

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MARCH 10, 2009 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Pre-qualified list for FY09 Surveying Services	Resolution Ordinance ✓ Motion Discussion Only	Nan Newlon Director of Public Works

SYNOPSIS

A motion is requested to pre-qualify a list of three (3) firms to conduct surveying services associated with the Village's Sidewalk Priority Matrix.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identified *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Well-Designed, Well-Built and Well-Maintained Village Facilities and Infrastructure*.

FISCAL IMPACT

The FY09 budget includes \$40,000 for professional services for sidewalks.

RECOMMENDATION

Approval on the March 17, 2009 consent agenda.

BACKGROUND

A request for Statement of Qualifications (SOQ) was issued on January 23, 2009 via the Village website for topographic survey services for street segments listed in the Village's proposed 2010 Sidewalk Priority Matrix. Design work for these projects is proposed to occur in 2009 with construction commencing in 2010.

Thirty-seven (37) firms responded to the request. A list of the responding firms has been attached to this report as well as the list of the recommended firms and a summary of each firm's qualifications. The SOQ's were evaluated by staff using the following criteria: quality and completeness; relevance and conciseness; qualifications relating to the required scope of services; and qualifications and experience of proposed staff.

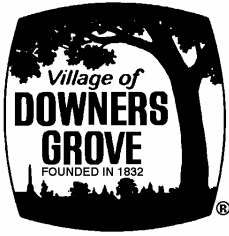
Staff recommends the establishment of a short-list of consultants to be pre-approved and contracted to perform survey work related to the sidewalk program as well as the preparation of easements and legal descriptions as needed. Prior to requesting proposals for this work, staff will perform a workload evaluation of in-house staff to determine whether the work may be conducted by internal staff. If the capacity exists, staff will not contract for the particular work under consideration.

Upon reviewing each consultant's submittal, staff determined that the following three companies best match the requested criteria:

- Midwest Technical Consultants, Inc. – Naperville, IL
- Professional Land Surveyors – Lisle, IL
- Intech Consultants, Inc – Downers Grove, IL

ATTACHMENTS

Consultant Evaluation Forms
 RFQ Respondent List
 Recommended firms & summary



Village of Downers Grove

Contractor Evaluation

Contractor: Midwest Technical Consultants, Inc.

Project: Topographic Surveying and mapping for proposed watermain improvements along College Road, Chase Avenue, Janes Avenue, Elinor Avenue, Lomond Avenue, Katrine Avenue, 59th Street, and Leonard Avenue.

Primary Contacts: Michael T. Ring, P.L.S.

Time Period: 1990's

On Schedule: yes no

Provide details if early or late completion:

Change Orders (attach information if needed):

Difficulties / Positives:

Interaction with public:

excellent good average poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Should the Village contract with this vendor in the future? Yes No

Reviewers:

Date:



Village of Downers Grove Contractor Evaluation

Contractor: Professional Land Surveying, Inc.

Project: 2008 Surveying Services – PES-2008

Primary Contacts: Jeffrey R. Pankow – President (630) 778 -1757

Time Period: March through August 2008

On Schedule: yes no

Provide details if early or late completion: Project completed by contract completion date. PLS was awarded two of twelve requested street segments needing survey with two separate completion dates. Puffer Road with a completion date of April 11, 2008 and Victor Street by September 1, 2008. PLS delivered Puffer Road survey on April 9th and Victor Street on September 2nd. Sept. 1 was a legal holiday – Labor Day.

Change Orders (attach information if needed): There were no change orders to the consultants contract. The consultant was paid 100% of total contract amount.

Difficulties / Positives:

- PLS was responsive to staff and produced an acceptable finished product. Fulfilled the scope of work requested.

Interaction with public:

excellent good average poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Should the Village contract with this vendor in the future? Yes No

Reviewers: Brian Parks, Project Engineer

Date: September 2008



Village of Downers Grove Contractor Evaluation

Contractor: Intech Consultants, Inc.

Project: Miscellaneous topographic and mapping projects for the Village.

Primary Contacts: Mark S. Stimac, P.L.S. – Principal

Time Period: 1998 - 2001

On Schedule: yes no

Provide details if early or late completion:

Change Orders (attach information if needed):

Difficulties / Positives:

Interaction with public:

excellent good average poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Should the Village contract with this vendor in the future? Yes No

Reviewers:

Date:

Survey Services RFQ Respondents Listing

1	American Surveying & Engineering
2	Atwell-Hicks
3	Baxter & Woodman, Inc.
4	C.M. Lavoie & Associates, Inc.
5	Cemcon, Ltd.
6	Christopher B. Burke Engineering, Ltd.
7	Dale Floyd Land Surveying, LLC
8	Dave Johnson and Associates, Ltd.
9	Dynasty Group
10	Engineering Enterprises, Inc.
11	Engineering Resource Associates, Inc.
12	Farnsworth Group
13	Genesis Surveying & Engineering
14	Glen D. Krisch Land Surveyor
15	GRAEF
16	Hampton, Lenzini and Renwick
17	Heager Engineering
18	Hoefflerle-Butler Eng, Inc.
19	Intech Consultants, Inc.
20	Jacob & Heiner Associates, Inc.
21	Kurdna & Associates
22	Landmark Engineering Group, Inc.
23	M. Gingerich Gereaux & Assoc.
24	Manhard Consulting
25	Midwest Technical Consultants, Inc.
26	Morris Engineering, Inc.
27	Professional Land Surveying, Inc.
28	Roake and Associates, Inc.
29	Robinson Engineering
30	Ruettiger, Tonelli & Associates
31	SEC Group, Inc.
32	SPACECO, Inc.
33	Tecma Associates, Inc.
34	Thomson Surveying, Ltd.
35	Trotter and Associates, Inc.
36	V3 Companies

SURVEYING SERVICES KEY STAFF QUALIFICATIONS AND RELEVANT EXPERIENCE SUMMARY

MIDWEST TECHNICAL CONSULTANTS, INC. – NAPERVILLE, IL

Bruce A. Bruckelmeyer, P.L.S. - President
Michael T. Ring, P.L.S. – Vice President, Principal
Steven A. Popp, P.L.S. – Vice President, Project Manager

Midwest Technical Consultants, Inc. (MTC) was founded in 1985 and has four licensed Professional Surveyors on staff with more than a 100 years of experience in public and private surveying. MTC has a full-time staff of 20-plus professional, technical and support people with extensive expertise in Land Surveying, Field Engineering, Technical Design, and support. MTC is pre-qualified with many agencies. MTC is registered with the Illinois Board of Elections regarding reporting and contribution requirements for bidders of public projects. MTC performs highway and transportation surveys, construction layout projects, ALTA/ACSM Land Title Surveys and topographic surveying and mapping. MTC also performs subdivision platting and monumentation, calculation of geometric coordinates, and base maps for design professionals.

Most recent MTC projects include:

- Village of Glenview - Professional Survey Work for approximately 26,400 L.F. of roads and park within the Village of Glenview for thirteen (13) individual projects.
- Village of Glenview - Professional Survey Work for approximately 19,000 L.F. of Milwaukee Avenue (US 20) within the Village of Glenview for planning studies.
- City of Wood Dale – Topographic surveying and mapping of 2,700 L.F. of roadway and 2,800 L.F. for Forcemain improvements.
- Village of Downers Grove - Topographic surveying and mapping for proposed watermain improvements along College Rd, Chase Ave, Janes Ave, Elinor Ave, Lomond Ave, Katrine Ave, 59th St. and Leonard Ave.
- Illinois Department of Transportation - Horizontal and vertical control surveys for Interstate I-290 and Illinois Route 53, Cook County.

PROFESSIONAL LAND SURVEYORS – LISLE, IL

Jeff Pankow, I.P.L.S.- President
Jennifer Kolberg - Survey Technician
Dave Clancy - Field Survey Technician

Professional Land Surveying, Inc. (PLS) performed field work and delivered topographical surveys on 12 Roadway projects for the Village of Downers Grove in 2008. They also provide survey work utilizing GPS and robotic equipment. PLS was consistently among the most competitive for proposal requests for Village projects in 2008 completing them on time and budget. PLS has provided accurate, detailed survey work, and was always available and responsive to address problems or concerns.

Most recent PLS projects include:

- Village of Downers Grove - Road right-of-way surveys for 2009 sidewalk program.
- Village of Franklin Park – Surveyed topography for pools & parks for Franklin Park Park District.
- City of Naperville - Performed topographic survey for proposed bike path along Bailey Road and for new intersection at Edward Hospital.
- Village of Woodridge – Provided grade checks and boundary survey for new development for the Woodridge School District.
- St. Charles – Performed topographic survey for storm sewer reconstruction for St. Charles School District.

INTECH CONSULTANTS, INC. – DOWNERS GROVE, IL

Mark S. Stimac, P.L.S. – Principal

Thomas E. Fahrenbach, P.L.S. – Principal

William C. Cargile, P.L.S. – Project Manager

Since 1969 Intech Consultants has supplied field survey work for design and construction projects throughout the Chicagoland area. Located in Downers Grove, 2 blocks from the Downers Grove Public Works Facility, Intech has worked on over 200 individual projects in the Village of Downers Grove for various entities, such as the Park District, Sanitary District, Business Community, Private Developers, Owners and Village. Intech's survey staff consists of twelve competent individuals dedicated to field and office related survey projects. They have three Licensed Professional Land Surveyors with over 70 years of licensed experience combined. Intech Consultants is a Licensed Professional Design firm (Land Survey and Professional Engineering Corporation) with the State of Illinois.

Most recent Intech projects include:

- City of Naperville – Professional survey work for two 4,000 L.F. sections of Washington Street consisting of full right-of-way determination and topography for design of road widening, medians and public walks.
- Village of Plainfield – Surveyed 1 mile of roadway topography on 119th Street from Route 59 to 248th Street used for design of full reconstruction from two to three lanes.
- City of Naperville – Performed survey work for two miles of full right-of-way topography and right-of-way delineation on 248th Street for design to fully replace two lanes with five lanes of reconstructed roadway.
- City of Naperville – Performed survey work for 2,500 L.F. of full right-of-way topography and right-of-way delineation for design of proposed reconstruction of 95th Street including bike path and public walks.
- City of Naperville – Surveyed 3,300 L.F. of roadway topography on Rickert Road from Book Road to Ogden Avenue for design of new raised medians and public walk.