

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
APRIL 22, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Bid: Water Meter Testing and Repair	Resolution Ordinance ✓ Motion Discussion Only	Robin A. Weaver Interim Director of Public Works

SYNOPSIS

A motion is requested to authorize award of a contract for water meter testing and repair to M.E. Simpson Co., Inc. of Valparaiso, Indiana in the amount of \$24,585.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2007-2012 identifies *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Upgraded Water System*.

FISCAL IMPACT

The adopted FY08 Water Fund budget provides \$31,350 for water meter testing and repair.

RECOMMENDATION

Approval on the May 6, 2008, consent agenda.

BACKGROUND

The contract to provide services for water meter testing and repair was competitively bid for 2008, with two bids meeting specifications received. The contract amount is based on testing 121 water meters ranging in size from 2" to 10". The bids received are summarized below:

Vendor	Bid Price
M.E. Simpson Co., Inc., Valparaiso, Indiana	\$24,585
Water Services Company, Elgin, Illinois	\$28,425

The purpose of this contract is to provide these services for the routine maintenance of the Village's water metering system with particular emphasis on large multi-family, commercial and industrial customers. Single-family residential customers in Downers Grove account for about 90% of the customer base but consume only 56% of the water sold by the Village. The remaining 10% of multi-family, commercial and industrial customers use the other 44% of the water sold, so the accuracy of meters in this market segment is paramount.

M.E. Simpson Co., Inc. completed the Village's water meter testing and repair program in 2007 at a contract price of \$24,760 and staff has had good experience with this firm.

ATTACHMENTS

Contract form

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:	
<u>M.E. Simpson Co., Inc.</u> Company Name	Date: <u>Mar 25, 2008</u>
<u>3406 Enterprise Ave.</u> Street Address of Company	<u>johnny v @ me.simpson.com</u> Email Address
<u>VALPARAISO IN 46383</u> City, State, Zip	<u>John H. Van Arsdale</u> Contact Name (Print)
<u>800.255.1521</u> Business Phone	<u>800.255.1521</u> 24-Hour Telephone
<u>888.531.2444</u> Fax	<u>John H Van Arsdale</u> Signature of Officer, Partner or Sole Proprietor
ATTEST: If a Corporation	<u>John H-Van Arsdale - Vice President</u> Print Name & Title
<u>Pamela Hood</u> Signature of Corporation Secretary	

VILLAGE OF DOWNERS GROVE:

Authorized Signature

Title

Date

ATTEST:

Signature of Village Clerk

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.