



COUNCIL WORKSHOP AGENDA

Date: November 25, 2008
Time: 7:00 p.m.
Location: Village Hall Council Chambers

1. Active Agenda and Informational Items

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.

- a. **Prentiss Drive, Parking Modifications – Puffer Road to Woodward Avenue**
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared to amend sections of the Municipal Code to modify the parking restriction on the south side of Prentiss Drive, from Puffer Road east to Woodward Avenue from “No Parking 7 AM to 4 PM, except Saturday, Sunday & Holidays” to “No Parking Any Time”.
- b. **Stormwater and Flood Plain Control Ordinance Variances – 4742 Cumnor**
Action Requested: Approval by Ordinance
Purpose: An Ordinance has been prepared to grant a variance from the Stormwater and Flood Plain Control Ordinance (SWFPCO) for the property located at 4742 Cumnor Av. The variance would allow a detached garage to be built only one and one-half foot higher than the base flood elevation as opposed to three feet as required.
- c. **Economic Development Agreement with DeVry University**
Action Requested: Approval by Resolution
Purpose: A resolution has been prepared to authorize execution of an agreement with DeVry University that would assist in the relocation of the corporate headquarters to Downers Grove.
- d. **Revisions to the FY09 Recommended Budget**
Action Requested: Discussion Only
Purpose: Revisions have been made to the FY09 Recommended Budget based on discussion at the November 11, 2008 budget workshop. The revisions include further reductions of \$124,550 in General Fund expenses and a reduction in the real estate tax levy.
- e. **Strategic Plan Implementation**
Action Requested: Information Only
Purpose: Discussion is requested regarding the implementation plans for the top and high priority action agenda items identified in the 2008-2013 Strategic Plan.

2. Consent Agenda Items

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

- a. **Municipal Utility Tax Audit Services**
Purpose: A motion has been prepared to authorize the execution of a contract for Municipal Utility Tax Audit Services with Azavar Audit Solutions, Inc.
- b. **Resolution and License Agreement with T-Mobile Central, LLC**
Purpose: A resolution has been prepared to authorize the execution of a license agreement between the Village of Downers Grove and T-Mobile Central, LLC (T-Mobile) to install, maintain and operate an antenna on Village property located on the water tower at 2304 Maple Avenue.

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c. **ImageWare Systems Inc. Maintenance Contract**

Purpose: A resolution has been prepared to authorize the execution of a one-year maintenance agreement between the Village of Downers Grove and ImageWare Systems Inc. of California to provide hardware and software maintenance for the Police Department's digital booking system in the amount of \$16,863.85.

d. **Intergovernmental Agreement with SEASPAR for the Joint Purchase of Vehicle Fuel**

Purpose: A resolution has been prepared authorizing an Intergovernmental Agreement for the Joint Purchase of Gasoline and Diesel Fuel between the South East Association for Special Parks and Recreation (SEASPAR) and the Village of Downers Grove.

e. **Change Order #1: Barneswood Storm Sewer Replacement - Lacey Creek Subwatershed G (SW-031)**

Purpose: A motion has been prepared authorizing the execution of a change order for Watershed Improvements for Barneswood Drive (CIP Project SW-031) in the amount of \$12,178.

f. **Change Order 3: Maple / 55th Water Main Replacement (CIP Project WA-006)**

Purpose: A motion has been prepared authorizing the execution of Change Order #3 for the Maple Avenue / 55th Street Water Main Replacement Project (CIP Project WA-006) in the amount of \$39,372. The change order also includes a 15 day extension of time for the project.

3. Manager's and Director's Reports

Allows the Village Manager to present information related to Village activities and operations.

4. Attorney's Report

Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting.

5. New Business

6. Public Comments

The Village Council wishes to give as many visitors as possible the opportunity to speak while also pursuing its long-standing goal of adjoining the meeting by 9:00 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

7. Future Agenda Items

Items on future agenda are tentative and may be removed, advanced or deferred.

Class A Scavenger License Renewal	Village Manager's Office	December 9
Health Insurance Renewals	Human Resources	December 9
FY08 Budget Amendment	Village Manager's Office	December 9
Special Use with a Zoning Variation for an Addition to St. Luke Presbyterian Church -	Community Development	December 9

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3910 Highland

Vacation of Right-of-Way at 3946 and 4000 Venard Road	Community Development	December 9
Strategic Plan Action Items – Part 2	Village Manager’s Office	December 9
Beverly Glen Townhomes Parking Remove Restriction	Public Works	December 9
Streetlight Shrouds	Public Works	December 9
Maintenance of Traffic Signals	Public Works	December 9
Roslyn Parking Remove Restriction	Public Works	December 9
Design Amendment: Washington Park	Public Works	December 9
Design Amendment: Sterling North	Public Works	December 9
Telestaff	Police	December 9
Wage Classification Plan	Human Resource	December 9
Pro Criterion Bike Race	Community Events	December 9
Bid: Parkway Tree Pruning Services	Public Works	December 9
Bid: Tree and Stump Removal Contract	Public Works	December 9
Downtown Design Guidelines	Community Development	December 9
Purchase of Two Ambulances	Public Works	December 23
Verizon Cell Tower Agreement	Legal	Dec / Jan
Surveyor Short List	Public Works	Dec / Jan
Resident Engineering	Public Works	Dec / Jan
Design Engineering	Public Works	Dec / Jan
Technical / Materials Testing	Public Works	Dec / Jan
Pre-Annexation Agreement for 7450 Webster	Community Development	January 13

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Street

Community Development Fee Updates	Community Development	January 13
Mowing Contract	Public Works	January
Gypsy Moth Aerial Spraying	Public Works	January
Cultural Exchange History and Sister City Consideration	Village Manager's Office	TBA
Council Reimbursement Policy	Village Manager's Office	TBA
Police Uniforms	Police	TBA
Dunham-Lemont Townhouses	Community Development	TBA

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