

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MARCH 24, 2009 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Heritage Festival Agreement – Generator Contract	✓ Resolution Ordinance Motion Discussion Only	Mary Scalzetti, Director Community Events

SYNOPSIS

A resolution has been prepared to authorize execution of a contract for generator rental services with Gen Power Inc. in the amount of \$19,089.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identified *Authentic downtown – The Heart of Our Community* with the associated objective of more *people attracted to Downtown: destination for residents and non-residents.*

FISCAL IMPACT

The FY09 General Fund Budget includes funds for the Heritage Festival Street Fair with \$427,150 projected in expenses and \$435,650 projected in revenue. Of the anticipated Heritage Festival expenses, \$19,000 is allocated for the generator rental vendor.

RECOMMENDATION

Approval on the April 7, 2009 consent agenda.

BACKGROUND

The proposed contract is for the rental of generators and additional supplies to provide electrical power to the vendors and several service providers at the 2009 Heritage Festival. A Request for Proposal for the item was distributed in February of 2009. One proposal was received from Gen Power, Inc. in the amount of \$19,089. The Community Events Commission reviewed and unanimously recommended approval of the proposed contract with Gen Power, Inc. at their March 19, 2009 meeting.

ATTACHMENTS

Resolution
 Bid Contract Form
 Campaign Disclosure Form

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT
BETWEEN THE VILLAGE OF DOWNERS GROVE AND
GEN POWER, INCORPORATED**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Gen Power, Incorporated (“Gen Power”), for generators at the 2009 Heritage Festival, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

IV. PROPOSAL/CONTRACT FORM

*****THIS PROPOSAL, WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE, SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

PROPOSER:

Gen Power Inc.
Company Name

Date: 3/5/2009

444 Randy Road
Street Address of Company

sharbaugh@illinipwrprod.com
Email Address

Carol Stream, IL. 60188
City, State, Zip

Scott D. Harbaugh
Contact Name (Print)

630-462-7770
Business Phone

630-514-1735
13-Hour Telephone

630-462-7444
Fax

Scott D. Harbaugh
Signature of Officer, Partner or
Sole Proprietor

Scott D. Harbaugh-Secretary
Print Name & Title

ATTEST: If a Corporation

Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Proposal is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, Proposer or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/Proposer/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Proposer/vendor has not contributed to any elected Village position within the last five (5) years.

Scott D. Harbaugh
Signature

Scott D. Harbaugh
Print Name

Proposer/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name