

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MARCH 11, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Heritage Festival Agreement – Stage Vendor Contract	✓ Resolution Ordinance Motion Discussion Only	Mary Scalzetti, Director Community Events

SYNOPSIS

A resolution has been prepared to authorize the execution of a contract with North Park Rental, Inc. of Machesney Park, Illinois, for the rental of stages and additional supplies to support the performers at Heritage Festival in the amount of \$14,321, with unit charges that permit additional services in an amount not to exceed \$16,333.

STRATEGIC PLAN ALIGNMENT

Downers Grove Vision 2022 identified the principles of an *Authentic Downtown and Hometown Feeling* with the supporting means of: *Vibrant Community Focal Point for Bringing Residents and Guests together; Exciting Destination for Eating Arts and Entertainment Both Indoor and outdoor and Strong Community Events Bringing Residents and Generations Together.*

FISCAL IMPACT

The FY08 Heritage Festival budget has earmarked \$15,500 for stage rental.

RECOMMENDATION

Approval on the March 18, 2008, consent agenda.

BACKGROUND

Through a Request for Proposals sent out in 2006, North Park Rental, Inc. was the selected vendor and given two one-year options for renewal as a part of the contract. Under the 2006 RFP process, this is the second of two possible renewals to the contract. North Park Rental has opted to increase their price by two percent to cover the increased cost of fuel. Pricing in 2007 was \$14,040 and for 2008 will be \$14,321. Additionally, based on the performers' needs at the East stage an upgrade to the next size stage (similar to the North stage) may be warranted. If needed, the vendor will supply the stage at the same price of North stage.

At its February 28, 2008, meeting, the Community Events Commission unanimously recommended extending the 2006 agreement with North Park Rental, Inc. as the stage rental vendor for the 2008 festival.

ATTACHMENTS

Resolution
Agreement

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE CONTRACT
BETWEEN THE VILLAGE OF DOWNERS GROVE AND
NORTH PARK RENTAL SERVICES, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Addendum (the “Addendum”), between the Village of Downers Grove (the “Village”) and North Park Rental Services, Inc. (“Lessor”), extending an agreement for stage rental services for the 2008 Heritage Festival, as set forth in the form of the Addendum submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Addendum, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Addendum.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**AN ADDENDUM TO AN AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE
AND NORTH PARK RENTAL SERVICES, INC.
FOR HERITAGE FESTIVAL STAGE RENTAL SERVICES**

THIS ADDENDUM dated this ____ day of _____, 2008, by and between the Village of Downers Grove, an Illinois municipal corporation (hereinafter referred to as "Lessee"), and North Park Rental Services, Inc., (hereinafter referred to as "Lessor"), in consideration of the following mutual covenants, terms and agreements, hereby agree to amend the Rental/Lease Agreement ("Agreement") between the Village of Downers Grove and North Park Rental, whose effective date was February 28, 2006, as follows:

1. All terms and conditions of the February 28, 2006 Agreement and any other addendums thereto shall apply equally to this Addendum Agreement except as specified below.
 - a. That the effective date of the Agreement shall be extended through June 29, 2008.
 - b. The Village shall pay to North Park Rental the sum of \$14,321.42 for stage rental. However, should the Village, in its sole discretion, determine it necessary and desirable to enhance the event and upgrade certain required equipment, North Park Rental hereby agrees to charge the same unit price per piece of equipment, thereby increasing the total sum due pursuant to this contract to an amount not to exceed \$16,332.86.
 - c. Removal of the stages shall not begin before 10:30 p.m. on June 29, 2008 and must be completed by 4:00 a.m. on June 30, 2008.
 - d. Per the Village purchasing policy, this is the last option to extend for the 2008 Heritage Festival.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed as of the day and year first specified above.

VILLAGE OF DOWNERS GROVE

NORTH PARK RENTAL SERVICES, INC.

Village Manager

BY: _____

ATTEST: _____

ATTEST: _____

DATE: _____

DATE: _____