

VILLAGE OF DOWNERS GROVE  
PLAN COMMISSION MEETING JULY 7, 2008, 7:00 P.M.

Chairman Jirik called the July 7, 2008 meeting of the Plan Commission to order at 7:00 p.m. and asked for a roll call:

**PRESENT:** Chairman Jirik, Mr. Beggs, Mr. Cozzo, Mrs. Hamernik, Mr. Quirk, Mr. Matejczyk, Mrs. Rabatah, Mr. Waechtler Mr. Webster,

**STAFF PRESENT:** Mr. Jeff O'Brien, Senior Planner

**VISITORS:** Mr. James Russ, 4915 Main Street, Downers Grove; Mr. Tom Venetis, 5558 Main Street, Downers Grove; Mr. Joe Carlucci, 1801 Butterfield Road, Downers Grove; Mr. Greg Bedalov, 2001 Butterfield Rd., Downers Grove; Mr. Bill Neustadt, 5101 Thatcher Road; Paul Kucher, 1330 63<sup>rd</sup> St. Downers Grove; Mrs. Joan Garavaglia, 6230 Middaugh, Downers Grove; Mr. Ken Kosakowski, 212 S. Craig Place, Lombard; Mr. Jim Kohlstedt, 2100 Clearwater Drive, Oak Brook

Chairman Jirik led the Plan Commissioners in the recital of the Pledge of Allegiance.

Minutes of the June 2, 2008 Meeting - Mr. Matejczyk made a motion to approve the minutes, seconded by Mr. Cozzo. Motion carried by voice vote of 9-0.

**FILE NO. PC-18-08 (continued from 6/2/08 meeting)** A petition seeking Special Use approval for a telecommunications tower located on the East side of Springside Avenue, approximately 730 feet South of 63<sup>rd</sup> Street, commonly known as 6401 Springside Avenue, Downers Grove, IL (PIN's 09-19-101-002, 09-19-200-003); Mark Layne, Agent for T-Mobile Central LLC, Petitioner; Community High School District 99, Owner

Per Mr. O'Brien, the entire petition was withdrawn.

Chairman Jirik explained the protocol for the meeting.

**PC-11-08 5532 Main Street** A petition seeking 1) Final Plat of Subdivision approval for three lots located on the West side of Main Street; and 2) a Side Yard Setback Variation. The property is located approximately 420 feet South of 55th Street, commonly known as 5532 and 5540 Main Street, Downers Grove, IL (PIN s 09-17-101-032,-033); James F. Russ, Jr., Attorney/Petitioner; William Haider, Owner

Chairman Jirik swore in those individuals who would be speaking on PC-11-08.

Mr. O'Brien summarized that the request was to take the two lots, 5532 and 554 Main Street and to subdivide them into three lots. The combined property is approximately 1.7 acres and measures approximately 250 feet by 300 feet deep. The petitioner is requesting a Final Plat of Subdivision to divide the two existing lots into three lots. The existing house at 5532 Main Street is proposed to remain, while the house at 5540 Main Street will be razed. Lot 1 will be 100 feet by 299 feet; Lot 2 will be 75 feet by 300 feet deep; and Lot 3 will be 75 by 300 feet. The three lot dimensions will

meet the minimum zoning district requirement for R-3 zoning. The 5532 Main Street house will be located on Lot 1 approximately 5.01 feet from the south property line. According to Section 28.1111(c) of the Zoning Ordinance, the required side yard setback for a 100-foot wide lot is ten feet. If the proposed subdivision is approved, the house at 5532 Main Street will be considered legal non-conforming because it does not meet the ten-foot side yard setback requirement and will be subject to the nonconforming structures provisions (Section 28.1201) of the Zoning Ordinance. If the building were destroyed at some point, the home would be required to be constructed under conforming requirements.

Continuing, the property is adequately serviced by storm, sanitary sewer lines and sidewalks and meets the Village's Future Land Use Plan. Upon the subdivision, the petitioner will be required to pay Subdivision donations for the new home. The proposal is consistent with the Village's zoning ordinances except for the non-conforming issue mentioned earlier.

Per a question as to what point does a rehab require that the setback be no longer non-conforming, Mr. O'Brien stated the ordinance explains if a petitioner loses 50% of the fair market value of a structure, the non-conformity is lost and all new buildings or reconstruction must meet the zoning requirements. Asked if the 50% would apply to an expansion, Mr. O'Brien explained if an expansion takes place on the ground, the setback must be met. He explained if the expansion takes place above ground for a second story addition, it would be permitted, but certain reductions in height take place. Asked if there was a limitation on how long the existing structure can remain, Mr. O'Brien confirmed there was none.

Petitioner, Mr. James F. Russ, Jr., Attorney, 4915 Main Street, Downers Grove, introduced owner Mr. William Haider. Mr. Russ reviewed the findings that staff just reviewed and believed the lots were consistent with the mixture of the lots in the neighborhood. He reviewed the lot footage of surrounding lots in the area, noting 75-foot lots were consistent with the neighborhood, the R-3 zoning, and the Subdivision Ordinance. He asked for a positive recommendation.

Mr. William Haider, 5523 Main Street, Downers Grove, owner, did not know whether a foundation existed or not under the remaining home. Mr. Russ believed there was no a foundation under the screened porch. He did confirm that the home was currently occupied.

Chairman Jirik opened up the meeting to public comment.

Mr. Mike Born, 5522 Main Street, Downers Grove, resides north of the parcel and asked the owner the length of the subdivision process, wherein Mr. Russ explained the original petition began in September 2005 where two 60-foot lots were being requested, but the motion failed at that time, and the petitioner did not proceed with the request.

Chairman Jirik clarified this petition was new and had no connection to the prior petition.

Mr. Born stated it was his first time that the petition actually came forth and he voiced concern on why he or his neighbors were not notified about prior notices/continuances. Mr. Born asked if traffic studies existed since his wife and neighbors were in accidents involved just off these lots.

Staff clarified a traffic study was only required for a use that would generate a 100 trips at the peak hours or if the petition involved a drive-through. Mr. O'Brien stated that if there was concern about traffic among the Commissioners, they could request a traffic study be done.

Mr. Born further voiced concern about stormwater issues, specifically regarding the pond to the rear of his home. He voiced concern about adding more homes on the lots and asked if the stormwater issues have been addressed for the lots. He voiced concern about the proposal going to a potential four-lot plat, wherein Chairman Jirik clarified the request was for three lots and explained what the petitioner was specifically requesting. Mr. O'Brien stated the variance was not for the lots. Mrs. Hamernik explained to Mr. Born that once the County records the three-lot subdivision, Village staff would not allow the petitioner a building permit for four homes on the three lots. Per Mr. Waechtler's question, Mr. Born said he did speak with the Public Works Department on the water issue at the rear of his home.

Mr. Tom Venetis, 5558 Main Street, Downers Grove, also had concerns about floods and road safety issues. He inquired as to when the 5540 Main Street home would be demolished since it was an eyesore, wherein the Chairman stated the home would be demolished after the process had been completed. He stated the project would still require approval from the Mayor and Village Council if the Plan Commission were to recommend approval. Mr. Venetis also said all the properties on his block between Blanchard and 55<sup>th</sup> are at least 75 feet wide. He asked if the owner would develop the lots or sell them off. He inquired about minimum setback requirements for the lots, and about saving the nearby trees.

There being no further comments, Chairman Jirik closed public comment.

In response to the above concerns, Mr. Russ, Petitioner's representative, explained there was no ordinance requirement for a traffic study and if one was done, he believed it would not address the safety concerns and would probably report back that there was no substantial impact on traffic flows on Main Street. Safety issues would have to be addressed by other Village departments. Regarding the stormwater issue, he reviewed the elevations of the property to the north with the current proposal, noting the water drained from north to the south on the property and from the west it swaled to the southwest of the property. Mr. Russ reminded the neighbor that the Stormwater Management Department would have to review the proposal.

Mr. O'Brien explained that any new development on the lots would have to follow the Village's Stormwater Management Ordinance, which restricts run-off rates from new developments. In addition, there will be a condition by the owner to provide a common grading plan for all three lots prior to demolishing the house at 5540 Main Street and recording the final plat of subdivision. Chairman Jirik reiterated that more engineering would take place regarding the drainage plan.

According to Mr. Beggs, he felt the neighbors would convey what was actually occurring at the site as it relates to stormwater issues. Mr. Quirk asked how a developer would maintain current run-off wherein Mr. O'Brien explained it was done through swales, connecting to the Village's stormwater drain, a French drain, etc. He noted the final grading plan could be reviewed by the public by contacting Village staff.

Continuing, Mr. Russ stated he did not know what the plans were for future development and believed the owner would not be developing the land. No specific plans existed.

Discussion followed by the Commissioners. Mr. Waechtler asked about similar petitions of non-conformity, wherein Mr. O'Brien did not recall any specifically, but believed similar requests would be forthcoming due to the amount of infill development within the Village. If setbacks were increased, more non-conformances would be seen. Mr. Waechtler voiced concern about future owner change and its non-conformity, wherein staff explained if the home burned down, an owner would be subject to the zoning laws, and a new home could be constructed as long as it conformed to the zoning laws. Dialog followed that there was no obligation to demolish the home, and Mr. Waechtler thought the word "demolished" should be removed from the petition. Mr. Beggs suggested that the trees remain.

**WITH RESPECT TO FILE NO. PC-11-08, MRS. HAMERNIK MADE A MOTION THAT THE PLAN COMMISSION MAKE A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL REGARDING THIS PETITION SUBJECT TO THE FOLLOWING CONDITIONS:**

- 1. THE PLAT OF SUBDIVISION SHALL SUBSTANTIALLY CONFORM TO THE PLAT OF SUBDIVISION PREPARED BY CEMCON, LTD., DATED OCTOBER 17, 2007 EXCEPT AS SUCH PLANS MAY BE MODIFIED TO CONFORM TO VILLAGE CODES AND ORDINANCES.**
- 2. PRIOR TO VILLAGE COUNCIL CONSIDERATION, THE PETITIONER SHALL SUBMIT ONE PAPER COPY AND ONE MYLAR COPY OF THE PLAT OF SUBDIVISION FOR SIGNATURE.**
- 3. PRIOR TO RECORDING THE PLAT, THE PETITIONER SHALL PAY TO THE VILLAGE A TOTAL DONATION OF \$4,736.72 (\$1,668.59 TO ELEMENTARY SCHOOL DISTRICT 58, \$784.80 TO HIGH SCHOOL DISTRICT 99, AND \$2,283.33 TO THE PARK DISTRICT) SUBJECT TO VERIFICATION BY THE DEPARTMENT OF COMMUNITY DEVELOPMENT.**
- 4. UPON RECORDING OF THE FINAL PLAT OF SUBDIVISION, THE EXISTING HOUSE AT 5532 MAIN STREET SHALL BE DEEMED LEGAL NON-CONFORMING. ANY MODIFICATIONS TO THE EXISTING STRUCTURE SHALL BE SUBJECT TO SECTION 28.1201 OF THE DOWNERS GROVE ZONING ORDINANCE.**
- 5. PRIOR TO RECORDING THE PLAT WITH THE DUPAGE COUNTY RECORDER, THE HOUSE AND ALL ACCESSORY STRUCTURES AT 5540 MAIN STREET SHALL BE DEMOLISHED.**
- 6. PRIOR TO THE DEMOLITION OF 5540 MAIN STREET, A COMMON GRADING AND SOIL EROSION CONTROL PLAN SHALL BE DEVELOPED FOR ALL THREE PARCELS. THE PLAN SHALL INCLUDE THE GRADING THAT WILL OCCUR WHEN THE 5540 MAIN STREET HOUSE AND ACCESSORY STRUCTURES ARE DEMOLISHED.**

- 7. PRIOR TO THE ISSUANCE OF ANY DEVELOPMENT PERMITS, THE PLAT OF SUBDIVISION SHALL BE RECORDED WITH THE DUPAGE COUNTY RECORDER, AND THREE COPIES OF THE RECORDED PLAT SHALL BE SUBMITTED TO THE VILLAGE.**
- 8. STORMWATER PERMIT APPLICATIONS AND INDIVIDUAL LOT GRADING PLANS SHALL BE REVIEWED FOR COMPLIANCE WITH THE APPROVED COMMON GRADING PLAN FOR THE ENTIRE SITE DURING THE BUILDING PERMIT PHASE.**

**MR. MATEJCZYK SECONDED THE MOTION.**

**ROLL CALL:**

**AYE: MRS. HAMERNIK, MR. MATEJCZYK, MR. BEGGS, MR. COZZO, MR. QUIRK, MRS. RABATAH, MR. WAECHTLER, MR. WEBSTER, CHAIRMAN JIRIK**

**NAY: NONE**

**MOTION CARRIED BY A VOICE VOTE OF 9-0.**

**PC-13-08 1330 63rd Street** A petition seeking approval for a shared parking agreement for property located at the Northeast corner of 63rd Street and Dunham Road, commonly known as 1330 63rd Street, Downers Grove, IL (PIN 09-18-406-057); Paul Kucher, Pastor, Petitioner; Christian Worship Center, Owner

Chairman Jirik swore in those individuals who would be speaking on PC-13-08.

Mr. O'Brien discussed that this proposal is for a shared parking arrangement between Downers Grove South High School and the Christian Worship Center at 63<sup>rd</sup> and Dunham. The church property is zoned R-1, Single Family Residence and contains adjacent parking. As an aside, Mr. O'Brien stated some of the shared parking arrangements discussed at the last meeting by this Commission were approved by the Village Council last week. Therefore, any shared parking agreements between businesses and churches not within the quarter mile radius of the three commuter stations, must appear before the Plan Commission. Continuing, the existing church building is just over 6,000 square feet with a parking lot with 65 parking spaces. The petitioner is requesting to share its parking with students from Downers Grove South High School during the school year on weekdays. Ingress/egress to the property was noted on the overhead map.

Staff is proposing that during the day 62 spaces are available throughout the school year for students to park. Mr. O'Brien pointed out the safety benefits of the site being near a traffic signal and discussed that comments received from School District 99 have indicated a need for more parking spaces. Staff did not believe changes in the existing land use would affect the area. A request to permit the existing parking facilities on the church property to be used by South High School will not impact the land use characteristics of the property or the neighborhood. The request is consistent with the intent of the Future Land Use Plan.

Staff recommended approval of the request, subject to the conditions stated in staff's report. Asked if a future petitioner were ever to be a commercial entity, Mr. O'Brien stated the entity would still have to appear before the Commission.

Access off 63<sup>rd</sup> Avenue was clarified as an entrance only, and staff was not concerned about the left turn there. Mr. Webster strongly recommended signage for that entrance, which was unrestricted, and that it be a one-way driveway.

As to night-time classes, Mr. O'Brien was not sure the high school held them, but reiterated the parking request before the Commission was strictly for students during the regular school months and not summer school.

Petitioner, Mr. Paul Kucher, Youth Pastor for the Christian Worship Center, 1336 Third Street, Downers Grove, explained the parcel was purchased from the previous church about three years ago, and a parking arrangement was already in effect. Any fees charged were for maintenance, snow removal, etc. He discussed the numerous requests he receives for parking and the fact that taxes are paid on the parking lot. The school did approach the church for the parking spaces. Mr. Kucher stated the current parking arrangement was working well. As to the east turn lane, he offered to install the signage for entrance purposes only. The only reason there was no signage was because there were no complaints.

Mr. Kucher added that students are made aware of how to maneuver the site and what aspects of it to respect. However, the Chairman recommended that the church's parking agreement direct the students to enter the site on Dunham in order to enhance the safety of the students. Mr. Kucher was open to the recommendation and stated he does meet with the students and their parents. He also discussed the pattern he uses to enter and exit the parking lot. Mr. Waechtler agreed with Mr. Webster and Mrs. Rabatah to install right-in/right-out signage.

Chairman Jirik opened up the meeting to public comment.

Mrs. Joan Garavaglia, 6230 Middaugh, Downers Grove, stated she resides behind the parking lot, but did not receive notification of this meeting. She was not against the parking lot. She discussed the many owners of the church over the past twenty-one years. She stated that when the previous owner opened up the driveway it caused mud to drain onto the sidewalks that were recently installed on Middaugh. She could not use the sidewalk due to the amount of debris. She distributed photographs. The Chairman reiterated that the request was for parking only and suggested that staff contact someone at the Village to look at Ms. Garavaglia's sidewalk issue.

There being no further comments, Chairman Jirik closed public comment.

Chairman Jirik discussed his observations of the parking lot since he passes it daily and supported the parking request. Mr. Waechtler suggested a third recommendation to add directional signage Right-in/Right-out at the church driveway on 63<sup>rd</sup> Street with the petitioner to coordinate with the Downers Grove Traffic Department for appropriate signage.

**WITH RESPECT TO FILE NO. PC-13-08, MR. BEGGS MADE A MOTION THAT THE PLAN COMMISSION APPROVE THE PARKING REQUEST SUBJECT TO STAFF'S TWO CONDITIONS:**

- 1. ONLY SIXTY-TWO (62) SPACES SHALL BE USED FOR STUDENT AND FACULTY PARKING.**
- 2. PARKING SHALL ONLY OCCUR IN THE STRIPED PARKING SPACES. PARKING MAY NOT OCCUR IN THE REQUIRED DRIVE AISLES, FIRE LANES OR IN UNPAVED PORTIONS OF THE LOT.**

**MRS. HAMERNIK SECONDED THE MOTION.**

Mr. Cozzo preferred to see the driveway blocked off with a chain during certain hours due to it being a one-lane drive. He was concerned students would make a left out of the driveway. Commissioners discussed other options and hazards of the driveway.

Mr. Kucher interjected and stated he could put signage on it as an entrance only but would have to think how it would affect his church members. He would bring the matter to the church board.

Chairman Jirik suggested that the motion include that a single direction be designated and communicated to staff within 14 days and the Village approve that proper signage within 90 days. While she agreed with the above discussion, Mrs. Hamernik did not support the use of a gate across the driveway. Mr. O'Brien stated he was prepared to have the Village's traffic engineer visit the site and prepare a recommendation to present to Pastor Kucher and his board. He agreed the concern was about the eastbound turns from the site. From staff's perspective, the Village would probably support an in-bound only since the driveway was 11 feet wide, and the 90 days was fine with staff.

Mr. Waechtler voiced concern about the school year starting prior to the 90 days and the fact that if an Enter Only sign were installed, an Exit Only sign would have to be installed at the opposite driveway. Staff was also fine with the 60-day recommendation. Mr. Cozzo supported Mr. O'Brien's suggestions about one entrance in and one exit out. Again, dialog followed on the importance of the pastor notifying the students and parents on how to follow the traffic flow of the lot.

**MR. WEBSTER MADE A MOTION TO AMEND THE ABOVE MOTION WITH A 3<sup>RD</sup> CONDITION:**

- 3. THE PETITIONER SHALL INSTALL DIRECTIONAL SIGNAGE INDICATING ONE-WAY ONLY TRAFFIC AT THE EASTERN DRIVEWAY WITHIN 90 DAYS OF THE APPROVAL DATE. THE PETITIONER SHALL WORK WITH VILLAGE STAFF TO DETERMINE THE SAFEST TRAFFIC CONDITION. THE PETITIONER SHALL PROVIDE INFORMATION TO PERMIT PARKERS REGARDING ACCESSING AND LEAVING THE PARKING LOT.**

**SECONDED BY MR. BEGGS.**

**ROLL CALL:**

**AYE: MR. WEBSTER, MR. BEGGS, MR. COZZO, MRS. HAMERNIK,**

**MR. MATEJCZYK, MR. QUIRK, MRS. RABATAH, MR. WAECHTLER,  
CHAIRMAN JIRIK**

**NAY: NONE**

**MOTION CARRIED. VOTE: 9-0**

**ROLL CALL ON THE ORIGINAL MOTION WITH THE AMENDMENT FOLLOWED:**

**AYE: MR. BEGGS, MRS. HAMERNIK, MR. COZZO, MR. MATEJCZYK, MR. QUIRK,  
MRS. RABATAH, MR. WAECHTLER, MR. WEBSTER, CHAIRMAN JIRIK**

**NAY: NONE**

**MOTION CARRIED. VOTE: 9-0**

(The commissioners took a five-minute break at 9:10 p.m., and then reconvened at 9:16 p.m.)

**PC-21-08 5106 Walnut Avenue** A petition seeking Special Use approval for a Contractor Shop & Office in an O-R-M zoning district for property located at the Northwest corner of Walnut Avenue and Curtiss Street, Downers Grove, commonly known as 5106 Walnut Avenue, Downers Grove, IL (PIN 08-11-408-007); James W. Briggs, Petitioner; Environmental System Products, Owner

Chairman Jirik swore in those individuals who would be speaking on PC-21-08.

Mr. O'Brien located the vacant property on the map, noting it was the old Illinois Auto Emissions testing facility. The site is just over two acres and is zoned O-R-M, Office Research Manufacturing. It includes four (4) auto bay areas and a formal parking lot to the south and a detention basin to the west. The petitioner would like to relocate his contractor business in the existing office, and no changes to the site are proposed. However, the contractor will be storing 19 pieces of equipment on the lot. A formal parking plan was provided by the petition. Mr. O'Brien explained the plan on the overhead map. An 8-foot chain link fence around the property is proposed. Some construction material may be delivered to the site, but mainly it will be delivered to the job sites. Van deliveries, such as Fed-X and UPS, will be made on a regular basis.

Per staff, the property complies with the zoning regulations of the Village except for the front yard green space and complies with the Future Land Use Map. Any improvements to the site will require additional review by this Commission. Staff believes the standards for Special Use have been met and staff recommends approval with the conditions stated in its memo.

Due to Chairman Jirik's concerns, Mr. O'Brien explained that the Zoning Ordinance governs any activities on the site. He noted the property was zoned ORM, not the M-1 zoning district as most of the Ellsworth Park. He stated many of the heavy manufacturing usages were excluded from the ORM district. He indicated the ORM district primarily permits research and development-type manufacturing and passive office uses. It was staff's understanding that this facility would serve primarily as a storage facility for the petitioner's equipment and home office. Per a question about



storage of construction materials, Mr. O'Brien would let the petitioner respond but indicated there was adequate space on the site to store the business's equipment.

Attorney Jim Kohlstedt, 2100 Clearwater Drive, Oak Brook, on behalf of Mr. James Briggs, Petitioner, also introduced Mr. Ken Kosakowski, Project Manager, 212 South Craig Place, Lombard, Illinois. Mr. Kohlstedt stated Mr. Briggs was on vacation. He further explained he and his client met with Village Planner Stan Popovich regarding the zoning of the parcel and how to approach the proposal. At that time, staff's preference was a Special Use, which would allow his client's use. Mr. Kohlstedt conveyed that staff has been very helpful and responsive and worked with him regarding the fencing and creating a parking plan for the equipment. Mr. Kohlstedt offered to respond to questions from the public.

Per a question, Mr. Kohlstedt stated Mr. James Briggs represents Construction Management Corporation and New Concept Construction, and it was in his client's best interest to own the property and then lease back the property to the companies. Normal hours of business would run from 7:00 a.m. to 5:00 p.m. Some of the trucks depicted on the map would not be coming to the location because the drivers own some of the trucks and use them for personal use. Currently, the owner has four businesses in various towns on a month-to-month lease basis, and this property was ideal for Mr. Kohlstedt's client. Repairs for the owner's vehicles are completed at another off-site facility. No manufacturing would take place on the site. Mr. Kohlstedt indicated his client's preference was to have materials delivered to a job site versus this location. Additionally, Village staff conveyed to the owner that if there was to be any stored materials, they must be stored on a hard surface and covered. The current 9,000 square feet is very adequate for his client's business. As to storing a fuel storage tank on the site, Mr. Kosakowski stated that there were no plans to store fuel on the site, as he understands there was another permit process involved.

For truck traffic, Mr. Kosakowski estimated other than pick-up trucks; about two to four vehicles would enter the site a day. He did state trucks would arrive and depart empty but could very well have some materials in their trucks, but it would be minimal. Mr. Waechtler suggested that the drivers use Curtiss Street to Belmont as a courtesy to the residents of Cameo Apartments.

Chairman Jirik opened up the meeting to public comment. No comments. Public comment was closed.

No closing statement was received from the petitioner, and no discussion took place among the Commissioners.

**WITH RESPECT TO FILE NO. PC-21-08, MR. MATEJCZYK MADE A MOTION THAT THE PLAN COMMISSION MAKE A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL REGARDING THIS PETITION SUBJECT TO THE FOLLOWING CONDITIONS:**

- 1) THE SPECIAL USE SHALL CONFORM TO THE PLANS AND SKETCHES AS ATTACHED TO THE STAFF REPORT.**
- 2) ALL EQUIPMENT, TRAILERS AND VEHICLES SHALL BE PARKED ON A PAVED SURFACE. ANY MATERIAL STORAGE SHALL TAKE PLACE ON A PAVED SURFACE. NO MATERIALS, EQUIPMENT, TRAILERS, VEHICLES OR**

**MATERIAL STORAGE MAY OCCUR WITHIN THE DETENTION BASIN.**

- 3) AN EIGHT-FOOT FENCE SHALL BE INSTALLED AROUND THE SITE TO SCREEN THE STORAGE OF EQUIPMENT, TRAILERS, VEHICLES AND MATERIALS.**

**MR. QUIRK SECONDED THE MOTION.**

Chairman Jirik summarized that the overall discussion did encompass the review of the Standards for Special Use and the Findings of Fact, and the development was supportive and met those requirements. Per a question, Mr. O'Brien conveyed the Village would not restrict truck traffic on Walnut Avenue as the area was zoned as an industrial park, which included Village facilities, and the street was designed to handle heavy truck traffic. He noted if there was unusual or loud activity taking place, the residents should call the Village. Mr. Kohlstedt noted the trucks had their names on them, and the residents could call that company if materials fell off the trucks, etc.

**ROLL CALL:**

**AYE: MR. MATEJCZYK, MR. QUIRK, MR. BEGGS, MR. COZZO, MRS. HAMERNIK, MRS. RABATAH, MR. WAECHTLER, MR. WEBSTER, CHAIRMAN JIRIK**

**NAY: NONE**

**MOTION CARRIED. VOTE: 9-0**

**PC-22-08 1801 Butterfield Road** A petition seeking an Amendment to Planned Development No. 31 Esplanade for a variation for a temporary sign on property located on the South side of Butterfield Road, approximately 220 feet East of Esplanade Road, Downers Grove, commonly known as 1801 Butterfield Road, Downers Grove, IL (PIN 06-30-304-002); Zach Dich, Petitioner; Gary Mori, Hamilton Partners, Owner

Chairman Jirik swore in those individuals who would be speaking on PC-22-08.

Mr. O'Brien discussed that the petition was for an amendment to the Esplanade Planned Development. The Carlucci's Restaurant is requesting a variation for a temporary sign to advertise their events. A banner is being proposed to be installed on the tower element of the restaurant. The site has 313 feet of frontage on Butterfield Road and is currently over 11,000 square feet in size. The petitioner is requesting sign approval to allow for a ten-foot by ten-foot (100 square feet) banner on the north side of the tower element. The banners would be used to advertise special events and holiday specials and would be installed up to six times per year and displayed for four to six weeks. Currently, the Village's Sign Ordinance permits properties to display temporary banners up to 32 square feet in total size for up to eight weeks in any calendar year. Through the Planned Development process, the Village and petitioner are able to recognize the uniqueness of the property as part of an overall development plan. Per Mr. O'Brien, this restaurant was outside the corridor of restaurants that were in the Village on Butterfield Road. Mr. O'Brien reviewed the Sign Ordinance requirements for this property.

Per staff, the petitioner was not proposing changes to the existing site as part of this petition and staff felt the proposed temporary sign plan was appropriate for this particular property given the fact

that although the restaurant had significant frontage on Butterfield Road, it was located outside of the core restaurant/retail area. The additional temporary signage would help the applicant advertise their special events. Currently the owner's total sign area is approximately 150 square feet. Staff believed the signage would provide additional advertising for its restaurant.

Some unique factors that warranted the granting of the petition included: 1) the restaurant was located outside the core retail area of Butterfield Road; 2) traffic speed on Butterfield was 45 mph, and larger signs were needed for drivers to see the signs; 3) the restaurant had a larger setback from Butterfield Road, while other businesses were closer; and 4) the property was permitted to have 300 square feet of permanent signage, but there was only 142 square feet of signage on the property and was less than allowed by Code. Staff believed the standards for a Planned Development amendment were met and recommended approval subject to staff's conditions in its report.

Asked if the banners would be lit, Mr. O'Brien stated there was no discussion from the petitioner on that, but there could be exterior down lighting on the banner. Staff was not opposed this type of illumination for the banner. Mr. O'Brien pointed out two freestanding signs existed on the site, one on the west and one off Lacey Road. If the sign was removed on Butterfield Road, Mr. O'Brien stated it could be relocated to another location. In addition, the Village would allow some signage along the Tollway, but Mr. O'Brien did not know if it would be beneficial to the petitioner.

Per a question, staff stated that if the request were approved, it would be for perpetuity and would require more Village enforcement. The Community Development Department would have to track the number of signs, weeks, etc. Mr. O'Brien stated he asked the petitioner to propose the maximum number of banners he planned to use throughout the year.

As to the findings of fact, the Chairman asked Mr. O'Brien's opinion on his thoughts to reconsider or revoke the request were there to be an increase in the fixed signage. Mr. O'Brien would allow the 300 square feet and/or relocate the monument sign and make minor adjustments. Mr. O'Brien recommended that if the Plan Commission wanted, it could require that the total sign area, including temporary banners, for the site not exceed 300 square feet. A brief review of the enforcement process followed.

Mr. Joe Carlucci, proprietor of Carlucci's Restaurant, and partner with Hamilton Partners, explained he had used similar banner signs on the building in the past, which proved to be very successful. He believed it was very important to get the approval from this Commission. In addition, there was competition from the Village of Lombard.

Mr. Waechtler asked about previous signs used, wherein Mr. Carlucci stated he used signs previously for Mother's Day, Easter, the patio being open, etc. Promotions used for his business included live music, Penny Wine on Friday nights, mailings, etc. Mr. Waechtler discussed his visits to the site and the challenges of the site; i.e., the trees.

Mr. Carlucci stated he preferred changing his banners versus maximizing his sign square footage as allowed.

Chairman Jirik opened up the meeting to public comment.

Mr. Greg Bedalov, President of the Downers Grove Economic Development Corporation (“DGEDC”), stated he supported Mr. Carlucci. For disclosure purposes, he stated Mr. Gary Mori, part owner of Carlucci’s, is also a board member of the DGEDC. He further stated his job was to attract and retain businesses for the Village. He also agreed that the Village of Lombard was competition to the Village. Mr. Bedalov recalled in previous Council and Plan Commission meetings discussion took place that the sign ordinance was a fluid and dynamic ordinance that was intended to help business. Mr. Bedalov believed this was an opportunity for the Commission to demonstrate the fluid nature of the sign ordinance. He asked for the Commission’s support.

There being no further comments, Chairman Jirik closed public comment.

Per a question, Mr. Carlucci has promoted his restaurant through the nearby DoubleTree Hotel. His closing comment was to seek approval by this Commission.

Turning to staff’s Findings of Fact, Mrs. Hamernik appreciated staff’s comments and added that the restaurant had no obvious access. She believed the petition was unique enough to support, and a permit process was in place for enforcement and would not set a precedence for other similar requests. She also questioned if the 10 foot x 10 foot banner was large enough. Mr. Webster suggested that the banners be enlarged to the maximum as long as they met aesthetics, commenting that 300 square feet was allowed. However, he felt the Village Council could determine if more square footage was desired.

Chairman Jirik supported the proposal as long as proposal was under the 300 square foot ordinance requirement, and it was clear unique and findings of needs existed that justified the site-specific location for this particular type of sign.

Dialog followed on clarifying some of staff’s conditions. Mr. O’Brien believed by the Plan Commission providing the owner with the 300 square feet, it was even more flexible. Mr. Webster did not see an issue if the petitioner wanted to use the temporary signage for year-round purposes. In fact, he found it cumbersome for the petitioner to have to constantly put up signage and take down signage. He believed other creative ways existed to make the ordinance fit. Mrs. Rabatah thought a review of the sign ordinance might be in order since precedence was a concern.

The Chairman reminded the Commissioners that the petitioner was not asking for more weeks to advertise at this time and suggested making a motion.

**WITH RESPECT TO FILE NO. PC-22-08, MR. BEGGS MADE A MOTION THAT THE PLAN COMMISSION MAKE A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL REGARDING THIS PETITION SUBJECT TO THE FOLLOWING CONDITIONS, INCLUDING STAFF’S RECOMMENDATION:**

- 1. TEMPORARY BANNER SIGNS FOR 1801 BUTTERFIELD ROAD SHALL CONFORM TO THE FOLLOWING STANDARDS:**
  - A. ONLY ONE (1) TEMPORARY BANNER SIGN SHALL BE PERMITTED AT ANY GIVEN TIME.**
  - B. TEMPORARY BANNER SIGNS SHALL BE AFFIXED TO THE BUILDING.**
  - C. ONLY SIX (6) TEMPORARY BANNER SIGNS SHALL BE PERMITTED PER CALENDAR YEAR.**

- D. EACH TEMPORARY BANNER SIGN SHALL NOT BE DISPLAYED FOR MORE THAN SIX (6) WEEKS.
  - E. TEMPORARY BANNER SIGNS SHALL BE REMOVED NO LATER THAN TWENTY-FOUR (24) HOURS AFTER THE CONCLUSION OF THE ADVERTISED EVENT OR HOLIDAY.
  - F. TEMPORARY BANNER SIGNS SHALL BE REVIEWED AND APPROVED BY THE DIRECTOR OF COMMUNITY DEVELOPMENT, OR HIS DESIGNEE, PRIOR TO INSTALLATION.
- 2. THE TOTAL COMBINED AREA OF ALL SIGNS (TEMPORARY AND PERMANENT) ON THE PROPERTY SHALL NOT EXCEED 300 SQUARE FEET.
  - 3. ALL OTHER SIGNS SHALL COMPLY WITH THE PROVISIONS OF THE ZONING ORDINANCE.

MRS. RABATAH SECONDED THE MOTION.

ROLL CALL:

AYE: MR. BEGGS, MRS. RABATAH, MR. COZZO, MRS. HAMERNIK, MR. MATEJCZYK, MR. QUIRK, MR. WEBSTER, CHAIRMAN JIRIK

NAY: NONE

ABSTAIN: MR. WAECHTLER

MOTION CARRIED. VOTE: 8-0-1

Staff noted the next meeting is August 4, 2008 with three agenda items.

MR. WEBSTER MOVED TO ADJOURN THE MEETING. MRS. RABATAH SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 10:40 P.M.

/s/ Celeste K. Weilandt  
Celeste K. Weilandt  
(As transcribed by MP-3 audio)

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
DOWNERS GROVE PUBLIC LIBRARY  
July 23, 2008**

**MINUTES**

**ROLL CALL**

President Daniels called the meeting to order in the Library Meeting Room at 7:36 p.m. Trustees present: DiCola, Greene, Read, Vlcek, Daniels. Trustees absent: Humphreys. Also present: Library Director Bowen, Assistant Director Carlson. Visitors: none.

**TRUSTEE RESIGNATION**

President Daniels recognized Trustee Pat Vlcek for her eight years of service on the Library Board. Trustee Vlcek had submitted her letter of resignation, effective August 1, due to health issues. Tonight was her last meeting as a Trustee. Daniels said the Board will miss her presence and wishes her well.

**APPROVAL OF MINUTES**

The Board reviewed the minutes of the regular meeting of July 9, 2008. It was moved by Vlcek and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF JULY 9, 2008 BE APPROVED AS WRITTEN.** Ayes: DiCola, Greene, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

**PAYMENT OF INVOICES**

The Board reviewed the list of invoices submitted for payment. It was moved by Greene and seconded by DiCola **TO APPROVE PAYMENT OF OPERATING INVOICES FOR JULY 23, 2008 TOTALING \$24,630.91.** Ayes: DiCola, Greene, Read, Vlcek, Daniels. Abstentions: none. Nays: none. Motion carried.

**OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS**

None.

**OLD BUSINESS**

**--Update on Garden Walk Project**

The Garden Walk expansion was completed in one week, July 7-14. The new plants and two new trees from Sebert Landscaping look good. Sebert has agreed to add a few new plantings where some of the library's transplanted perennials are looking poorly. The transplanted perennials, however, will come back and look much better next spring.

Interest in the bricks continues to grow, and as of this meeting, the library had sold 31 bricks, including 8 of the larger bricks, for a total of \$4,300. One \$250 brick was donated directly by credit card through the Foundation PayPal account. PayPal's commission on the \$250.00 credit card transaction was \$7.55, or 3%. The Trustees asked what the total expenditures were for the

Garden Walk, and what the potential income from the sale of bricks for the Library Foundation will be. The total cost was approximately \$24,000. The potential income for the Library Foundation will be over \$100,000. Carlson will supply more exact figures at the next Board meeting.

There are two concrete spaces for benches to be installed in the new Walk. Carlson obtained a current quote for the purchase of benches that match the five installed in the original Garden Walk and near the handicapped entrance in 1999. The benches are \$1,214.00 each, plus estimated shipping costs for two benches of \$1,066.00, for a total cost of \$1,747 each. If the benches are ordered separately, individual shipping might raise the cost a little more. The library will also have expenses for installation and for donor plaques. If the Board wants to cover the full cost of a bench, the required donation should probably be \$2,000 per bench. The Board agreed that a donation for a bench will be \$2,000.

The Board walked outside for a few minutes to look at the finished Garden Walk expansion.

## **NEW BUSINESS**

### **--Review and discussion of the proposed FY 2009 Budget and 2009-2013 Five Year Financial Plan**

The Trustees reviewed the proposed FY 2009 Budget and 2009-2013 Five Year Financial Plan. There were not many surprise increases in the 2009 budget proposal. The library's budget is generally healthy and allows staff to maintain a strong collection and infrastructure. The equipment replacement schedule provides for major repairs that are likely to be required. Most budget lines are increased about 1.8% for inflation. Others, such as conference and seminar lines are budgeted based on the actual schedule of ALA and ILA conferences. There is a healthy increase in the Children's Service supply line to cover the cost of providing books as summer reading club prizes.

The 2009 budget does include increases in personnel. Over the past years, Bowen has been very reluctant to increase library staff. The biggest stresses on the library these days relate to technology. The 2008 budget included funding for a technology assistant to provide tech support more hours, including some evenings and weekends. The library hired one 18-hour employee and this has worked out very well. The 2009 budget includes a second 18-hour tech support employee. With this additional position, Bowen plans to provide tech support all evening and weekend hours.

This budget also increases the library's existing Technology Trainer position from a 24-hour per week part-time to a full-time position. This position provides classes for the public, as well as training and support for the staff. For example, in preparation for the up-grade of library public and staff computers to Microsoft Office 2007, the trainer held training classes and developed instructional aides for library staff, so that they were ready to assist library patrons when the new Office products were made available on the public computers. She also created self-help guides to Office 2007 for patrons to use at the public computers. As Bowen stated in his performance review, creating a more tech savvy staff is a major goal of his for the future. As staff are asked to begin contributing to library blogs, and look for ways to create a library presence in social networking sites where a great many of the library's patrons in their teens and twenties spend time, the library will require increased training to help veteran staff become comfortable with the services.

Finally, this plan budgets increases of 5% in the salary budget for 2009 and 2010, with 4% increases in future years. Bowen is concerned that the library's starting pay in some positions is falling behind other libraries, and other markets, and the library needs to make bigger adjustments to reposition the library in the market place. Approval of this budget does not necessarily mean approval of 5% raises, but only provides the resources to be able to make appropriate adjustments to the library's salary schedule. Bowen would bring the proposed changes to the Board for approval before actual staff increases are determined. Raises are granted in May, so the review of the salary schedule will take place this winter.

At the August 13 Board meeting the Board will be asked to award a contract for carpeting. The accepted proposal will give Bowen more accurate carpeting costs to plug into the budget for more carpeting next year. The carpeting budget will be the only change made to the budget request that the Board will be asked to approve at the August 27 Board meeting.

### **REPORT FROM THE ADMINISTRATION**

Bowen had forwarded an email to the Trustees about the new State budget which resulted in considerable cuts to the Secretary of State's budget, including the State Library. The State Library announced that they are discontinuing two of the reference databases that have been provided to Illinois public library patrons through the State's First Search project. The two databases – Periodical Abstracts and Wilson Select Plus – are the most heavily used First Search databases, but also probably the most expensive. Bowen received a survey from ILSDO (the Illinois Library System Directors Organization) asking libraries to indicate their interest in participating in a group purchase of these two databases, and he did respond that Downers Grove would be very interested in participating. So there is a chance that the library will be able to continue to provide our patrons with access to these databases.

The library received some bad news about a problem in the air conditioning system. A circuit breaker to one of the compressors kept popping, and when the service people checked out the system, they found that a compressor was failing. The replacement will be just under \$9,000. In the library's equipment replacement schedule, \$15,000 was budgeted for a major HVAC repair so this expense can be covered by the budget.

Second interviews for the open librarian position in the Literature Department are being conducted this week. Staff initially selected seven applicants to interview. Three were offered other jobs before their interviews, but the four applicants that were interviewed were very strong candidates. Either of two candidates chosen for second interviews will be a great addition to the staff.

As reported in an email to the Board, it was discovered that one of the pieces of the library's Walter Gordinier sculpture hanging in the Curtiss Street entrance was damaged. A couple of glass panes were cracked. It is the smaller "zigzag" piece, not the large "cone" piece that was repaired last year. Carlson contacted Terry Dowd, Inc., the fine art moving and storage firm used last year and they took down the sculpture. She also contacted the artist and sent photos of the piece as well as measurements, as the artist said he may decide to make a completely new piece rather than repair this one after he sees the photos.

The library's carpet RFP was sent to three carpet companies and three other firms have requested the RFP to date. Proposals will be opened and read on Friday, August 8, at 1:00 p.m.

Visitor Amanda Vlcek arrived at 8:34 p.m.



## **TRUSTEES REQUEST FOR INFORMATION AND ANNOUNCEMENTS**

Trustee DiCola asked for the Board's prayers and thoughts as she will be taking her bar exams the following Tuesday and Wednesday.

Trustee Pat Vlcek expressed her thanks to the Board for their many kindnesses, and said how much she has enjoyed and will miss serving on the Board. Trustee DiCola said it was great having Pat on the Board. President Daniels again expressed appreciation for all of Pat's years of service. He also reminded the Board that his term is up, and that the mayor knows of Vlcek's resignation. Daniels encouraged the Trustees to pass names of potential candidates on to the Village Council, and Bowen asked them to encourage potential candidates to complete the online application on the Village web site soon.

## **OPPORTUNITY FOR PUBLIC COMMENT**

None.

## **ADJOURNMENT**

The meeting was adjourned at 8:44 p.m.

**VILLAGE OF DOWNERS GROVE**  
**COMMUNITY GRANTS COMMISSION**

**MEETING MINUTES**  
**July 7, 2008**  
**Village Hall Break Room**

**I. CALL TO ORDER**

Geoff Neustadt called the meeting of the Community Grants Commission to order at 6:35 P.M.

Members in attendance: Geoff Neustadt, Dave Humphreys, Pat Winter, Dee Wyman, Renata Allelujka and Hannah Degen

Members absent: Kathy Nybo

Staff in attendance: Susan Brassfield

**II. PUBLIC COMMENTS AND QUESTIONS**

There being no visitors to comment we moved to approve the minutes.

**III. MINUTES OF COMMUNITY GRANTS COMMISSION**

Ms. Allelujka moved to approve the changes made to the minutes (include Dave Humphreys as approving the first motion and striking out “was called” under “Call to Order”). Ms. Wyman seconded.

**IV. NEW BUSINESS**

We are here tonight to provide a more concise description of the program for applicants. Chairman Neustadt informed the Commission that disclosure issues were raised by Village Council. He discussed the matter with the Village Attorney and was informed that the Commission is handling disclosure properly, whereby any Community Grants Commissioner who concurrently serves as a member of an organization requesting grant funding shall abstain from voting. If this happens again next year, Commission members will disclose their affiliation to any organization that is requesting grant funding. Last year a few applicants didn't fit into the original intent of the grant program such as those requesting funding for floats. The Commission needs to add to the grants brochure those activities that aren't fundable through the Community Grants Program such as athletic/sporting events. The goal tonight is to talk about these items and make our recommendation to Council. Mr. Dave Humphreys read Village Municipal code Section 2-85. The Commission discussed removing the word “recreational” and adding the word “artistic” to both the mission statement and ordinance. The word “recreational” was put in the mission statement and Village code to allow a broader base of organizations to apply to the grants program. Discussion led to the distinction between the definition of recreational and athletic; it was viewed that athletic is a subordinate to recreational. Discussion focused on the word “civic”. Mr. Dave Humphreys informed the

Commission that “civic” was added to the mission statement and ordinance because of the Downers Grove forum that has since gone by the wayside. The Commission felt that by including “civic” in the mission statement and ordinance it would open the program to social services. Discussion moved to the word “event” and this is the key; there is a distinction between “civic” and “community event”. Several examples were cited including the Kiwanis Easter Egg Hunt and the AAUW Used Book Sale - both are community events. Another example cited was the Humane Society Barkapalooza Pet Expo and Walk. The grant awarded to the Humane Society doesn’t support the Humane Society but rather the event; the grant doesn’t support the walk but rather the event. It was voiced that it is difficult to clearly delineate an event that serves primarily as a fundraiser. For example, West Town Chorus is a cultural event and this event funds the organization through the year. Other organizations whose event is tied to fundraising are Mustang Band Boosters, AAUW and the Humane Society. Chairman Neustadt said that staff can inform an organization that they may apply but it will be to the discretion of the Commission to determine if the organization should receive a grant award. Chairman Neustadt gave the Commission insight as to the concerns of Village Council regarding the grant program. The Commission reviewed the brochure and focus was placed on the mission statement. The Commission agreed that the mission statement should read: *The mission of the Community Grants Program is to provide grants to Downers Grove area not-for-profit organizations to promote and conduct cultural, artistic and other community-oriented events that contribute to the quality of life for Village residents – thereby enhancing Downers Grove as an attractive and fulfilling place to live, visit and conduct business.*

**MS. PAT WINTER MOVED TO ADD FLOATS TO THE “GRANTS ARE NOT AVAILABLE TO SUPPORT” LIST. MS. HANNAH DEGEN SECONDED.**

**Yea: MR. GEOFF NEUSTADT, MR. DAVE HUMPHREYS, MS. DEE WYMAN, MS. PAT WINTER, MS. RENATA ALLELUJKA, MS HANNAH DEGEN**

**Nay: NONE**

**The motion carried 6:0**

**MR. DAVE HUMPHREYS MOVED TO MODIFY MUNICIPAL CODE SECTION (2-85) AS PRESENTED...TO PROMOTE AND CONDUCT CULTURAL, ARTISTIC RECREATIONAL, CIVIC OR AND OTHER SIMILAR COMMUNITY-ORIENTED ACTIVITIES EVENTS THAT CONTRIBUTE TO THE QUALITY OF LIFE FOR VILLAGE RESIDENTS – THEREBY ENHANCING DOWNERS GROVE AS AN ATTRACTIVE AND FULFILLING PLACE TO LIVE, VISIT AND CONDUCT BUSINESS. MS. DEE WYMAN SECONDED.**

**Yea: MR. GEOFF NEUSTADT, MR. DAVE HUMPHREYS, MS. DEE WYMAN, MS. PAT WINTER, MS. RENATA ALLELUJKA, MS HANNAH DEGEN**

**Nay: NONE**

**The motion carried 6:0**

Discussion led to which type of event shouldn't be funded through the grants program. It was suggested that parades, parade floats and athletic events shouldn't be funded. The Kiwanis Club Easter Egg Hunt and the Rotary Club Halloween Window Painting fall into a grey area.

**MS.HANNAH DEGEN MOVED TO ADD ATHLETIC EVENTS, PARADES AND PARADE FLOATS TO THE "GRANTS ARE NOT AVAILABLE TO SUPPORT" LIST AND TO REMOVE FROM THIS LIST THE STATEMENT "PROJECTS WITH NO COMMUNITY SERVICE COMPONENT". MS. WINTER SECONDED.**

**Yea: MR. GEOFF NEUSTADT, MR. DAVE HUMPHREYS, MS. DEE WYMAN, MS. PAT WINTER, MS. RENATA ALLELUJKA, MS HANNAH DEGEN**

**Nay: NONE**

**The motion carried 6:0**

The issue of fundraising was raised again. If the event serves primarily as a means for fundraising then we as a Commission can say that we won't support the event. The consensus was to keep the wording as stated in the brochure: *Fundraising, although community events associated with fundraising may qualify*. The ultimate decision now lies with Council.

## **V. OLD BUSINESS**

Chairman Neustadt acknowledged Ms. Hannah Degen as serving well on the Community Grants Commission and hopes by serving on the Commission it will provide good insight to carry her on the next steps in life.

If Council doesn't support the Commission's recommendations we may need to call another meeting.

Future meeting dates:

Saturday, November 22<sup>nd</sup>

Wednesday, December 3<sup>rd</sup>

## **VI. ADJOURN**

Motion to adjourn by Chairman Neustadt and seconded by Ms. Renata Allelujka.  
Meeting adjourned at 8:35 P.M.

