

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING EXECUTION OF A FIRST AMENDMENT FOR THE  
STATE PLANNING RESEARCH FUNDED AGREEMENT WITH THE VILLAGE OF  
DOWNERS GROVE STATE PROGRAM #07T0079**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County,  
Illinois as follows:

1. That the form and substance of a certain Amendment (the “Amendment”), between the  
between the Village of Downers Grove (the “Governmental Body”) and the Illinois Department of  
Transportation (the “Department”) for the extension of the Illinois Tomorrow Corridor Planning Grant for  
the Ogden Avenue Corridor as set forth in the form of the Amendment submitted to this meeting with the  
recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and  
on behalf of the Village to execute, attest, seal and deliver the Amendment, substantially in the form  
approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall  
deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and  
directed to take such further action as they may deem necessary or appropriate to perform all obligations  
and commitments of the Village in accordance with the provision of the Amendment.

4. That all resolutions or parts of resolutions in conflict with the provision of this Resolution  
are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided  
by law.

\_\_\_\_\_  
Mayor

Passed:  
Attest: \_\_\_\_\_  
Village Clerk



**Attachment A**

The following clause revises Part 2 General Provisions, Paragraph F. contained in the original AGREEMENT:

**F. Subcontracting/Procurement Procedures/Employment of Department Personnel.**

1. Subcontracting. Subcontracting, assignment or transfer of all or part of the interests of the Governmental Body concerning any of the obligations covered by this Agreement is prohibited without prior written consent of the Department.

2. Procurement of Goods or Services – Federal Funds. For purchases of products or services with any Federal funds that cost more than \$3,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C 403(11), (currently set at \$100,000.00) the Governmental Body shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any Federal funds that are in excess of the simplified acquisition threshold fixed at 41 U.S.C. 403(11), (currently set at \$100,000.00) will require the Governmental Body to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Governmental Body, the procedures of the Department will be used, provided that the procurement procedures conform to the provisions in Part 3(K) below. The Governmental Body may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the Department authorizes such a procedure; or, (3) after solicitation of a number of sources, competition is determined inadequate.

3. Procurement of Goods or Services – State Funds. For purchases of products or services with any State of Illinois funds that cost more than \$10,000.00, (\$5,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, (currently set at \$31,300.00 and \$20,000.00 for professional and artistic services) the Governmental Body shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any State of Illinois funds in excess of the small purchase amount (currently set at \$31,300.00 for goods and services and \$20,000.00 for professional and artistic services) will require the Governmental Body to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Governmental Body, the procedures of the Department will be used. The Governmental Body may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the Department authorizes such a procedure; or, (3) after solicitation of a number of sources, competition is determined inadequate.

The Governmental Body shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

4. Employment of Department Personnel. Governmental Body will not employ any person or persons currently employed by the DEPARTMENT for any work required by the terms of this Agreement.

Part 7 Agreement Award Information is added to the Agreement.

**PART 7  
AGREEMENT AWARD NOTIFICATION  
REQUIRED FOR ALL PROJECTS**

Does this project receive Federal funds?  Yes  No

Amount of Federal funds: \$120,000  
Federal Project Number: SPR-PL-3000(37)  
CFDA Number\* 20.205  
Federal Agency Federal Highway Administration  
Program Title IL Highway Planning Research Program

**Description:** Illinois Tomorrow Agreement for a right-of-way survey and sidewalk design plan to guide the redevelopment of the Ogden Avenue corridor.

\*For CFDA (Catalog of Federal Domestic Assistance) Number, refer to original Federal Award/Grant Agreement.

**ANNUAL CERTIFICATION FOR COMPLIANCE WITH FEDERAL OMB-CIRCULAR A-133**

**NOTE: ANNUAL COMPLIANCE WITH THIS REQUIREMENT IS MANDATORY FOR EVERY YEAR IN WHICH THE DEPARTMENT REIMBURSES COSTS FOR THIS PROJECT TO ANY STATES, LOCAL GOVERNMENTS OR**

**NONPROFIT ORGANIZATIONS. FAILURE TO COMPLY WITH THE ANNUAL CERTIFICATION TO THE DEPARTMENT WILL RESULT IN THE SUSPENSION OF PAYMENTS TO REIMBURSE PROJECT COSTS.**

In accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, such non-federal entities that expend \$500,000 or more in federal awards in a year are required to have a single audit performed in accordance with OMB Circular A-133. The Illinois Department of Transportation (IDOT) is required by Federal law to obtain and review the single audit of all entities that had any Federally participating funds pass through it, irrespective of the amount provided by IDOT. It is the responsibility of the agencies expending Federal funds to comply with the requirements of OMB Circular A-133 and determine whether they are required to have a single audit performed.

In order to comply with this requirement, your agency must provide the following information to the Department on an annual basis for every year in which you receive reimbursement from the Department for costs associated with this project:

1. If your agency expended \$500,000 (or the current OMB Circular A-133 qualifying amount) or more in federal awards from all sources, including other agencies, in a year, you are required to have a single audit performed in accordance with OMB Circular A-133 *and submit a copy of the report to the Department within the earlier of 30 days after completion of the single audit or no more than nine months after the end of your fiscal year end. **This is an annual requirement for every year in which you receive payments to reimburse costs for this project.***
2. If your agency did not expend \$500,000 (or the current OMB Circular A-133 qualifying amount) or more in federal awards from all sources, including other agencies, in any fiscal year for which you expend payments from the Department for reimbursement of project costs and were not required to conduct a single audit, you must complete and return the certification statement on the following page. ***This is an annual requirement for every year in which you receive payments to reimburse costs for this project.***
3. If your agency receives multiple awards from the Department, only one annual submittal of this information is required.

**Please submit a copy of your OMB Circular A-133 single audit or the Single Audit Not Required Certification to:**

**Illinois Department of Transportation  
Audit Section, Rm. 124  
2300 South Dirksen Parkway  
Springfield, IL 62764**

**Attn: Julie Brooks**

The single audit must be comprised of four parts. You have the option of including the four parts in one report or a combination of reports. The four parts are commonly known as:

1. Comprehensive Annual Financial Report (Financial Statements).
2. Schedule of Expenditures of Federal Awards and Independent Auditor's Report thereon.
3. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters based on an Audit of Financial Statements performed in accordance with Government Auditing Standards.
4. Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and on Internal Control over Compliance in accordance with OMB Circular A-133.

Additional information which should be submitted:

1. Corrective Action Plan(s), if applicable.
2. Management Letter, if applicable.
3. Status of Prior Year Findings, if applicable.

For your convenience, you may also submit the information via email to Julie Brooks at [Julie.Brooks@illinois.gov](mailto:Julie.Brooks@illinois.gov) or via fax at 217/785-7624. If you have any questions, please contact Julie Brooks or me at 217/782-5148.

**NOTE: Do Not Return This Page Signed With The Amendment**

**Single Audit Not Required**

I certify that \_\_\_\_\_ did not expend \$500,000 or more in federal awards in our fiscal year \_\_\_\_\_, and was not required to have a single audit conducted.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**Subrecipient Contact Information**

Subrecipient: Village of Downers Grove

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_

\_\_\_\_\_  
, IL

Fax No. \_\_\_\_\_

Fiscal Year End: \_\_\_\_\_

Email address: \_\_\_\_\_