

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MARCH 11, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Purchase of Audio/Video Digital Recording System	Resolution Ordinance ✓ Motion Discussion Only	Robert Porter Chief of Police

SYNOPSIS

A motion has been prepared to approve the proposal from Word Systems, Inc. of Indianapolis, Indiana, for the purchase and installation of an audio/video digital recording system in the Police Department in an amount not to exceed \$25,994.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2007-2012 identified *Exceptional Municipal Organization* and the supporting objective of *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

FISCAL IMPACT

The FY08 budget has \$26,000 budgeted for this expenditure in Program 625.

RECOMMENDATION

Approval on the March 18, 2008, consent agenda.

BACKGROUND

Pursuant to Illinois State law, the Police Department is mandated to record, both audibly and visually, interviews of suspects associated with major crimes investigations. The Village is seeking to upgrade the technology currently used from a VHS recording system to a digital audio/video recording system. The proposed system is compatible with all types of interview rooms and is user friendly. In addition to “one-touch” recording controls, this system is more reliable than standard VHS recordings ensuring complete and accurate recordings with excellent quality. Unlike DVR or VHS recorders, this system provides time-stamped annotations that can be added by the detective. This system can also “index” words and phrases that can be rapidly searched for report preparation and courtroom testimony. Another benefit of this system is that it allows supervisors to view the interview and to communicate updated information to detectives, via radio ear microphone, which could potentially impact whether a confession is gained.

An official Request for Proposals process was conducted. Word Systems, Inc. was the only company to submit a proposal.

ATTACHMENTS

Word Systems quote
 Contract form



iRecord Digital Video/Audio Recording System for Interrogations

PREPARED FOR: Village of Downers Grove, Illinois
 PREPARED BY: Word Systems, Inc.

DATE: February 13, 2008

QTY	DESCRIPTION	PART #	UNIT PRICE	EXTENDED
iRecord Vi Professional				
1	iRecord Vi Professional (3 Rooms) with 3x A/V Port Licenses, Network Connectivity Option, 1x Local Monitoring License, Local copy of iRecord Evidence Vault Professional Edition, Expands up to 4x A/V Simultaneous Recording Port Licenses, 1x 500GB Local Storage, 5x iRecord Client Browser Advanced Licenses, (3) MPEG encoders, (3) WMV encoders, (3) DVD Recorder, Keyboard, 17" Flat Screen, Audio Monitoring Speakers, Mouse, Includes Premium 1 year Hardware and 90 Day Software Warranty (IR-DWS-001, IR22660212224, IR22660212401 x2, WINTVPVR150MCE,	IR-VIPRO03A	\$16,950	\$16,950
5	iRecord Evidence Vault Client Browser Advanced License with CD/DVD Creation Option	IR22660212100	\$95	\$475
System Accessories				
Wireless Remote Interrogator System				
2	Bundle Kit complete system (that includes; Body Pack Transmitter with Microphone, Body Pack Receiver with Neck loop and Ear Canal Inductor.	CT-RC216	\$1,582	\$3,164
Other Hardware				
1	16 Port Power Supply (Power Supply for Cameras, Microphones and Accessories)	AL-R615DC616ULC	\$389	\$389
1	Rack Mounted iRecord Console (Raxxess Base, Shelf, Rails, Top Shelf, Aluminum Vented Panels, PD-800 Power Strip 9 Outlet)	IRRACK1	\$860	\$860
1	Raxxess Rack Shelf (To add an additional shelf to IRRACK1)	EXS-2-21	\$70	\$70
3	Hardwired ON/OFF Switch with Red Recording Light	2266-0242-222	\$400	\$1,200
30	DVD-R Media, 4.7 GB Each	DVDR-1JC	\$0	\$0
3	Time/Date Generator device	DS-DDT	\$165	\$495
1	Uninterruptible Power Supply 500VA	UPS-500	\$130	\$130
1	Foot Pedal USB	VEC-IN-USB-1	\$124	\$124
1	Transcription Headsets	VEC-SP-PC	\$42	\$42
SUB-TOTAL				\$23,899
INSTALLATION AND TRAINING (To Be Determined After Site Survey)			Estimated	\$ 2,095
0	Pre-Paid Extended Warranty Option- Total of THREE Years coverage		\$ 9,560	\$ -
SYSTEM TOTAL				\$25,994
Standard Five Year Lease Annual Payments, \$1.00 buyout at the end of the Lease.				\$6,348
NOTES:				
TERMS: 50% Due upon order / 50% due upon Installation				
DELIVERY: Please allow 30-60 days from date of written purchase order for delivery.				
This quote does not include State and Local taxes. Customer to provide Tax exempt certificate or taxes will be added to the invoice.				
See enclosed Storage Calculator to figure online capacity of the system quoted				
WARRANTY INFORMATION: See Exhibit B				
QUOTATION IS VALID FOR 90 DAYS				
Please make purchase orders to Word Systems, 9225 Harrison Park Court Indianapolis, IN 46216. FAX-317-544-2192				
APPROVED BY	TITLE	PO#	DATE	

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IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

WOLD Systems Inc
Company Name

Date: FEBRUARY 13, 2008

9225 HARRISON PARK COURT
Street Address of Company

WWW.WSYSTEMS.COM
Email Address

INDIANAPOLIS, IN 46216
City, State, Zip

JOHN MASINI
Contact Name (Print)

800-425-7637
Business Phone

800-425-7637
24-Hour Telephone

317-544-2192
Fax

[Signature]
Signature of Officer, Partner or
Sole Proprietor

RICHARD J. BARALTO
Print Name & Title PRESIDENT

ATTEST: If a Corporation

[Signature]
Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

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