

VILLAGE OF DOWNERS GROVE
JOINT MEETING OF
COMMUNITY EVENTS COMMISSION & COMMUNITY GRANTS COMMISSION
ANTE ROOM
DOWNERS GROVE VILLAGE HALL
FEBRUARY 13, 2008

PRESENT: Community Events Commission: Chairman Martin Tully, Ms. Kelsey Greysik, Mr. Dave Humphreys, Ms. Patti Marino, Ms. Ellen Pendola, Mr. Richard Szydlo, Ms. Becky Rheintgen
Staff: Ms. Mary Scalzetti, Ms. Barb Martin

Community Grants Commission: Chairman Geoff Neustadt, Ms. Renata Allelujka
Ms. Hannah Degan, Mr. Dave Humphreys, Ms. Kathy Nybo, Ms. Dee Wyman

ABSENT: Ms. Tessa McGuire (Community Events), Pat Winter (Community Grants)
Staff: Ms. Susan Brassfield

GUESTS: Mr. Gordon Goodman, Mr. Charlie Smart

I. CALL TO ORDER

Chairman Neustadt called the meeting to order at 6:00 p.m.

II. PUBLIC COMMENT – NONE

III. MINUTES OF COMMUNITY GRANTS COMMISSION

There being no changes to the minutes, the Commission approved the December 5, 2007 minutes.

IV. NEW BUSINESS

A. Heritage Festival Thursday Night Benefit Concert

Mr. Charlie Smart of the Downers Grove Heritage Preservation Corporation (DGHPC) gave a PowerPoint presentation which detailed the group's Mission and Vision as well as their Budgetary Estimates and Funding Goals of the group. He explained that the DGHPC successfully partnered with the Village of Downers Grove to promote and manage attendance at the 2007 Heritage Festival Thursday Night Concert. Mr. Smart explained that his group is well positioned to serve as a partner for the event. In addition to having ample volunteer staffing, he stated that they have gained the experience from working the 2007 Thursday Night Concert last year. Mr. Smart and Mr. Goodman responded to questions during discussion that followed the presentation. At the conclusion of the discussion the following motions were made by the Community Grants and the Community Events Commissions:

MS. WYMAN OF THE COMMUNITY GRANTS COMMISSION MOVED TO RECOMMEND TO THE VILLAGE COUNCIL THAT THE DOWNERS GROVE HERITAGE PRESERVATION CORPORATION (DGHPC) BE ACCEPTED AS PARTNER FOR THE 2008 HERITAGE FESTIVAL THURSDAY NIGHT CONCERT AND THAT THEY ARE QUALIFIED AS A NOT-FOR-PROFIT ORGANIZATION WITH THE "HERITAGE" COMPONENT FOR THE VILLAGE OF DOWNERS GROVE. MS NYBO SECONDED.

Yea: Ms. Dee Wyman, Ms. Renata Allelujka, Ms. Kathy Nybo, Ms. Hannah Degan, Mr. Dave Humphreys

Nay: NONE

The motion carried 5:0

MS. GREYSIK MOVED TO RECOMMEND TO THE VILLAGE COUNCIL THAT THE DOWNERS GROVE HERITAGE PRESERVATION CORPORATION (DGHPC) BE ACCEPTED AS PARTNER FOR THE 2008 HERITAGE FESTIVAL THURSDAY NIGHT CONCERT AND THAT THEY ARE QUALIFIED, PER THE RFP, TO MANAGE AND ADMINISTER THE THURSDAY NIGHT CONCERT WITH THE NECESSARY STAFFING AND SUPPORT VOLUNTEERS. MS. MARINO SECONDED.

**Yea: Ms. Kelsey Greysik, Mr. Dave Humphreys, Ms. Patti Marino, Ms. Ellen Pendola
Mr. Richard Szydlo, Ms. Becky Rheintgen**

Nay: NONE

The motion carried: 6:0

There being no further discussion, the meeting adjourned at 7:00 p.m.

VILLAGE OF DOWNERS GROVE
Human Service Commission
Minutes
June 4, 2008

Commission Members Present Chair: Jeff Rogers, Members: Lisa Stach, Lynn Bedalov, Diane Johnson, Scott Jacaway, Kathryn Engel-Accettura (ex-officio)

Members Absent Members: Dave Dahm, Catherine Rivera, and Theresa Carlquist

Staff Liaison: Andrew J. Matejcek, Director of Counseling and Social Services

Visitors: Tim Meaney, 420 Franklin St., Downers Grove and Mark Thoman, 1109 61st St., Downers Grove

II. Roll Call: The meeting was called to order at 6:28pm. A quorum was obtained.

III. Approval of Minutes: April's Meeting Minutes were unanimously approved.

IV. Public Comment:

Mr. Mark Thoman stated that this was his first Human Service Commission meeting attendance and that the topic of homelessness has sparked some interest in the community. Mr. Thoman shared that he had also found the Illinois Municipal League's Q&A sheet regarding the regulation of homeless issues, (a handout included with the meeting's materials provided for the commission and the public) through his searches on the web. Mr. Tim Meaney noted that this was also his first attendance of a Human Service commission meeting. He also expressed his interest in the topics covered at the evening's meeting: proposed questions for inclusion in the Citizen Survey and issues related to Homelessness. Mr. Meaney also noted the homeless issues have been a subject of discussion on a local blog, and that some of the posts have been rather "outspoken".

V. Discussion:

Commissioner Jacaway asked if the commission could still develop an e-version of the survey. Director Matejcek indicated that from previous internal discussions, it would be feasible to develop a survey that was less scientific but yielded the information the commission was interested in knowing (the community's human service related concerns). However, a statistically sound e-survey would be much more complicated. Commissioner Stach asked if staff knew when the Citizen Survey would be distributed; Director Matejcek indicated that staff did not know when that would be. HSC members then continued to refine the human service related questions for submission to staff and to be included with the next Citizen Survey. Upon completion of the of the refinement of survey items, the Commission members voted unanimously to accept the items and to have staff forward them for use in the next Citizen Survey.

Addressing the next item on the agenda, Director Matejcek noted that from time to time the Village receives complaints regarding issues commonly perceived as "homeless" issues. Staff was requesting the Commission address the perceived issues with a focus on three major areas: 1) Clarification of the perceived problems 2) Identification of interventions within the purview of the Village and 3) Recommendations for residents, businesses and community partners. He went on to report some of the problematic behaviors by individuals who are frequently and, at times, inaccurately referred to as "homeless". The complaints centered on such behaviors as sleeping in the library and parks, congregating in the public spaces, sleeping in benches and on floors or spreading out one's belongings.

Additional complaints of public intoxication, aggressive pan-handling, public urination and defecation, trespass, selling illegal substances, bathing washing and sleeping in public restrooms and viewing pornography on Library computers were also noted.

Director Matejcak also provided a copy of the Illinois Municipal Review's, Q&A paper regarding legal issues and regulating the Homeless (See attachments). The paper outlined some of the issues, options and regulatory limitations that municipalities face. He went on to say that as far as the Village is concerned, the Village enforces ordinances and is concerned with appropriate behavior, regardless of whether an offender, who is demonstrating inappropriate behaviors, is a resident of the Village, a visitor from another town or reports having no permanent address.

Director Matejcak further noted the vast majority of PADS residents are only temporarily homeless and are able to utilize the shelters, transitional housing and permanent supportive housing in the community to maintain their ability to work, keep their kids within their schools and be contributing members of the community. He further noted that PADS has been a good community partner in providing a service for the homeless and has worked well with Village staff to address solutions. Director Matejcak underscored that the Village is not concerned with someone's residential status but rather that they behave appropriately. He further noted that some of people viewed as homeless are our residents that may have some mental health issues, developmental delays or other compromises in their social skills but live on their own or in homes with their adult parents or other family members.

Director Matejcak asked the commission, as members of the community, to share some of the issues they were aware of from their own observations and from those shared by other residents. Commission members discussed the loitering at the train station as noticeable at various times of the day. Questions were raised if the Park District Board had addressed concerns in their recent meeting. Ex-officio member, Kathryn Engel-Accettura reported that it had not been among the issues addressed by the Park District Board but added there have been other issues such as acting out youth that have been of concern.. Other members added that they were aware of people sleeping in wooded areas, congregating near a local methadone clinic and near PADS sites. Commission members asked if there was a correlation between the closing of the PADS sites (during the summer months) and the number of issues as a result, whether there was an increase as a result of no shelters or a decrease as a result of moving to other communities.. The Commission also wondered if other communities experienced problems noting that many of the homeless individuals utilize the train lines for transportation among the neighboring communities.

Staff and the Commission highlighted the importance of distinguishing between the concerns over appropriate vs. inappropriate behaviors, regardless whether the person is a resident of this or another community or claim no permanent residence. The Commission also commented about the congregation of people at the Library, noting they've witnessed sleeping on steps, in the children's section and noting it as a major area of concern for some. The Library's rules and policy, located on their website, was also referenced.

Additional questions had also related to the economic impact of the loitering in the commercial and public sectors. Also noted was the changing of the downtown landscape including a recent growth in downtown residential buildings where it was once mostly just commercial sites. The question of zoning options for addressing some of the concerns was noted later in the discussion and was also addressed in the *Legal Q&A* paper. The topic of an increase over the past years in homelessness was also addressed from the perspective of the greater metropolitan area filling in as compared to being isolated communities in years gone by. Also noted was the closing of long term psychiatric hospitals for the chronically mentally ill during the 1980's. With the closing of many state hospitals throughout the nation, few alternative services were put in place to assist those with ongoing needs.

The commission considered if there were difference in crime problems during the day or evening. They asked if staff could get information from the Police Dept. about the actual scope of the problem, to see how big or small the problem actually was. Similarly, they requested information from PADS to learn more about their services and homelessness in the community and what other communities have shelter sites. The commission also wondered if the community is more attractive to homeless individuals by nature of the availability of shelter sites, low crime and the willingness of the community (residents and businesses) to assist others.

The commission moved to continue the discussion at the next set of meetings.

VI. New Business:

Commissioner Jacaway asked for a check on the status of an online survey initiative. Chairperson Rogers asked to hear from other entities at the next meeting such as PADS, the Library, etc. and Commissioner Bedalov asked about information that other communities, similar to Downers Grove that are along the train line may have on the issue.

VII. Adjournment: The meeting closed at 8:34pm

Submitted by: Andrew J. Matejcek, Staff Liaison

Attachments:

Human Service Commission's proposed survey items for Citizen Survey

Legal Q&A Regarding the Homeless May 2008/ Illinois Municipal Review

Village of Downers Grove

**Human Service Commission
Submitted Draft Questions for 2008 Citizen Survey**

Is the village of DG meeting the needs of our youth ages 13-18? What are some ideas you might have regarding this?

Do you know where to find access to information regarding services for people with disabilities within the Village of DG?

Do you have ideas on how to best foster an atmosphere of togetherness or good will resulting in making Downers Grove a more neighborly town.?

Does Downers Grove encourage the opinions and concerns of its residents as a means of discovering and addressing previously unidentified needs in the community?

The Village of Downers Grove does an effective job of educating residents about services and resources available to those who need assistance.

Have you used the Senior Citizen Resource Guide to obtain information?

Do you know where to find access to information regarding community services in DG?

What is the best way the village can make this information available?

The community values an atmosphere of tolerance and inclusion of its members.

Downers Grove provides opportunities for its young residents to take active, positive roles in order to contribute to their community.

Are there adequate transportation options available for senior citizens, lower-income residents and people with disabilities in Downers Grove?

Are there adequate services in the community to meet the needs of its elderly residents?

Have you heard of or experienced something great regarding village provided services in another community and think that same service would work well here in Downers Grove?

Are there adequate services in the community to meet the needs of residents with disabilities?

Does DG do a good enough job in making community service volunteer opportunities available to its residents? How can it be better?

A good number of community services are non-profit or staffed through residential volunteers. On a scale of 1-10 how willing are you to get involved in volunteer work serving the community?

What are some areas that you would like to participate in?

Do you think there is a loitering problem throughout the community?

Do you think there is a homeless problem in Downers Grove?

Legal Q & A

Regulating the Homeless

By Roger Huebner, General Counsel, IML
Brian Day, Staff Attorney, IML Jerry Zarley, Paralegal, IML
87 ILLINOIS MUNICIPAL REVIEW 19, No. 5 (May 2008)

The problem of homelessness is an unfortunate fact of life for many Illinois municipalities. All but the smallest communities have homeless people living within their borders. Homelessness has always been a challenging issue facing municipalities. Due to the recent turmoil in the housing market, however, that issue may become even more challenging.

Often, the attraction of the homeless is an unintended consequence of municipal development. In an attempt to lure tourism and commerce, a municipality may develop and improve an area of the city. But it is not only tourists and businesses who are attracted to these improved areas. The homeless will also converge on these high-traffic areas because their odds of survival increase around a higher number of people. This influx of homeless may deter the economic redevelopment and, consequently, decrease the amount of revenue that the municipality would otherwise receive. The unfortunate irony of this is that the municipality may need those very revenues in order to maintain programs to assist the homeless. By flocking to these popular areas, the homeless may stymie the municipality's efforts to help them.

Q: *To what extent may a municipality regulate homelessness?*

A: A municipality may not prohibit homelessness altogether, but it may regulate and license certain activities concerning the homeless. Municipalities may also prohibit certain personal behaviors committed by all people but that are more frequent among the homeless.

1. Homelessness defined: Before we can discuss regulating homelessness, we must first define it. Illinois statutes are of limited help when it comes to defining homelessness. The only statute that contains such a definition is the Illinois Election Code. That statute defines a "homeless person" as "any person who has a nontraditional residence, including but not limited to, a shelter, day shelter, park bench, street corner, or space under a bridge."¹ Not only is this statute rather vague, but it is drafted for the purpose of defining electors rather than for the regulation of homelessness.

Federal law is more helpful in finding a workable definition of homelessness. Under federal statutes, the term "homeless individual" includes:

- (1) an individual who lacks a fixed, regular, and adequate nighttime residence; and
- (2) an individual who has a primary nighttime residence that is—

- (A) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
- (B) an institution that provides a temporary residence for individuals intended to be institutionalized; or
- (C) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.²

With respect to regulation, there are two elements to homelessness that the municipality should consider: (i) the lack of a residence; and (ii) the degree to which that lack is voluntary. This second element is particularly important because voluntary homelessness appears to be susceptible to more regulation than involuntary homelessness.

2. A municipality may not prohibit homelessness altogether: The Eighth Amendment of the U.S. Constitution limits the scope of vagrancy ordinances. The Illinois Municipal Code explicitly states that the corporate authorities of a municipality may prevent vagrancy.³ That authority, however, does not appear to be absolute.

This was recently an issue before the federal Ninth Circuit Court of Appeals in the case of *Jones v. City of Los Angeles*.⁴ In that case, the City of Los Angeles passed an ordinance stating that "[no] person shall sit, lie or sleep in or upon any street, sidewalk or other public way."⁵ Several homeless individuals were arrested or cited for violating this ordinance. These individuals sued, arguing that this violated their Eighth Amendment rights against cruel and unusual punishment.⁶ The Court agreed and enjoined the enforcement of the ordinance.⁷ The Court concluded that the effect of the ordinance was to criminalize the status of being homeless.⁸ In reaching this conclusion, the Court concentrated on the following factors:

- Because there were more homeless people than there were available shelters, it was unavoidable that a certain number of people would be forced to live in public places.⁹
- The ordinance did not contain any time or place exemptions—the prohibition applied at all times and to places within the city.¹⁰
- Sitting, lying, or sleeping are universal and unavoidable consequences of being human. Being human, no homeless person can avoid doing them, and, being homeless, no homeless person can avoid doing them in a public place.¹¹

The Eighth Amendment prohibits the state from criminalizing certain involuntary conduct.¹² Because homelessness in Los Angeles was involuntary conduct for at least some people, the city could not criminalize the conduct that, in effect, constituted homelessness.

What this case means for municipalities is that, in order ensure constitutionality, a vagrancy ordinance should contain at least some exceptions for certain times or places. The necessary scope of these exceptions will depend on the number of people who are involuntarily homeless due to a lack of available shelter.

3. A municipality may regulate and license certain activities concerning the homeless: While a municipality cannot issue a blanket prohibition against homelessness, there are some

regulatory actions that it can take to alleviate some of the more significant problems associated with homelessness.

Panhandling is one of the biggest problems associated with homelessness. Aggressive panhandlers are a nuisance in many cases, and an influx of panhandlers to a specific location may suppress tourism and commerce in that part of the city. Municipalities do have the statutory authority to prevent begging.¹³ That statutory authority, however, is limited. Panhandling itself is protected by the First Amendment and, thus, cannot be completely prohibited.¹⁴ But municipalities may prohibit aggressive panhandling,¹⁵ and they may limit the time and manner in which panhandling activities take place.¹⁶ They may even require all people to obtain licenses or permits to panhandle.¹⁷

Homeless shelters are another potential problem for municipalities. An ill-placed shelter can have a detrimental affect on the surrounding neighborhood. These effects can include increased loitering and congestion, increased crime, and decreased property values. Municipalities, however, have at least some power to alleviate these negative effects; they can use their zoning powers to regulate all homeless shelters, even if those shelters are operated by a religious institution.¹⁸

4. A municipality may prohibit certain behaviors committed by all people but that are more frequent among the homeless: Municipalities have the power to prohibit certain conduct—even if the prohibition would disproportionately affect the homeless. For example, a municipality may prohibit public urination under the disorderly conduct statute,¹⁹ and they may prohibit the blocking of public sidewalks.²⁰ This prohibition would apply to all members of the public, but would likely affect the homeless to a greater degree due to a variety of factors.

5. Other regulatory limitations: There are a variety of other constitutional limitations upon municipalities regulating the homeless. For example, we found a federal Circuit Court case out of the Second Circuit that determined, under the First Amendment, municipalities cannot disperse service-resistant homeless people who were invited to sleep outside on church property.²¹ We also found a case out of the Sixth Circuit that held that, under the Fifth and Fourteenth Amendments, a city cannot confiscate and not return personal property of the homeless without due process.²² Furthermore, please be aware of the limitations imposed upon units of local government in regards to regulating and zoning religious entities under the Federal Religious Land Use and Institutionalized Persons Act (RLUIPA)²³ and the Illinois Religious Freedom Restoration Act.²⁴

While the issue of homelessness can impact a municipality, it is important to take care in regulating this issue. As a result of the various constitutional intricacies involved, we recommend that you consult with your municipal attorney if and when your municipality considers any regulation to control or regulate a local homeless population.

This monthly column examines issues of general concern to municipal officers. It is not meant to provide legal advice and is not a substitute for consulting with your municipal attorney. As

always, when confronted with a legal question, contact your municipal attorney as certain unique circumstances may alter any conclusions reached herein.

¹ 10 ILCS 5/1-3

² Stewart B. McKinney Homeless Assistance Act of 1987 § 103(a), 42 U.S.C. § 11302(a) (2000).

³ See 65 ILCS 5/11-5-4

⁴ See generally, *Jones v. City of Los Angeles*, 444 F.3d 1118 (9th Cir. 2006); vacated as moot because of a settlement between the parties, and remanded, 505 F.3d 1006 (9th Cir. 2007); See also, *People v. Belcastro*, 356 Ill. 144, 190 N.E. 301 (1934).

⁵ L.A., Cal., Mun. Code § 41.18(d) (2005).

⁶ See *Jones*, 444 F.3d at 1120.

⁷ See *id.* at 1138.

⁸ See *id.* at 1136.

⁹ See *id.* at 1132-33.

¹⁰ See *id.* at 1123.

¹¹ See *id.* at 1132.

¹² See *id.* at 1137; see also, *Robinson v. California*, 370 U.S. 660 (1962) (holding that it is unconstitutional to criminalize alcoholism); *Powell v. Texas*, 392 U.S. 514 (1968) (holding that it is unconstitutional to criminalize drug addiction).

¹³ See *supra*, note 3.

¹⁴ See *supra*, note 8.

¹⁵ See 80 Illinois Municipal Review 21, No. 3 (March 2001); *Gresham v. Peterson*, 225 F.3d 899 (7th Cir. 2000).

¹⁶ See *Smith v. City of Fort Lauderdale*, 177 F.3d 954 (11th Cir. 1999).

¹⁷ See *Northeast Ohio Coalition for the Homeless v. City of Cleveland*, 105 F.3d 1107 (6th Cir. 1997); cert. den. 522 U.S. 931 (1997).

¹⁸ See *First Assembly of God of Naples, Florida, Inc. v. Collier County*, 20 F.3d 419 (11th Cir. 1994); cert. den. 513 U.S. 1080 (1995).

¹⁹ See 720 ILCS 5/26-1; *People v. Duncan*, 259 Ill. App. 3d 308 (4th Dist. 1994).

²⁰ See *Shuttlesworth v. City of Birmingham*, 382 U.S. 87 (1965).

²¹ See *Fifth Ave. Presbyterian Church v. City of New York*, 293 F.3d 570 (2d Cir. 2002); Injunction granted, 2004 U.S. Dist. LEXIS 22185 (S.D.N.Y. Oct. 28, 2004); affirmed by, 177 Fed. Appx. 198 (2d Cir. 2006); cert. denied, 127 S. Ct. 387, 166 L. Ed. 2d 271 (2006).

²² See *Cash v. Hamilton County Dep't of Adult Prob.*, 388 F.3d 539 (6th Cir. 2004); rehearing denied, 2005 U.S. App. LEXIS 3840 (6th Cir. Feb. 25, 2005); cert. denied, 546 U.S. 927 (2005).

²³ 42 U.S.C. §§ 2000cc, et seq.

²⁴ 775 ILCS 35/1 et seq.

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**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
June 11, 2008**

MINUTES

ROLL CALL

President Daniels called the meeting to order in the Library Meeting Room at 7:35 p.m. Trustees present: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Trustees absent: none. Also present: Library Director Bowen, Assistant Director Carlson. Visitors: none.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of May 28, 2008. It was moved by Vlcek and seconded by Greene **THAT THE MINUTES OF THE REGULAR MEETING OF MAY 28, 2008 BE APPROVED AS WRITTEN.** Ayes: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

PAYMENT OF INVOICES

The Board reviewed the list of invoices submitted for payment. It was moved by DiCola and seconded by Greene **TO APPROVE PAYMENT OF OPERATING INVOICES FOR JUNE 11, 2008 TOTALING \$32,699.32 AND BUDGET JOURNAL ENTRY TRANSFER FOR PARKING PERMITS TOTALING \$1,950, AND ACKNOWLEDGE PAYROLLS FOR MAY 2008 TOTALING \$236,867.03.** Ayes: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

OLD BUSINESS

--Garden Walk Expansion Project

The library received some unexpected bad news on Monday. Since the last Board meeting, Carlson had been working with the landscape contractor the Board had selected for the Garden Walk expansion project. Early on she had asked all the landscapers she contacted if they pay their laborers the Illinois prevailing wage for DuPage County. Most said no, but three responded that they do. She reminded them that they must include a statement in their estimates that Illinois prevailing wages are included.

Bowen suggested that Carlson tell the landscaper selected by the Board that he should be prepared for union workers who see the project in progress to approach his employees to verify that they are being paid the prevailing wage. (This happened when the Walk was originally installed.) Carlson mentioned this to the contractor, and learned that he thought that by "Illinois prevailing wage for DuPage County, we meant the usual wage paid to landscape labor, not the State-mandated wage. The actual prevailing wage is three times what he pays his employees, and he could not do the project for the amount quoted in his proposal if he had to pay the prevailing wage. So Carlson contacted the runner-up, and asked for a new proposal with some

changes that we wanted. The other contractor is Sebert Landscaping, who did the original Garden Walk installation in 1999 and who maintains a crew for municipal projects that is paid prevailing wage.

It was moved by Humphreys and seconded by Read **TO APPROVE THE BASIC DESIGN AND ACCEPT THE PROPOSAL OF SEBERT LANDSCAPING FOR AN AMOUNT NOT TO EXCEED \$25,000, SUBJECT TO ADJUSTMENT OF PLANT CONTENT, AND WITH THE GOAL OF COMPLETING THE PROJECT BY MID-JULY.** Ayes: DiCola, Greene, Humphreys, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

NEW BUSINESS

--Review of Chapter IX “Facilities: Implications of Technology on Designing/Remodeling a Building” from *Serving Our Public: Standards for Illinois Public Libraries*, a requirement of the 2009 Illinois Public Library Per Capita Grant

Over the last few meetings the Board has been reviewing documents required for the 2009 Per Capita Grant application. The chapter of *Serving Our Public* on “Implications of Technology on Designing/Remodeling a Building” was created in a 2002 revision of the State Standards for public libraries, so it was not available when the library building project was done in 1999. Bowen was pleased to report that if it had been part of the state standards at the time, the technical infrastructure planned for the building project would have complied. No Board action was required with this review.

--Discussion of Other Requirements of the 2009 Illinois Public Library Per Capita Grant

Another requirement of the 2009 Per Capita Grant is a review of the Illinois Governmental Ethics Act. Since the Board did this during the review of the Village and Board’s own ethics policies at the December 19, 2007 and January 9, 2008 meetings, the Board has fulfilled its obligation.

REPORT FROM THE ADMINISTRATION

Financial reports for May were provided. Revenue for January through May was \$216,758. Projected revenue through June was around \$190,000. Expenditures equal 37% of the total annual budget, and the library’s goal is to have spent not more than 41.7% by the end of May. So the library is in good shape.

There was an article in the Downers Grove *Sun* last week about library use during economic slumps. Bowen was quoted, along with staff of the Naperville and Lisle libraries.

Carlson recently visited the Merchandise Mart with the carpet rep she’s been working with, and she selected samples from the carpet company that the Committee on Carpet Replacement had selected at their last meeting. The committee hopes to make a final decision at their next meeting.

Publicity for the donor brick Garden Walk expansion is planned for the week of Heritage Festival. The PR phrase selected for the expansion project is “The Garden Walk Is Growing... Your Name Will Make It Bloom!” A new brochure will be available in the library, as well as in an acrylic box attached to a temporary outdoor sign placed in the Garden Walk area at the corner of Curtiss and Forest. The sign will announce the expansion of the Garden Walk. The Board

looked at several possible signs, and selected a 2 'x 4' wood sign. Window displays and large posters about the donor brick program and the expansion of the Garden Walk will be at both the north and south entrances to the library. Display tables with the new brochure will also be at the entrances during Heritage Festival. Trustees Greene and Humphreys offered to keep the outdoor flyer case filled on Saturday and Sunday when the library is closed during Heritage Festival. The July/August *Discoveries* and the weekly *e-ssentials* newsletters will include articles and announcements about the donor brick program expansion as well. The new landscape contractor plans to begin work on the Garden Walk June 30.

TRUSTEES REQUEST FOR INFORMATION AND ANNOUNCEMENTS

Trustee Read announced that the Metropolitan Library System (MLS) is beginning its strategic planning process with focus groups for each of the library types, and the public library focus group is meeting the following morning. Trustee Read will attend as a member of the MLS Board and Trustee Vlcek and Bowen will be attending for the library.

Trustee Humphreys mentioned that there was an article in the June 6, 2008, *Tribune* about the Village of Downers Grove moving ahead with their TCD and the long-range plan.

Trustee DiCola congratulated Trustee Humphreys for his 37 years with the Two Way Street coffee house in Downers Grove which was mentioned in the *Tribune* article.

She asked about library rules for program speakers as she had a travel speaker to suggest. Bowen said the written policy and guidelines for library programs requires that speakers provide educational information or entertainment but they may not promote their business or organization during the program. Speakers may provide materials about their business or organization at the back of the meeting room for patrons to pick up if they want them. Bowen also mentioned that the Friends of the Library offer regular travel programs so the library does not add too many additional travel programs.

Trustee Vlcek asked that an eye wash station be installed in the library for the protection of staff and patrons. Bowen said the library will install one in the sink in the Circulation workroom.

Trustee Greene asked about having the new library website set up so that when patrons click on the SWAN catalog link, a new browser window always opens. Carlson and Trustee Humphreys both mentioned that individuals can set their browsers to default to opening new windows. Carlson will talk with the library's web design consultant about adding this feature to the new website, if possible.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
June 25, 2008**

MINUTES

ROLL CALL

President Daniels called the meeting to order in the Library Meeting Room at 7:36 p.m. Trustees present: DiCola, Greene, Humphreys, Vlcek, Daniels. Trustees absent: Read. Also present: Library Director Bowen, Assistant Director Carlson. Visitors: Library Publicity and Program Coordinator Carol Kania.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of June 11, 2008. It was moved by Vlcek and seconded by Humphreys **THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 11, 2008 BE APPROVED AS WRITTEN.** Ayes: DiCola, Greene, Humphreys, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

PAYMENT OF INVOICES

The Board reviewed the list of invoices submitted for payment. It was moved by Humphreys and seconded by Greene **TO APPROVE PAYMENT OF OPERATING INVOICES FOR JUNE 25, 2008 TOTALING \$28,565.10.** Ayes: DiCola, Greene, Humphreys, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

STAFF PRESENTATION ON UP-COMING LIBRARY PROGRAMMING

It has been a while since there has been a need for library staff to make presentations to the Board. Bowen would like the Board to have the opportunity to hear from staff members beyond the director and assistant director, so he plans to ask staff to come to Board meetings from time to time and report on their activities. The library is planning for several exciting program themes over the next year, so he asked Carol Kania, Publicity and Program Coordinator, to report on what is coming up.

Kania talked about two upcoming library-wide programming themes, the Abraham Lincoln Bicentennial and the Year of Conscious Living. She distributed information on initial plans for both themes to the Board. Plans for the celebration of Lincoln's 200th Birthday in February 2009 will kick-off in late fall 2008 and run through mid-March 2009. Community members will have the opportunity to contribute their "What Lincoln Means to Me" thoughts and stories to the library's website, to participate in programs and activities for adults and for children, and to view in the library a 20 ft. long by 7 ft. tall Lincoln traveling exhibit from the Lincoln Heritage Coalition.

The Conscious Living 2009 theme will run from March through October 2009. This theme is still being developed. It will be a year of events and activities designed to inspire us to make responsible decisions about living an environmentally sustainable lifestyle, emphasizing what we can do in our daily lives, as well as a year to inspire us to “dream big and make bold plans” to improve the quality of life locally, regionally, and globally.

This theme will tie in to the Burnham Plan Centennial, a regional celebration of Daniel Burnham’s 1909 Plan of Chicago. The Burnham Plan Centennial Committee has partnered with numerous city and suburban organizations and institutions, including the Newberry Library, the Art Institute, the Elmhurst Art Museum, the Morton Arboretum, public libraries, forest preserve districts, and more. The year 2009 will be a time to appreciate and be inspired by the big dreams that led to Chicago’s lakefront, forest preserves, and a tradition of thinking comprehensively about the region’s development. It is an opportunity to make and implement “bold plans, big dreams” for the 21st Century that contribute to the region’s quality of life and make the region one of the world’s best places to live and work.

Programs may include speakers on eco-friendly landscaping, making different decisions about food, and thinking about consumption and the global economy. Programs and activities for children will also be planned. “Make Big Plans: Daniel Burnham’s Vision of an American Metropolis,” an 8-panel facsimile display and a digital slide show prepared by the Newberry Library, will be on display in the library, and library staff will create window displays and bibliographies in print and on the library website related to “Conscious Living.” Library patrons will have the opportunity to contribute their “Green Dreams for the Future” or other “Conscious Living” dreams for how they want their own lives, the village, region, or world to look in the future. This could cover ideas or “big dreams” for transportation, technology, ways of living, or broader ideas for a sustainable world. Another participation idea is “What I’m Doing to Live Green” (or “Conscious Living—doing it now”) where patrons can share ideas of what they are currently doing to improve life locally or globally. The library will also lead by example and make some conscious choices about use of resources.

OLD BUSINESS

--Review and approval of Carpet Selection Committee recommendation

The Carpet Committee met before this meeting, and selected the carpeting for the north and south lobbies, the art gallery, and the main stairs to the second floor. Without knowing it, the committee selected one of the two carpets chosen by the majority of the staff from all departments who reviewed the carpet choices earlier in the day. It was nice that there was some consensus on the final choice. The committee recommended Cubic Balance carpet tiles from InterfaceFLOR. Interface is the largest tile carpet manufacturer in the world, and the “greenest” in terms of being environmentally responsible. The company pioneered and is committed to the industry’s most aggressive and successful carpet recycling program, not only recycling old carpets, but also making their new carpets from recycled materials. They also offer a glue-free installation system with no odor and virtually no VOCs (volatile organic compounds).

It was moved by Humphreys and seconded by DiCola **TO APPROVE THE RECOMMENDATION AND DIRECT STAFF TO SEEK BIDS ON THE PURCHASE AND INSTALLATION OF THE CARPET.** Ayes: DiCola, Greene, Humphreys, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

NEW BUSINESS

--Discussion of a possible revision of the Library's Rules of Behavior

As reported in the Board packet, the library's current Rules of Behavior do not prohibit sleeping in the library. Bowen feels it is time to reconsider this position. His concern is that, as the number of homeless patrons who use the library increases, the abuse of the facility by some patrons has also increased. In the past most homeless patrons read or used computers, or used library resources in other ways. However, this year there has seemed to be an increasing number of patrons who do nothing in the library but sleep for many hours. In addition, an increasing number of these individuals are clearly sleeping off a drunk, rather than simply falling asleep. Library staff have had to call 911 on two occasions in the last few weeks because they were unable to rouse patrons who were literally unconscious. While Bowen has no desire to harass any patrons, homeless or not, he does not believe this abuse should be tolerated.

Further, the PADS program is working with another local church in an effort to provide a fourth evening shelter this fall, which will further increase the burden on the library. Bowen believes the Board needs to consider this issue now, so the library's policy is in place before the next PADS season begins. Bowen will contact PADS directly to express the library's concern over the problems that have been experienced, and to ask for their assistance in making the library's rules and expectations clear to their clients at the beginning of the next season.

At this meeting Bowen was looking only for the Board's reaction to the concept of revising the rules to include a prohibition on sleeping in the library; he was not asking for a Board action. The Board discussed the possible revision. President Daniels questioned changing this rule as it would not solve the main concern of some residents that there is a growing presence of homeless patrons in the library. Because the library is a public institution, everyone, including the homeless, has a right to be in the library as long as they follow the library's rules of behavior. The vast majority of homeless patrons do follow the library's rules. President Daniels and Trustee Humphreys questioned whether it was necessary to prevent patrons (residents and homeless) from sleeping, and how staff would determine whether someone was sleeping or just had their eyes closed to think. Some Trustees were concerned about the burden on the staff to have to wake up sleeping people, and the disturbance that could cause. Currently, staff only wake those few patrons who are snoring and disturbing others or are blocking access in some way. It was noted that some homeless patrons have learned that the Downers Grove Library is one of the few libraries in the area that does not prohibit sleeping in the library. Trustee DiCola said that if Bowen feels that some patrons are abusing this rule by coming to the library only to sleep all day, then the rule should be changed.

The consensus was that Bowen should bring a proposed policy statement to a future meeting for the Board's consideration and in order to have the policy in place by fall.

REPORT FROM THE ADMINISTRATION

It is almost time for the Board to review the FY2009 Budget. Bowen has been working on the budget and the department heads are working on their requests. The Board will see the first draft of the budget in July.

Staff have reviewed resumes for the professional position left vacant in the Literature Department when Heather Booth resigned. They received many applications for the position, and have selected seven candidates for the first round of interviews, which will begin when Bowen returns from the ALA Conference July 2.

The library is switching to a new security case for DVDs. The current cases require a special locking strip that must be removed when DVDs are checked out, and replaced when they go back on the shelf. The strips are supposed to be reusable, but in fact bend and are otherwise easily damaged. Circ staff often struggle to open the cases when they check out DVDs. Staff have surveyed other libraries and found a case that looks very much like the library's current case, but with a built-in locking mechanism that is very easy for staff to operate. You need a special locking and unlocking device, but the process is very easy. Elmhurst Public Library has been using this product for some time and has been very satisfied. The cost is about the same as the current case, but the library will not have to continually purchase additional locking strips.

Bowen had a conversation last week with Andy Matejcek, director of the Village Department of Counseling and Social Services. Matejcek is the staff liaison to the Social Services Commission and wanted to let him know that the commission is looking at issues related to the homeless in Downers Grove. The purpose of the Human Services Commission is "to evaluate matters of social concern in the Village including issues related to youth, senior citizens, families, minorities, and other social groups, and make recommendations to the Village Council concerning such issues." At this time they are engaged in an education process with the commission. They are trying to identify the actual problems, that is behavioral issues that can and should be addressed, as opposed to other issues that are outside the scope of what local government can do. Staff will be providing Commission members with information on the rights of homeless and also providing guidance on identifying areas in which it might be appropriate for the Commission to make recommendations. For example, the Human Services Commission does not make recommendations to the Police Department on how they should conduct themselves, nor does the Commission make recommendations to the Library Board of Trustees on how the library should be run.

Bowen attended the Metropolitan Library System (MLS) Focus Group for public libraries as part of the MLS strategic planning process. Two of our circulation staff and Trustee Pat Vlcek also participated. Trustee Tom Read observed the session in his role as an MLS Board member.

On Sunday Bowen attended the reception honoring the retirement of Dave Eblen, superintendent of High School District 99.

Bowen will be attending the American Library Association Conference from Friday through next Tuesday.

Carlson distributed to Board members copies of the new brochure for the Garden Walk donor brick program, led the Board out to see the outdoor sign announcing the Garden Walk expansion just installed by custodian Kevin Montgomery, and suggested that Board members, after the meeting, look at the north and south window displays and attractive posters created by graphic designer Melody Danley. Publicity Coordinator Carol Kania has added web pages about the Garden Walk program and expansion to the Library Foundation website, including the brick order form, and she has included links from the library's website to the Foundation website. Kania is working with a summer volunteer to add all the "brick stories" that donors to the original Garden Walk submitted over the past ten years, and she will add new stories from donors to the expansion. Immediately after residents received the recent issue of *Discoveries* which included an article on the Garden Walk expansion, the Administration received a number of calls from patrons interested in purchasing bricks.

Construction of the Garden Walk expansion will begin Monday, July 7th. The landscape contractor planned to begin work on Monday, June 30; however, the concrete company could not

pour the curbs for the brick walk until the following week which would leave the landscaping on the west side of the library torn up and potentially hazardous to pedestrian traffic over the long July 4th holiday weekend. The Administration decided to move the start date to July 7th.

TRUSTEES REQUEST FOR INFORMATION AND ANNOUNCEMENTS

Trustee Vlcek thanked library administration for installing an eye wash station in the Circulation workroom for staff and patron safety per her suggestion. She asked whether non-latex gloves were made available to staff. Carlson will confirm that gloves for staff use are latex-free. Vlcek asked that the Board consider ways of recognizing library staff when major events, such as marriages, births, and deaths, occur in their lives.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

VILLAGE OF DOWNERS GROVE
PLAN COMMISSION MEETING JUNE 2, 2008, 7:00 P.M.

Chairman Pro tem Matejczyk called the June 2, 2008 meeting of the Plan Commission to order at 7:00 p.m. and asked for a roll call:

PRESENT: Chairman Pro tem Matejczyk, Mr. Beggs, Mr. Cozzo, Mrs. Rabatah, Mr. Webster

ABSENT: Mrs. Hamernik, Mr. Quirk, Mr. Waechtler, Chairman Jirik

STAFF PRESENT: Mr. Jeff O'Brien, Senior Planner

VISITORS: Mr. Mark Thoman, 1109 61st Street, Downers Grove

Chairman Pro tem Matejczyk led the Plan Commissioners in the recital of the Pledge of Allegiance.

Minutes of the May 5, 2008 Meeting - Mrs. Rabatah made a motion to approve the minutes, seconded by Mr. Webster. Motion carried by voice vote of 5-0.

FILE NO. PC-18-08 A petition seeking Special Use approval for a telecommunications tower located on the East side of Springside Avenue, approximately 730 feet South of 63rd Street, commonly known as 6401 Springside Avenue, Downers Grove, IL (PIN's 09-19-101-002, 09-19-200-003); Mark Layne, Agent for T-Mobile Central LLC, Petitioner; Community High School District 99, Owner

Mr. Jeff O'Brien, Village Senior Planer, stated that T-Mobile requested the Plan Commission continue the hearing so they could provide additional information as requested by staff. Staff expects to have that information by the July 7, 2008 meeting. Given the number of interested residents, Mr. O'Brien stated the office is not required to republish the meeting again; however, he will have the petitioner correspond to the neighbors.

WITH RESPECT TO FILE NO. PC-18-08, MR. COZZO MADE A MOTION THAT THE PLAN COMMISSION CONTINUE THE HEARING TO A DATE CERTAIN, THAT DATE BEING JULY 7, 2008.

MRS. RABATAH SECONDED THE MOTION.

MOTION CARRIED BY A VOICE VOTE OF 5-0.

Chairman Pro tem Matejczyk swore in those individuals who would be speaking on File No. PC-16-08.

FILE NO. PC-16-08 A petition seeking text amendments to the Zoning Ordinance as it relates to permitted uses, bulk regulations for flag lots, parking in residential zoning districts, shared parking agreements and temporary signage; Village of Downers Grove, Petitioner

Mr. O'Brien stated the Village was proposing a Zoning Ordinance text amendment as it pertains to technical corrections. Approximately 12 sections of the Zoning Ordinance are affected and cover changes anywhere from the General Provisions, Definitions, Zoning Classifications, to the Location of Parking Spaces, etc. Referring to his handout on the dais, Mr. O'Brien explained it will exempt certain uses, specifically, businesses from leasing spaces to commuters.

Referring to the General Provisions and explaining that the Village's current ordinances are considered permissive, he explained that no statement exists that says, "Any use not specifically listed herein is specifically prohibited." Mr. O'Brien explained that new uses, such as tattoo parlors and other uses on the fringe, are not listed in the Zoning Ordinance specifically, but because they are listed permitted uses, they would not be allowed. The list is trying to be proactive yet restrictive.

Changes were noted in the Definitions section, specifically to Contractor Signs, Flag Lots, Modified Permitted Use, Special Use, Changes in Zoning Districts Established, and Minimum Areas for Zoning District. Mr. O'Brien explained under Special Uses for B1 and DB, a new liquor license classification was approved for "Wine Boutique". As to Location of Parking Spaces, Mr. O'Brien explained that instances have occurred where individuals have been parking in their rear yards and causing drainage issues. That term was added. The term Parking of Recreational Vehicles - Temporary Parking, was clarified so that RV parking take places on owners' existing driveways and not to added pavement.

Continuing, the Number of Off-Street Parking/Unloading Spaces definition, clarifies that shared parking agreements are not needed in the DT Business District or the Commercial/Manufacturing areas within a quarter mile of a train station to allow for shared commuter spaces, as long as the owner is allowing enough spaces for their employees and customers.

Due to case law, the Village Attorney advised that changes to the Village's political sign restrictions were necessary. Mr. O'Brien explained that the time limits leading up to an event/election are being removed as a result of the Village Attorney's advice. In addition, text modifications were made in the definition so that no property can have more than eight weeks of a temporary sign. As to second-floor banners, they will be removed from the sign ordinance in the Downtown Business District.

Staff recommended approval of the modifications and asked for comments and/or questions.

Mr. Beggs asked if the distance criteria discriminated against the churches, wherein Mr. O'Brien explained the parking space exemption again, noting that any church within 1,000 feet of the DB or DT District qualifies for the exemption and can lease parking space to a business or commuter providing that the church can provide enough day-time spaces for its employees. Those churches not exempt must have a shared parking agreement and come before the Plan Commission for the request.

Mr. Beggs suggesting exempting churches versus allowable feet, wherein Mr. O'Brien stated it was a recommendation the Plan Commission could make. Mr. Matejczyk concurred with Mr. Beggs. Mr. O'Brien added that the Village adopted this standard because most of the Village's churches are in the middle of residential neighborhoods and could create more traffic for these areas. He noted the exemptions were provided because the downtown and train stations are high traffic areas where

shared parking should be encouraged as there is limited land and parking resources. Having oversight of these spaces was the Village's thought-process. Mr. Beggs was not making a comparison between businesses and churches but suggested to leave the distance exemption for the businesses and not the churches.

Mr. Webster felt the point was to allow commuter parking where it made sense, and its intent was to have oversight of what was occurring outside the commuter district. Mr. O'Brien agreed. Mr. Cozzo, in speaking about the church at 59th and Dunham, stated that without the necessary oversight, it might not be fair to the residents living there.

Chairman Pro tem Matejczyk inquired about flag lots not meeting minimum requirements. Mr. O'Brien stated the existing flag lots were legal nonconforming and were already grandfathered in. However, when the Plan Commission/Village Council reviewed the flag lot provisions in 2003 there were some changes made to the public safety protection requirements. Those were removed from the Subdivision Ordinance but now were being returned to the Zoning Ordinance to cover any new development on the flag lots.

Mr. Webster commented on the inconsistencies of certain uses being defined while some were not, such as "wine boutique", wherein Mr. O'Brien stated the term was defined in the Municipal Code, Section 3-3. Mr. O'Brien stated he preferred all of the terms being defined, but staff was looking for more clean-up changes in the Zoning Ordinance currently, and when uncertain issues arise with the current uses, a more solid definition needs to be clarified.

In response to Mr. Cozzo's question about a specific use not being listed under the General Provisions and whether a forum exists for its review, Mr. O'Brien stated a petitioner would have to come before the Plan Commission seeking a text amendment to add the use. Per staff, another vehicle a petitioner can use is the Zoning Board of Appeals.

Referring to Special Uses under the Business District, a question followed regarding "Churches, Other Places of Workshop, Church Schools, etc. with an existing date June 7, 2005." Mr. Matejczyk asked whether that statement precluded churches that wanted to start up in the Business District to come before the Plan Commission, wherein Mr. O'Brien explained the rule was specifically for the Downtown Business District. A petitioner could come to seek an amendment to the Zoning Ordinance to remove the requirement, but due to limited land in downtown, Mr. O'Brien explained the original concern was churches would expand towards the business district, whereas the Village would support expansion toward the residential neighborhood. Mr. O'Brien was not sure about the logic behind this and stated the smaller storefront churches, which have downtown frontage, were precluded by this provision. However, in the other business zoning districts they are permitted uses.

Chairman Pro tem Matejczyk opened up the meeting to public comment.

Mr. Mark Thoman, 1109 61st Street, Downers Grove, stated after he read the changes for the churches, he believed staff was taking churches within walking distance of train stations and encouraging an additional use of their parking lots. As to the text amendments to Special Uses, he inquired how the text amendment would be initiated, wherein Mr. O'Brien explained staff could initiate the text amendment, it could be initiated by the Village Council or initiated by a private resident/business owner with standing, whereby staff sometimes work with the petitioner.

As a resident and on behalf of the Downers Grove Coalition for Management Redevelopment, Mr. Thoman agreed the changes were minor and technical in nature, and he appreciated any Village department updating and actively being proactive with the zoning code. He encouraged further practice. He asked that the Plan Commission forward a positive recommendation to the Village Council.

Regarding the church discussion, Mr. Cozzo was comfortable with the current recommendation. Mr. Webster inquired about the parking requirements of Gloria Dei (on Main Street) and the sharing of their parking lot with the high school. He also inquired how staff would know whether a shared parking agreement existed for those churches outside the downtown district and surmised it would be complaint-based. Mr. Matejczyk favored using church parking lots for commuters. Mrs. Rabatah was fine with the existing text. Mr. Cozzo also believed the process gave residents a chance to voice their opinion. Dialog followed on various church locations.

WITH RESPECT TO FILE NO. PC-16-08, MR. COZZO MADE A MOTION THAT THE PLAN COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL, INCLUDING THE CHANGE FROM STAFF'S HANDOUT REGARDING THE EXEMPTIONS FOR THE BUSINESSES WITHIN A QUARTER MILE OF THE BELMONT AND FAIRVIEW TRAIN STATIONS.

MRS. RABATAH SECONDED THE MOTION.

ROLL CALL:

AYE: MR. COZZO, MRS. RABATAH, MR. BEGGS, MR. MATEJCZYK, MR. WEBSTER

NAY: NONE

MOTION CARRIED. VOTE: 5-0

Mr. O'Brien announced the next meeting would be July 7, 2008, but that commissioners should contact him if there is a conflict. There will be no June 23 meeting. Lastly, Mr. O'Brien thanked those Plan Commissioners who attended the Boards and Commissions training, and he talked about a number of awards presented to those members who had long-standing service to the community. Mr. O'Brien presented a plaque to Mr. Beggs for his 39 years of service on the Zoning Board of Appeals and the Plan Commission. Mr. Matejczyk stated the training and presentation were well done. As to a follow-up training, Mr. O'Brien stated staff has made no determination on that aspect but hoped it would continue since it makes the Boards and Commissions feel appreciated.

Mr. Beggs stated he was honored and discussed how he initially involved himself in his Village. He asked that Mr. O'Brien convey his appreciation to the Village Council.

In looking at past minutes, Mr. Webster noticed Chairman Jirik was still pursuing a conversation with the Village Council. Mr. O'Brien suggested that he follow-up with the Chairman at the next meeting on the status. Mr. Matejczyk commented on a similar meeting he participated in some years ago and said it was very productive. Mr. Cozzo agreed there would be value in a face-to-face meeting with the Council. Mr. Rabatah suggested holding two types of meetings; i.e., the workshops and a face-to-face dialog.

MR. WEBSTER MOVED TO ADJOURN THE MEETING. MR. COZZO SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 7:57 P.M.

/s/ Celeste K. Weilandt
Celeste K. Weilandt
(As transcribed by MP-3 audio)