July, 2006, 100% of these taxes went to the General Fund.

Beginning in July, 2006 100% of these taxes go to the Capital Improvements Fund

SALES TAX

Village Collection Month	2004 Actual Receipts	2005 Actual Receipts	2006 Actual Receipts	2007 Actual Receipts	2008 Budget	2008 Actual Receipts
JAN	937,137	1,023,962	951,286	1,010,145	1,104,167	1,098,633
FEB	1,001,937	1,029,906	1,017,712	1,006,068	1,104,167	
MAR	1,188,967	1,359,906	1,441,347	1,483,844	1,104,167	
APR	867,019	957,978	965,672	927,484	1,104,167	
MAY	950,909	1,009,940	1,052,604	968,315	1,104,167	
JUN	949,272	1,074,043	917,795	1,129,276	1,104,167	
JUL	958,582	1,066,510	1,285,299	1,099,618	1,104,167	
AUG	1,047,824	1,033,467	1,177,793	1,137,944	1,104,167	
SEP	1,039,479	1,154,671	1,088,389	1,108,633	1,104,167	
OCT	1,119,268	1,116,069	1,168,401	1,058,416	1,104,167	
NOV	1,164,317	1,036,309	1,054,686	1,035,717	1,104,167	
DEC	1,003,250	1,030,817	1,064,638	1,092,440	1,104,163	
Subtotal	\$ 12,227,962	\$ 12,893,577	\$ 13,185,623	\$ 13,057,900	13,250,000	\$ 1,098,633
Rebates	\$ (450,436)	\$ (719,187)	\$ (574,787)	\$ (339,778)	\$ (750,000)	\$ -
Total	\$ 11,777,526	\$ 12,174,390	\$ 12,610,836	\$ 12,718,122	\$ 12,500,000	\$ 1,098,633

100% of this tax goes into the General Fund.

** 2007 Rebates not yet final*