



COUNCIL WORKSHOP AGENDA

Date: December 9, 2008
Time: 7:00 p.m.
Location: Village Hall Council Chambers

1. Active Agenda and Informational Items

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.

- a. Special Use with Variation 3910 Highland Avenue
Action Requested: Approval by Ordinance
Purpose: A special use ordinance and zoning variation has been prepared for St. Luke's Presbyterian Church, located at 3910 Highland Avenue.
- b. Right-of-Way Vacation 3946 & 4000 Venard Road
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared vacating an unimproved right-of-way adjacent to the properties located at 3946 & 4000 Venard Road.
- c. Budget Amendment for Fiscal Year 2008
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared to amend the adopted budget for the current fiscal year for activities that generated additional revenues and/or expenses not considered at the time the original budget ordinance was adopted.

2. Consent Agenda Items

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

- a. Employee Benefits Renewal Contracts for FY09
Purpose: Resolutions have been prepared to authorize approval of the following employee benefits renewal contracts for 2009:
 - TruAssure Insurance Company for vision program claim administration in the amount of \$45,000
 - Unimerica / Optum Health Insurance Company for stop loss coverage for medical claims exceeding \$125,000 in the amount of \$386,242
 - Creative Care Management for the Employee Assistance Program in the amount of \$15,200
 - Delta Dental Plan of Illinois for dental program claim administration in the amount of \$19,000
 - Professional Benefit Administrators for claim administration, America's VEBA Solution/Genesis Employee Benefits for Voluntary Employee Benefits Administration (VEBA) and DrugCard Inc. for prescription drug services in the combined amount of \$141,000
 - National Insurance Services for group life, accidental death / dismemberment and long-term disability insurance in the amount of \$117,500
 - Advocate Health Partners (Good Samaritan Hospital) for discounts on medical services at no cost to the Village
- b. Update to Village Council Policy – Compensation Plan
Purpose: A resolution has been prepared to update the Village Council Policy entitled "Compensation Plan" effective January 1, 2009.

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- c. Bid: Parkway Tree Pruning Services
Purpose: A motion has been prepared to award a contract for 2009 Parkway Tree Pruning Services to D. Ryan Tree & Landscaping LLC. of Dekalb, Illinois in the amount of \$111,884.00.
- d. Tree and Stump Removal Contract
Purpose: A motion is requested to award a contract for FY09 Tree and Stump Removal services to D. Ryan Tree & Landscape, LLC. of Dekalb, Illinois in the amount of \$170,412.50.
- e. Class A Scavenger License
Purpose: A motion is requested to authorize issuance of a 2009 Class A Scavenger License to ARC Disposal & Recycling Inc.
- f. Payment to Downers Grove Park District for Lyman Woods Streambank Stabilization Projects
Purpose: A motion is requested to authorize payment to the Downers Grove Park District for costs associated with the Lyman Woods Streambank Stabilization Project Site Area III – Phases I & II in the amount of \$213,088.94.
- g. Bid: Decorative Signal Pole Bases – Project TR-012
Purpose: A motion is requested to award a contract for 20 Decorative Signal Pole Bases in the amount of \$62,000 to Traffic Control Corporation of Addison, Illinois.
- h. 2009 Annual Traffic Signal Maintenance Contract
Purpose: A motion is requested to award a contract for Traffic Signal Maintenance for Village-maintained traffic signals to Lyons Electric Company in the estimated amount of \$39,380 (\$19,380 for maintenance and an estimated \$20,000 for repair and replacement components).
- i. Contract Amendment: WIIP Projects: St. Joseph, North Branch Subwatersheds C (SW-033 - Sterling North) & E (SW-042 - Washington Park)
Purpose: A resolution has been prepared to authorize an amendment to the contract with Christopher B. Burke Engineering, Ltd. (CBBEL) in the aggregate amount of \$86,780 for additional design and contaminated soil remediation services relative to Watershed Infrastructure Improvement Program (WIIP) projects: St. Joseph, North Branch Subwatersheds C (SW-033 - Sterling North) & E (SW-042 - Washington Park).
- j. TeleStaff Software Purchase
Purpose: A resolution has prepared to authorize the purchase of TeleStaff staffing software and maintenance from Principal Decision Systems International (PDSI) of Irvine, California in the amount of \$43,987.
- k. Bid: Purchase of Two (2) Ambulances
Purpose: A motion has been prepared for the purchase of two (2) 2009 Medtec AD170 ambulances on 2009 International Chassis with Foster Coach Sales Inc., Sterling, IL using the Northwest Municipal pricing in the amount of \$433,226.00.

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1. 2009 US PRO Criterion Championship Bike Race Agreement

Purpose: A resolution has been prepared to execute an agreement with Chicago Special Events Management Inc., (CSEM) for the Village to be the Host City of the 2009 USPRO Criterion Championship and the USCF Elite Criterion Championships in the amount of \$23,000.

3. Manager's and Director's Reports

Allows the Village Manager to present information related to Village activities and operations.

4. Attorney's Report

Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting.

5. New Business

6. Public Comments

The Village Council wishes to give as many visitors as possible the opportunity to speak while also pursuing its long-standing goal of adjoining the meeting by 9:00 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

7. Future Agenda Items

Items on future agenda are tentative and may be removed, advanced or deferred.

Referral of Crossing Guard Program to Public Safety Standing Committee	Village Manager's Office	December 16
Strategic Plan Action Items – Part 2	Village Manager's Office	January 6
Purchase of Office Supplies	Finance	January 13
Sprint – Nextel Agreement	Finance	January 13
2009 Community Grants Program	Finance	January 13
Cumnor Road Parking Modifications	Public Works	January 13
Florence Parking Restriction	Public Works	January 13
Beverly Glen Townhomes Parking Remove Restriction	Public Works	January 13
Verizon Cell Tower Agreement	Legal	January 13

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Upgrade Fire Department Network Storage	Information Services	January 13
Downtown Design Guidelines / Façade Improvement Program	Community Development	January 13
Pre-Annexation Agreement for 7450 Webster Street	Community Development	January 13
Community Development Fee Updates	Community Development	January 13
Right-of-Way Vacation for 4529 Fairview	Community Development	January 13
Special Use Amendment for Midwestern University	Community Development	January 13
Snow Plow Parts	Public Works	January
Vacation - 4529 Fairview	Community Development	January
Midwestern University Special Use	Community Development	January
Heritage Festival Parking Garage Vendor	Community Events	January
Heritage Festival Bingo Vendor	Community Events	January
Heritage Festival Beer Garden Vendor	Community Events	January
Heritage Festival Amusement Vendor	Community Events	January
Heritage Festival Publications Vendor	Community Events	January
Surveying Services Pre-qualifications	Public Works	January
Resident Engineering	Public Works	January
Design Engineering	Public Works	January
Geotechnical / Materials Testing	Public Works	January
Mowing Contract	Public Works	January
Gypsy Moth Aerial Spraying	Public Works	January

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Cultural Exchange History and Sister City Consideration	Village Manager's Office	January
Council Reimbursement Policy	Village Manager's Office	TBA
Police Uniforms	Police	TBA

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