

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
DECEMBER 9, 2008 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Tree and Stump Removal Contract	Resolution Ordinance ✓ Motion Discussion Only	Robin A. Weaver Interim Director of Public Works

SYNOPSIS

A motion is requested to award a contract for FY09 Tree and Stump Removal services to D. Ryan Tree & Landscape, LLC. of Dekalb, Illinois in the amount of \$170,412.50.

STRATEGIC PLAN ALIGNMENT

The 2008-2013 Strategic Plan identifies *A Beautiful Village* in the Downers Grove Vision 2023 statement. Associated objectives include *Tree Canopied Streets* and *Well Maintained Streetscapes, Green Spaces and Landscapes*.

FISCAL IMPACT

The approved FY09 Budget provides \$170,000 in the General Fund for this service. This includes \$110,000 annually budgeted for tree and stump removal services plus an additional \$60,000 for ash tree removals.

RECOMMENDATION

Approval on the December 16, 2008 consent agenda.

BACKGROUND

The purpose of this contract is to remove trees and stumps from parkways, Village properties, and unimproved right-of-ways and alleys. These removals are necessary because of tree death, hazardous conditions, infectious diseases such as Dutch Elm Disease and to start reducing the ash tree population in preparation for the Emerald Ash Borer. The contract amount is based on removal trends and increased ash tree removal needs. The number of tree removals and stump removals are not equal to each other because of in-house removals, storm damage losses, and tree removals in unimproved right-of-ways where stumps may not be removed. The bid quantities for FY09 were scaled back from those of the FY08 contract due to budget constraints. For reference, the amount spent on this contract for FY08 was \$240,709.40.

A Call for Bids for tree and stump removal services was issued and published in October 2008 in accordance with the Village's Purchasing Policy. The bids received are summarized in the table below.

Service Provider	Total Bid
Mike's Tree Service.	\$158,307.50
D. Ryan Tree & Landscape, LLC	\$170,412.50
GroundsKeeper Landscape Care, LLC	\$180,517.50
Steve Piper & Sons, Inc.	\$189,847.50
The Davey Tree Expert Company	\$207,000.00
Winkler's Tree & Landscaping, Inc.	\$321,750.00
Kramer Tree Specialists, Inc.	\$364,750.00
Autumn Tree Care Experts, Inc.	\$630,000.00

The bid submitted by Mike's Tree Service was incomplete and did not meet bid requirements. It is therefore not a responsive bid. Mike's Tree Service does not currently have a Certified Arborist on staff or have municipal references for parkway tree removal contracts in excess of 200 trees.

The next lowest responsive and responsible bidder is D. Ryan Tree & Landscaping LLC of DeKalb, Illinois. Their municipal references were all positive and are for removal contracts in excess of 200 trees. This contract will be their first with Downers Grove. Staff is satisfied that D. Ryan Tree & Landscaping LLC. meets the Village's specifications and that their removal work will be what is required.

ATTACHMENTS

Contract Form

Campaign Disclosure Certificate

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

DILYANTREE & LANDSCAPE LLC.
Company Name

17271 Rt 23
Street Address of Company

DeKalb IL, 60115
City, State, Zip

(815) 756-8733
Business Phone

(815) 756-8774
Fax

ATTEST: If a Corporation

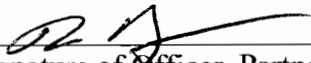
Signature of Corporation Secretary

Date: Nov, 6 2008

D. RYAN TREE @ HOTMAIL
Email Address

DARIN LYON
Contact Name (Print)

(815) 739-8898
24-Hour Telephone


Signature of Officer, Partner or Sole Proprietor

Darin Lyon owner
Print Name & Title

VILLAGE OF DOWNERS GROVE:

Authorized Signature

Title

Date

ATTEST:

Signature of Village Clerk

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

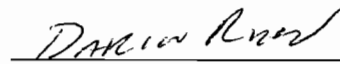
Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.


Signature


Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name