

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL MEETING**  
**APRIL 7, 2009 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Local Circulator Study Task Force Findings	Resolution Ordinance ✓ Motion Discussion Only	Naneil R. Newlon Director of Public Works

**SYNOPSIS**

A motion is requested to accept the findings of the Circulator Study Task Force. Based on current economic conditions, not anticipated at the initiation of this project, staff does not recommend that the Village implement the Local Circulator at this time.

**STRATEGIC PLAN ALIGNMENT**

The Village's Five Year Plan and Goals identifies *Exceptional Municipal Services*. An objective is *Continuously Looking for Opportunities, Innovations, and Ways to Improve Management and Service Delivery*.

**FISCAL IMPACT**

Proceeding with the implementation of the Local Circulator Program at this time would require a Village contribution of between \$69,635.00 and \$92,040.00 for the first year. These funds are not included in the 2009 budget.

**UPDATE & RECOMMENDATION**

This item was discussed at the March 24, 2009 workshop. Staff recommends that the Council accept the findings of Circulator Task Force and suspend participation in the Circulator program during the April 7, 2009 active agenda.

**BACKGROUND**

At the Village Council Workshop on January 22, 2008, Tam Kutzmark, Transportation & Planning Director for the DuPage Mayors & Managers Conference (DMMC), made a presentation to the Village Council about the Local Circulator Study and the options that were available to the Village.

At the Village Council Meeting on February 19, 2008 a Resolution was adopted that accepted the preferred alternative in Phase 3 of the DuPage Manors and Managers Conference Local Circulator Study. As part of this Resolution the Village agreed to "diligently work towards developing an Implementation Plan for the recommended service, design, including pursuing potential funding resources and submitting applications to those sources in concert with DuPage Mayor and Managers Conference staff and consultants." The Village also agreed to appoint a seven member Circulator Task Force for the purpose of evaluating and participating in the study.

The purpose of the Task Force was to develop an implementation strategy that set forth how best to implement the preferred service design. During this process the DMMC and its consultant, LSC Transportation Consults, Inc., worked with the four communities involved, Addison, Lombard, Wheaton and Downers Grove. Considerations included how to obtain funds, operate, market, and monitor the service.

This work was overseen by the Local Circulator Study Task Force, whose members met once a month for six months, beginning September 30, 2008 and ending January 29, 2009. The Task Force provided a very detailed review of the proposed service implementation strategies, with proposed routes, schedules and projected costs. The findings of the Task Force are attached.

**VILLAGE OF DOWNERS GROVE**  
**COUNCIL ACTION SUMMARY**

**INITIATED:** Public Works      **DATE:** March 17, 2009  
(Name)

**RECOMMENDATION FROM:** \_\_\_\_\_ **FILE REF:** \_\_\_\_\_  
(Board or Department)

**NATURE OF ACTION:**

**STEPS NEEDED TO IMPLEMENT ACTION:**

Ordinance

Motion to adopt the findings of the Circulator Study Task Force and to suspend participation in the Local Circulator Task Force.

Resolution

Motion

Other

**SUMMARY OF ITEM:**

Adoption of the attached motion shall adopt the findings of the Circulator Study Task Force and suspend the Village's participation in the Local Circulator Task Force.

**RECORD OF ACTION TAKEN:**

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