

## **MINUTES OF COUNCIL STRATEGIC PLANNING SESSION**

### **DOWNERS GROVE, ILLINOIS**

**JULY 11, 2008**

Consultant Lyle Sumek, Lyle Sumek Associates, Inc. welcomed those present to the strategic planning session at 5:05 p.m. at Fire Station 2, 5420, Main Street.

**Present:** Mayor Ron Sandack; Commissioners Marilyn Schnell, Martin Tully, William Waldack (arr. 5:15 p.m.), Sean P. Durkin, Geoff Neustadt, Bruce E. Beckman

**Staff:** Acting Village Manager Dave Fieldman; Assistant Village Manager Mike Baker; Village Attorney Enza Petrarca; Director of Communications Doug Kozlowski; Village Clerk April Holden; Management Analyst Megan Bourke; Information Services Director Liangfu Wu; Director of Counseling and Social Services Andy Matejcek; Interim Public Works Director Robin Weaver; Director of Community Development Tom Dabareiner; Director of Human Resources Wesley Morgan; Police Chief Robert Porter; Fire Chief Phil Ruscetti; Management Analyst Brandon Dieter; Community Events Director Mary Scalzetti; Finance Director Judy Buttny

**Consultant:** Lyle Sumek, Lyle Sumek Associates, Inc.

**Residents:** John Schofield, Tim Meaney, Mark Thoman

Mr. Sumek outlined the agenda for session, including a discussion and review of the top achievements of 2006, realities for 2008, and important goals for next year as identified by each Council member.

#### Top Achievements 2006

Mr. Sumek reviewed and Council discussed the top achievements in terms of how they fit into the vision/goals, what was accomplished in 2007-2008, their value to citizens and why each achievement is a success:

- 1) Belmont Underpass
- 2) Watershed improvements
- 3) Fire Station 2
- 4) Ethics ordinance
- 5) Institutionalization of strategic planning
- 6) EDC: Development and economic expansion
- 7) Financial condition of Village government
- 8) Outreach to citizens
- 9) Organization aligning with mission and core beliefs

## Basic Realities

Mr. Sumek reviewed the following realities:

- 1) Increased commuters and bike use
- 2) Residents in the downtown
- 3) Winter impact on Village streets
- 4) Tree canopy threat and bugs
- 5) Concern about economy
- 6) Greening Village operation

In terms of looking to the future, Council members were asked to list three objectives for next year. Council discussed these matters:

Commissioner Schnell – Comprehensive Plan, Ogden Avenue Sidewalks, Search for Village Manager, Village Buildings

Commissioner Tully – Plan and funding in place for new Village Hall and Police Department, Initiate and complete Stormwater Utility; Historic Preservation ordinance finalized and certified; Comprehensive Master Plan

Commissioner Durkin – Underpass and stormwater; continued review of expenses and look at investments; review Village Hall plans

Commissioner Neustadt – Hire Village Management and Public Works Director; funding for new Civic Center; information boards around the Village; look at business corridors

Commissioner Beckman – Comprehensive Master Plan implementation; strategy of new Village Hall and Police Department, new Village Manager; maintain infrastructure program; maintain strong fiscal oversight

Commissioner Waldack – Various Transportation Systems; Economic Development in major corridors and railroad corridor on Fairview; neighborhood initiatives; Village Manager and employee morale

Mayor Sandack – Infrastructure implementation and Public Works resources and personnel; budget process (frugal and responsible); TCD 3; Comprehensive Plan; Pattern Book; Economic Development; 63<sup>rd</sup> & Woodward; hiring of Village Manager

Staff made a presentation regarding major issues in each of their departments.

## Goals 2013

Council was asked to rank previously established goals according to importance. The results were:

- 1) Top Quality Village Infrastructure and Facilities

- 2) Strong, Diverse Local Economy
- 3) Exceptional Municipal Organization
- 4) Vibrant Major Corridors
- 5) Preservation of Our Residential and Neighborhood Character
- 6) Authentic Downtown – The Heart of Our Community

Mr. Sumek thanked everyone for their participation and reviewed the agenda for the next day's meeting.

The meeting was adjourned at 9:05 p.m.

April K. Holden  
Village Clerk