

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MAY 27, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Heritage Festival Agreement – Parking Garage Assistants	Resolution Ordinance Motion <input checked="" type="checkbox"/> Discussion Only	Mary Scalzetti Director Community Events

SYNOPSIS

An informational item is presented with regard to the group selected as Parking Garage Assistants for the 2008 Heritage Festival.

STRATEGIC PLAN ALIGNMENT

The Village Mission Statement identified *Eye on the Future* and states that this means *Preserving the Character of Downers Grove*. In addition, the Village Mission Statement identified *Partner with Others* and states that this means *Working with Community Organizations and Institutions to Achieve Vision, Goals and Mission*.

FISCAL IMPACT

The FY08 General Fund Budget includes funds for the Heritage Festival Street Fair with \$459,470 projected in expenses and \$419,900 projected in revenue.

RECOMMENDATION

Information only.

BACKGROUND

A Request for Proposal that, under the Village's Purchasing Policy, can be approved by the Village Manager, was sent out in April 2008 for Parking Garage Assistants for the 2008 Heritage Festival. One proposal was received. At its May 15, 2008, meeting, the Community Events Commission unanimously recommended utilizing the J. Kyle Braid Youth Group as the Parking Garage Assistants for the 2008 Heritage Festival.

After discussion with Council on April 15, 2008, the operation of the parking garage will conform to the following:

1. The Village shall receive 60 percent of the revenue, not to exceed \$9,000. J. Kyle Braid shall receive 40 percent of the revenue plus any revenue in excess of the Village's revenue cap of \$9,000.
2. A parking fee of \$3.00 will be charged on Friday, June 27, 2008.
3. A parking fee of \$5.00 will be charged on Saturday, June 28, 2008 and on Sunday, June 29, 2008.
4. Generally parking spaces will be allocated on a first come, first served basis.

ATTACHMENTS

N/A