

# **DOWNERS GROVE FOREIGN FIRE INSURANCE FUND**

**Minutes from the May 14, 2008 meeting, held at the Downers Grove Fire Department St. 5 at 8am.**

**Board Members: Lt. Difatta, Lt. Pajak, FF/PM S. Markowski  
Guests: DC Tutko, DC Jackson**

*1. Meeting called to order at 0821hrs, delayed due to an emergency call.*

*2. Budget preparation for 2009*

\*Lt. Pajak handed out current 2008 budget to use as a guide for meeting.

\*The board discussed increasing the cable fund 10% to keep up with increases in services.

\*The board discussed increasing newspaper/magazine allotment to \$3000, up from the current \$2700.

\*For 2009, treadmill replacement will be \$3000, down from the current \$6000, in accordance with the agreed joint purchase with the Village.

\*Station 5 will put in for new recliners, 6 total, approx. cost of \$4000 to be split 50/50 with the Village, possibly this fiscal year.

\*As a matter of clarification, mattresses, TV's, and recliners will fall under the joint purchase agreement. This is not exclusive to these items.

\*Station 5 mattresses fund will be increased to \$3000, up from the current \$2,500.

\*Regarding facility funds, St.1 decreased in funds \$1500 to total \$2500. That \$1500 will be moved to St. 2's, totaling \$5500.

\*Secretary Markowski read emails from J. Johnson and C. Tatroe regarding proposed requests for FY 2009. Discussion followed.

-Pres. Difatta proposed putting fireplace repair in line item 5630 (Contingency Fund). \$2500 proposed for the repair of the fireplace. No quotes for repair have been received as of the start of the meeting.

-Discussed Lt. Tatroe's proposal of \$150/person to be spent at ESG as was done in 2002. Tres. Pajak looked at the numbers and stated that it would deplete the contingency fund and that it would be more responsible, at this time, to recommend that individual stations request desired items separately, ie safety glasses, gloves, rescue belts, etc.

-J. Johnson's request for a recumbent bike discussed for St. 1. The board stated that the bike should be requested by standard vote sheet. Also recommended that this be brought up to the fitness committee to see if they thought all stations would benefit from purchasing a bike for each house, and if so, to buy 5 at once to try and limit costs.

\*DC Jackson proposed \$5000 for a Telestaff module that would run the vacation bidding as an auction, as a joint purchase.

\*Widow's Fund discussed. In 2 years the fund will be capped out at the proposed total of

\$50,000. Once it reaches said cap it will be funded on a replacement basis. If the 2% check from the village decreases again, funding may need to be dropped to \$2500/year, a 50% reduction, making it take longer to reach the cap.

\*No budget requests were turned in from Stations 3 and 5.

\*Tres. Pajak will work on proposed budget for the next meeting.

### **3. Kitchen utensil purchase for Station 2.**

\*Pres. Difatta presented FF Collins' proposed purchase list from Robert Gill and Co INC of Orland Park, IL.

\*Pres Difatta talked to VP Brainard via cell regarding the concern of 3 quotes needed for purchases of \$1000 or more. VP Brainard stated that it shouldn't be a problem due to the fact that it's not 1 single item costing \$1000, but several small items.

\*DC Tutko stated that the only things that will be taken from St 1 to St 2 will be the items in the shift cabinets, fridge items, towels and rags. St. 2 crews will be expected to bring the same items from DWFD St 2 with them during the move.

\*Village gave \$999.63 towards the purchase of plates, bowls, silverware, etc, per DC Tutko.

\*Board discussed specific items proposed by FF Collins.

**Tres. Pajak motioned to approve the total of \$3702.32 for St. 2 utensils as outlined in FF Collins' proposal. With this motion the \$20,000 St. 2 allotment agreement with the village is fulfilled. 2<sup>nd</sup> by Sec. Markowski.** Pres. Difatta proposed an amendment to strike out line item #59 (\$390) and item #60 (\$675) for a total of \$1065. New total will be \$2637.32. **Amendment 2<sup>nd</sup> by Sec. Markowski. Motion Passed.**

### **4. Good of the fund**

\*Meeting originally set for 5-29-2008 will be moved to 6-10-2008 to facilitate St. 2 move. Tres. Pajak will have proposed budget for that meeting. Meeting will be held at Station 5 at 8am. Sec Markowski will send out new notice of meeting change.

### **5. Meeting adjourns at 1000am.**

**VILLAGE OF DOWNERS GROVE**  
**Human Service Commission**  
**Minutes**  
**April 2, 2008**

**Commission Members Present:** Members: Lynn Bedalov, Theresa Carlquist, Scott Jacaway, Diane Johnson, Catherine Rivera, and Lisa Stach,

**Members Absent** Chair: Jeff Rogers, Members: Dave Dahm, Kathryn Engel-Accettura (ex-officio)

**Staff Liaison:** Andrew J. Matejcak, Director of Counseling and Social Services

**II. Roll Call:** The meeting was called to order at 6:47pm. A quorum was obtained.

**III. Approval of Minutes:** March Minutes were unanimously approved with noted corrections.

**IV. Public Comment:** No public comments were made.

**V. Discussion:**

The Commission worked throughout the duration of the meeting on refining the proposed list of questions for inclusion in the upcoming Citizen Survey as part of the TCDIII. The Commission expects to complete the items selection in the May meeting.

A request was made for a permanent change in the meeting time of the Commission. Many of the newer members had volunteered to serve on the commission with the understanding that meetings would generally run about one hour. Given the additional length of the meetings, a request was made to move the meeting time. Present commission members voted unanimously to move the start time to 6:15pm. (Staff note: in subsequent individual follow-ups, the move in time did not present any attendance problem for the remaining commission members who did not vote.)

**VI. New Business:** No new business

**VII. Adjournment:** The meeting closed at 8:35pm

Submitted by: Andrew J. Matejcak, Staff Liaison

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
DOWNERS GROVE PUBLIC LIBRARY  
May 28, 2008**

**MINUTES**

**ROLL CALL**

President Daniels called the meeting to order in the Library Meeting Room at 7:35 p.m. Trustees present: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Trustees absent: none. Also present: Library Director Bowen, Assistant Director Carlson. Visitors: none.

**APPROVAL OF MINUTES**

The Board reviewed the minutes of the regular meeting of May 14, 2008. It was moved by Vlcek and seconded by Humphreys **THAT THE MINUTES OF THE REGULAR MEETING OF MAY 14, 2008 BE APPROVED AS WRITTEN.** Ayes: Greene, Humphreys, Vlcek, Daniels. Abstentions: DiCola, Read. Nays: none. Motion carried.

**PAYMENT OF INVOICES**

The Board reviewed the list of invoices submitted for payment. It was moved by Read and seconded by Greene **TO APPROVE PAYMENT OF OPERATING INVOICES FOR MAY 28, 2008 TOTALING \$79,189.53.** Ayes: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

**OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

**--Review of the Illinois Open Meetings Act and Freedom of Information Act, a requirement of the 2009 Illinois Per Capita Grant**

The application for the 2009 Public Library Per Capita Grant is due in July. One of the requirements this year is that Boards review the open Meetings Act and Freedom of Information Act and describe what they have done to comply with current versions of the these acts. Copies of the Acts were included in the Board packet, and in the newest edition of Illinois Library Laws, distributed to Trustees in January 2008. Since the Board reviewed these documents when the By-Laws were revised to comply with changes in these acts in the spring of 2007, there was little discussion at this meeting.

It was noted that in order to comply with the most recent versions of these acts, the library has been making an audio tape of every Board meeting. The tapes are retained for two years, although the Act only requires that they be retained for 18 months. The Board By-Laws have been revised to comply with the new requirement for electronic attendance at meetings. The current Act allows a Trustee to attend a meeting electronically, under certain conditions; however, the Trustee attending electronically cannot be counted toward establishing a quorum. A quorum of the Board must be physically present, in order for the Board to do any business.

## **REPORT FROM THE ADMINISTRATION**

At the last Board meeting, Bowen had commented on the Letter to the Editor in the Downers Grove *Sun* that was complaining about the homeless in the library. There was a response in the May 15 *Sun* stating that the first letter was “mean-spirited.” A copy of the letter was included in the Board packet. Bowen mentioned that he had a conversation with a reporter about the good, yet very bad fact that people have a positive image of the library as a safe place—but the library is a public space and has never been a safe place to leave children unattended. He also talked about the fact that the library staff does apply the library’s rules of behavior to everyone, including the homeless, and that most homeless patrons do follow the rules.

Trustee Humphreys asked if the library notices fewer homeless patrons in the library when the PADs programs end every summer in May. Bowen said that usually there has been a marked decrease in the number of PADs patrons, but this year the number has gone down more slowly.

## **TRUSTEES REQUEST FOR INFORMATION AND ANNOUNCEMENTS**

To enhance the public presence of the library in the community, Trustee Read suggested that a Library Trustee attend Village Council meetings. President Daniels said the Board used to do this, and suggested that the Trustees take turns attending the Council, not the workshop, meetings twice a month to provide visibility with a positive message of 2-5 minutes about what the library is doing. Board members agreed to do this, and Bowen offered to provide information about library activities for the Trustees to mention at the Council meetings.

The Board congratulated Trustee DiCola upon her graduation cum laude from Northern Illinois University Law School.

## **OPPORTUNITY FOR PUBLIC COMMENT**

None.

## **ADJOURNMENT**

The meeting was adjourned at 8:05 p.m.

VILLAGE OF DOWNERS GROVE  
PLAN COMMISSION MEETING MAY 5, 2008, 7:00 P.M.

Chairman Jirik called the May 5, 2008 meeting of the Plan Commission to order at 7:00 p.m. and asked for a roll call:

**PRESENT:** Chairman Jirik, Mr. Beggs, Mr. Cozzo, Mrs. Hamernik, Mr. Matejczyk, Mr. Quirk  
Mrs. Rabatah, Mr. Waechtler

**ABSENT:** Mr. Webster

**STAFF PRESENT:** Mr. Jeff O'Brien, Senior Planner; Mr. Stan Popovich, Planner

**VISITORS:** David Prepejchal, 4729 Washington St., Downers Grove, IL

Minutes of the April 7, 2008 Meeting - Mr. Matejczyk moved to approve the minutes, seconded by Mrs. Rabatah. Motion carried by voice vote of 8-0.

Chairman Jirik led the Plan Commissioners in the recital of the Pledge of Allegiance.

Chairman Jirik briefly explained the protocol for the meeting and swore in those individuals who would be speaking on File No. PC-17-08.

**FILE NO. PC-17-08** A petition seeking a lot consolidation to combine the West Half of Lot 35 with all of Lot 36; the property is located at the southeast corner of Washington Street and Birch Avenue, commonly known as 4729 Washington Street, Downers Grove, Illinois (PIN's 09-08-106-001, -002); David Prepejchal and Nicole Gundich, Petitioners/Owners

Stan Popovich, Village Planner, explained the petition was for a final plat of consolidation at 4729 Washington Street located at the southeast corner of Washington Street and Birch Avenue. The property consists of Lot 36 and the west half of Lot 35. The existing house is primarily located on Lot 36 with an addition being located partially over the property line on the west half of Lot 35. Reviewing the map on the overhead, Mr. Popovich explained the petitioner is proposing to construct another addition, which will extend over the property line onto Lot 35 but reminded the plan commissioners that in order to do so, the lots have to be consolidated due to the September 2006 Zoning Ordinance change. The proposed parcel will total 9,407.5 square feet with 71 feet of frontage along Birch Avenue and 132.5 feet along Washington Street.

The proposal meets the Village's Future Land Use Map and complies with the Village's Zoning Ordinance and Subdivision Control Ordinance. A five-foot utility easement exists along the east side yard and a 10 feet easement along the south property line. No concerns were raised by the neighbors.

Staff recommended approval of the petition subject to the conditions listed in staff's report.

Mr. Prepejchal, 4729 Washington St., Downers Grove, owner of the property, stated he and his wife have resided at the property for 18 years, and they would like to add onto the home. He stated the

storage shed would eventually come down. Mr. Prepejchal confirmed the two lots were configured as they are currently when he purchased the property.

Mr. Matejczyk confirmed with staff that the other half of Lot 35 was not buildable. Mr. Waechtler believed the addition would be a benefit to the property owner and the neighborhood.

Chairman Jirik opened up the meeting to public participation. None received. The public portion of the meeting was closed.

Mrs. Rabatah confirmed with staff that the neighbor owned the other half of Lot 35.

**WITH RESPECT TO FILE NO. PC-17-08, MR. WAECHTLER MADE A MOTION THAT THE PLAN COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL INCLUDING STAFF'S CONDITIONS 1 AND 2 BELOW:**

- 1. THE PLAT OF CONSOLIDATION SHALL SUBSTANTIALLY CONFORM TO THE PLAT OF CONSOLIDATION PREPARED BY PROFESSIONAL LAND SURVEYING, INC. DATED MARCH 5, 2008 EXCEPT AS SUCH PLANS MAY BE MODIFIED TO CONFORM TO VILLAGE CODES AND ORDINANCES.**
- 2. PRIOR TO VILLAGE COUNCIL CONSIDERATION, THE PETITIONER SHALL SUBMIT A MYLAR COPY OF THE PLAT OF CONSOLIDATION FOR SIGNATURE. PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY, THE PETITIONER SHALL RECORD THE SIGNED PLAT AND RETURN THREE RECORDED COPIES TO THE COMMUNITY DEVELOPMENT DEPARTMENT.**

**MRS. RABATAH SECONDED THE MOTION.**

**ROLL CALL:**

**AYE: MR. WAECHTLER, MRS. RABATAH, MR. BEGGS, MR. COZZO, MRS. HAMERNIK, MR. MATEJCZYK, MR. QUIRK, CHAIRMAN JIRIK**

**NAY: NONE**

**MOTION CARRIED. VOTE: 8-0**

(Petition completed 7:11 p.m.)

Mr. O'Brien discussed the upcoming text amendment for the June 2, 2008 meeting noting it mainly had to do with minor administrative issues with the Zoning Ordinance. He also reminded the commissioners to RSVP whether they would be attending the upcoming May 17, 2008 Village Board and Plan Commission's workshop. Mr. O'Brien wrote down the names of those who would be attending.

Chairman Jirik spoke about the discussion that took place at a recent pre-meeting with the Village Council, which focused on coordination and collaboration between the boards and their chairpersons. At this meeting, Chairman Jirik said he did make some suggestions, which included

allowing each commission to set aside a meeting once or twice a year, prior to the Village Board's retreat, to review where each commission has been, where it was heading, and whether it was aligned with the Village's vision and mission. He said the suggestion was well received.

On another matter, the Chairman raised discussion about Findings of Fact when a petition is being reviewed. Specifically, he suggested when reviewing a petition to review it in the context of the specified findings to the particular matter or looking to something similar if there were no specified findings. As an example, he raised the point on whether a Finding of Fact is in favor of, for instance, the trend of development. On that comment, Mr. Matejczyk believed that if the Commission was not in favor of the trend of development for a particular petition, then the matter was worth discussing, and it should possibly not proceed down a certain path of development if it was felt that the development was not proper.

Mr. O'Brien stated the Village Council prefers that the petitioner make its own Findings of Fact, and, if staff or the Plan Commission believes the standards have not been met, then to state their reasons why. He used the example of the proposed Gilbert Park telecommunications tower where the Commission stated which standards were not met in its recommendation. He also conveyed that if the Plan Commission is reviewing a development and agree with staff's and/or the petitioner's findings, but feel that additional conditions are necessary, it is important to point out how the added condition will address the standards. He cited the addition of the turning restrictions for Luxury Motors as an example. Mr. O'Brien further elaborated on how such standards can be addressed and how the Village Council takes into consideration the Plan Commission's comments on a development meeting the standards. Chairman Jirik also added that it carries a stronger finding if an issue can be tied to a particular standard.

Mr. Waechtler favored reviewing petitions as they meet the standards because he agreed they become well grounded in fact, just as the Chairman had alluded to above.

Returning to the earlier discussion about the pre-meeting, Mr. Waechtler appreciated staff's recap of the 2007 petitions, and he appreciated staff's alternative recommendations on certain petitions. Regarding the cell tower petition, however, Mr. Waechtler voiced concern that the Downers Grove Park District was trying to circumvent the Plan Commission. He preferred that the Plan Commission review any plan changes; Mr. Matejczyk concurred, noting much testimony was taken on that matter, and it should return to this Commission.

Mr. Beggs reminded the Commissioners that the Village Council does consider the Plan Commission's recommendations and can accept, reject, or modify the recommendation. He believed if the petition was to return, it would only get bogged down. Regarding the cell tower issue, Mr. O'Brien explained staff makes a recommendation to the Council and after reviewing the proposal with the Village Attorney, the Council can approve the petition if desired. He explained if changes to the plan were significant, the Village Council can remand the plan back to the Plan Commission for a public hearing. Again, Mr. O'Brien emphasized it was up to the Village Council to make the final decision.

Dialog followed on some of the changes made to the plan and the fact that the public did not believe a park was a proper place for a cell tower, and it could become a precedent.



APPROVED 06/02/08

**MRS. RABATAH MOVED TO ADJOURN THE MEETING. MR. MATEJCZYK  
SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 7:40 P.M.**

/s/ Celeste K. Weilandt  
Celeste K. Weilandt  
(As transcribed by MP-3 audio)