



COUNCIL WORKSHOP AGENDA

Date: September 9, 2008
Time: 4:30 p.m.
Location: Village Hall Council Chambers

1. Executive Session to discuss personnel matters – Committee Room (4:30 p.m.)

2. Active Agenda and Informational Items (7:00 p.m.)

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.

- a. Bid: Prairie Avenue Reconstruction and Resurfacing (Stage 1) – *wave the one-week waiting period*
Action Requested: Approval by Motion
Purpose: A motion is requested to authorize the execution of a contract for the Prairie Avenue Reconstruction and Resurfacing (Stage 1) in the amount of \$2,420,202.22 to J S Riemer, Inc. of Elgin, Illinois, subject to concurrence by the Illinois Department of Transportation (IDOT).
- b. Special Use with Zoning Variation, Final Plat of Consolidation for 2501 Ogden Avenue
Action Requested: Approval by Ordinance, Resolution
Purpose: A special use ordinance has been prepared for the parking lot expansion of an existing automobile dealership with zoning variation for the transitional yard setback for the property at 2501 Ogden Avenue. An ordinance has been prepared restricting right turns from the subject property to Cross Street. A resolution has been prepared authorizing the final plat of subdivision to consolidate three existing parcels into one.
- c. New Intersection Control: Yield Sign on Florence Ave at Sheldon Ave
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared to amend sections of the Municipal Code regarding the installation of yield signs on Florence Avenue at Sheldon Avenue.
- d. Disposal of Surplus Vehicles and Equipment
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared authorizing the disposition of certain vehicles and equipment via auction.
- e. Vehicle Seizure and Impoundment of Vehicles
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared amending Section 14.10 of the Municipal Code to authorize the temporary seizure and impoundment of vehicles for the offense of No Valid Drivers License/Expired Drivers License when the license has been expired in excess of 12 months.
- f. Citation and Settlement in Lieu of Prosecution
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared amending Section 1.16 of the Municipal Code to authorize the issuance of a citation in lieu of filing a complaint in court to persons who sell tobacco to minors.
- g. Ethical Standards – Ordinance Amendment
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared designating the Village Attorney to serve as the

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Village's Ethics Officer.

h. Long Range Financial Plan – Draft

Action Requested: Information Only

Purpose: A partial draft of the Long Range Financial Plan has been prepared for the Village Council's review and discussion. A complete draft of the Long Range Financial Plan will be presented to the Village Council in conjunction with the FY09 Recommended Budget.

3. Consent Agenda Items

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

a. Community Development Block Grant (CDBG) Applications

Purpose: A public hearing has been noticed for September 16, 2008, as part of the regularly scheduled meeting of the Village Council regarding the submission of three 2009 CDBG applications to the DuPage County Community Development Commission.

b. Professional Services Agreement – Consultant for Stormwater Review Services

Purpose: A resolution has been prepared authorizing the execution of a professional services agreement with Engineering Resource Associates, Inc. of Warrenville, Illinois, for on-call consultant services for the technical review of stormwater and wetland issues associated with development projects.

c. Illinois Department of Transportation Intergovernmental Grant Agreement

Purpose: A resolution has been prepared authorizing execution of an intergovernmental grant agreement with the Illinois Department of Transportation (IDOT) for traffic enforcement as part of the Illinois Safe Routes to School Program. This grant will provide \$12,000 to support the purchase of portable electronic vehicle speed display and monitoring devices to be installed within a two mile radius of schools.

d. SCADA System Radio Design and Installation

Purpose: A motion is requested authorizing the execution of a contract for SCADA System Radio Design and Installation Services with Baxter & Woodman Control Systems Integration (BWCSI) of Crystal Lake, Illinois, in the amount of \$75,500.

e. Bid: Purchase of Water Service Truck

Purpose: A motion is requested to approve the purchase of one (1) 2009 Freightliner MT-55/Utilimaster water service truck from TransChicago Truck Group of Elmhurst, Illinois, as the lowest responsive and responsible bidder in the amount of \$170,206.

f. Change Order #1: Florence Avenue Detention

Purpose: A motion is requested authorizing the execution of change order #1 for Florence Avenue Detention (part of the Ogden Avenue TIF) in the amount of \$22,841. Change order #1 is an increase to authorize work completed.

g. Change Order: Compact 4-Door CNG Sedans

Purpose: A motion is requested to authorize the purchase of two (2) additional 2009 Honda

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Civic GX compressed natural gas (CNG) sedans from Volvo Sales & Service Center, Inc., of Lisle, Illinois, in the amount of \$42,268.18. The purchase of the two additional Civic CNG vehicles would replace the planned purchase of two compact four-door hybrid electric utility vehicles with a cost of \$63,490.

4. Manager’s and Director’s Reports

Allows the Village Manager to present information related to Village activities and operations.

5. Attorney’s Report

Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting.

Motion to waive the traditional one-week waiting period for new business

Bid: Prairie Avenue Reconstruction and Resurfacing (Stage 1)

6. New Business

7. Public Comments

The Village Council wishes to give as many visitors as possible the opportunity to speak while also pursuing its long-standing goal of adjoining the meeting by 9:00 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

8. Future Agenda Items

Items on future agenda are tentative and may be removed, advanced or deferred.

Banking Services	Finance	September 23
Bid: Backhoe	Public Works	September 23
Bikeway Connections	Public Works	September 23
Parking Lot Improvements – Lot I	Public Works	September 23
Fee Schedule – Information Only	Village Manager’s Office	September 23
Water Rate Increase	Village Manager’s Office	September 23
WIIP – Lacey Creek Culvert Joint Repairs Contract	Public Works	September 23
Historic Landmark Designation for 5256 Carpenter Street	Community Development	October 14
Annexation of 4621 Drendel	Community Development	October 14

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Quarterly Budget Update	Village Manager's Office	October
Maintenance of Traffic Signals	Public Works	December
Building/Fire Code Amendments	Community Development	TBA
Council Reimbursement Policy	Village Manager's Office	TBA
Downtown Design Guidelines	Community Development	TBA
Downtown Temporary Use	Community Development	TBA
Dunham-Lemont Townhouses	Community Development	TBA
Fire Station 3 Windows	Village Manager's Office	TBA
Mochel and Curtiss Intersection Designation	Public Works	TBA
Sanitary District Intergovernmental Agreement	Public Works	TBA
SEASPAR Fueling Agreement	Public Works	TBA
Traffic Counter Purchase	Public Works	TBA

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