

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
DECEMBER 9, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Bid: Parkway Tree Pruning Services	Resolution Ordinance ✓ Motion Discussion Only	Robin A. Weaver Interim Director of Public Works

SYNOPSIS

A motion has been prepared to award a contract for 2009 Parkway Tree Pruning Services to D. Ryan Tree & Landscaping LLC. of Dekalb, Illinois in the amount of \$111,884.00.

STRATEGIC PLAN ALIGNMENT

The 2008-2013 Strategic Plan identifies *A Beautiful Village* in the Downers Grove Vision 2023 statement. Associated objectives include *Tree Canopied Streets* and *Well Maintained Streetscapes, Green Spaces and Landscapes*.

FISCAL IMPACT

The approved FY09 budget provides \$112,000 in the General Fund for parkway tree pruning services.

RECOMMENDATION

Approval on the December 16, 2008 consent agenda.

BACKGROUND

The purpose of parkway tree pruning is to improve tree structure, enhance tree vigor, increase aesthetic appeal, provide adequate clearance, and maintain safe conditions in the right-of-way. All trees will be thoroughly pruned with the exception of ash trees. Similar to the 2008 contract, staff determined that ash trees need some pruning because there are so many with branch clearance issues, but not as thorough pruning because of the threat of Emerald Ash Borer (EAB) beetle infestations in the next 3 years. The contract specifies that ash trees are to be pruned for clearance, and for the removal of broken branches and deadwood over 4" diameter. For these reasons, contractors were asked to bid the price for ash trees separately from other species.

The optimum tree pruning cycle is to have each parkway tree is pruned once in five years. Since FY07, the Village operated on a five year pruning cycle (the Village had been operating on an eight year cycle prior to FY07). FY09 will be the 3rd year of a five year cycle. Areas scheduled for pruning in 2009 are shown on the attached map and includes all areas that were last pruned before 2001. All of these areas also had the highest number of resident calls for pruning requests and branch failures. Over the next few years, as a five year pruning cycle is implemented and completed, healthy trees will be maintained and resident requests for pruning and broken branches will decrease.

In October 2008, a Call for Bids for parkway tree pruning services was issued and published in accordance with the Village's Purchasing Policy. The bids received are summarized in the table below:

Service Provider	Total Bid
GroundsKeeper Landscape Care, LLC	\$78,530.01
D. Ryan Tree & Landscaping, LLC	\$111,884.00

Mike's Tree Service	\$120,138.00
Autumn Tree Care Experts, Inc.	\$127,690.00
The Davey Tree Expert Company	\$128,725.00
Kramer Tree Specialists, Inc.	\$154,437.00
Winkler's Tree & Landscaping, Inc.	\$157,191.78
B. Haney & Sons, Inc.	\$195,005.50

The bid submitted by GroundsKeeper Landscape Care LLC did not meet bid requirements due to the fact that the vendor was not able to provide municipal references for parkway tree pruning contracts in excess of 1,500 trees within the last 5 years.

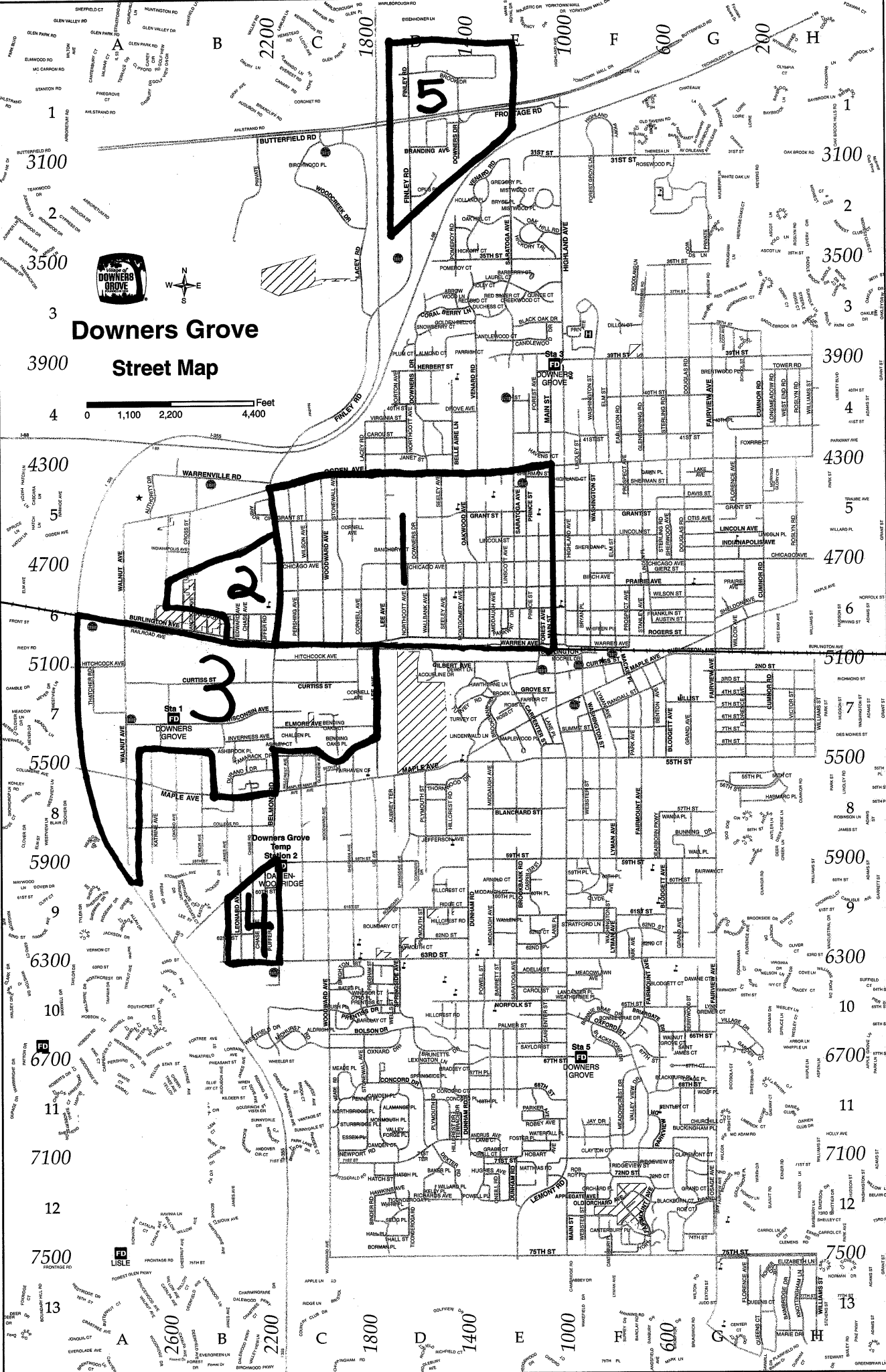
The next lowest responsive and responsible bidder was D. Ryan Tree & Landscaping LLC of DeKalb, Illinois. Their municipal references were all positive and were all for pruning contracts in excess of 1,500 trees. This contract will be their first with Downers Grove. With regard to the significantly lower contract price, the owner of D.Ryan Tree & Landscaping LLC indicated he was very interested in working more in the area, and priced the pruning work accordingly. For reference, the FY08 pruning contract cost \$159,630.60.

ATTACHMENTS

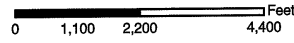
Pruning Area Map 2009

Contract Form

Campaign Disclosure Certificate



Downers Grove Street Map



The map displays a grid of streets with various street names and block numbers. Key streets include Frontage Rd, Butterfield Rd, and numerous numbered streets from 1st to 75th. The map is divided into sections labeled A through H and 1 through 13. Specific areas are highlighted with thick black outlines and numbered 1 through 5. The map also shows landmarks like 'Sta 1 FD Downers Grove' and 'Sta 5 FD Downers Grove'.

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:	
<u>D. LYAN TREES & LANDSCAPING LLC.</u> Company Name	Date: <u>Nov 6-08</u>
<u>17271 N 23</u> Street Address of Company	<u>D. LYAN TREES & LANDSCAPING</u> Email Address
<u>DeKalb IL 60115</u> City, State, Zip	<u>Darin Ryan</u> Contact Name (Print)
<u>(815) 756-8733</u> Business Phone	<u>(815) 739-8898</u> 24-Hour Telephone
<u>(815) 756-8774</u> Fax	<u>[Signature]</u> Signature of Officer, Partner or Sole Proprietor
	<u>Darin Ryan owner</u> Print Name & Title
ATTEST: If a Corporation	
_____ Signature of Corporation Secretary	

VILLAGE OF DOWNERS GROVE:

Authorized Signature

Title

Date

ATTEST:

Signature of Village Clerk

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

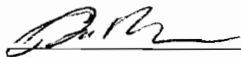
The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

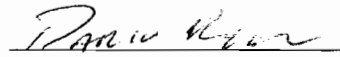
Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.


Signature


Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name