

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
APRIL 22, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Referral of Matters to the Standing Committees of the Village Council	Resolution Ordinance Motion <input checked="" type="checkbox"/> Discussion Only	Cara Pavlicek Village Manager

SYNOPSIS

Mayor Sandack has asked that the following matters be reviewed:

Finance & Administrative: Actuarial Report for the Police Pension Fund and the Fire Pension Fund
meeting tentatively scheduled for Monday, May 12, 2008, at 3:00 p.m., Village Hall

Finance & Administrative: Annual Audit
meeting tentatively scheduled for Monday, July 21, 2008 at 4:00 p.m., Village Hall

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2007-2012 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

FISCAL IMPACT

N/A.

RECOMMENDATION

This item is for notification purposes.

BACKGROUND

Section 2.5.1 of the municipal code provides the following:

- (a) There shall be the following standing committees of the Village Council.
 - (1) Finance & Administrative
 - (2) Public Safety
 - (3) Public Services
- (b) The standing committees shall consist of two (2) members, including the chairperson. No member shall serve in more than one (1) chairperson capacity or as a member of more than one committee other than the one chaired. All standing committee appointments, including designation of the chairpersons, shall be by the Mayor, subject to confirmation by the Council. Organization of committees shall be accomplished at the first regular meeting of the Council in each fiscal year.
- (c) Each committee shall be empowered to investigate, evaluate, recommend and generally consider matters as referred by the Village Council or the Mayor.
- (d) Each committee may establish appropriate rules governing their meetings and activities.
- (e) All standing committee meetings shall be held in accordance with the Illinois Open Meetings Act.

At the Strategic Planning session of June 12, 2007, the Council discussed standing Council committees. The consensus of that discussion was to hold, subject to referral of matters for review, standing Council committee meetings on the third Monday of each month at 4:00 p.m. at Village Hall.