

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**APRIL 14, 2009 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Bid: Roadside Ditch Reconstruction and Maintenance Services	Resolution Ordinance ✓ Motion Discussion Only	Naneil R. Newlon, P.E. Director of Public Works

**SYNOPSIS**

A motion is requested to authorize award of a contract for roadside ditch reconstruction and maintenance services to Western Gradall Corporation of Naperville, Illinois, in the amount of \$80,000.00 for approximately three miles of work.

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals identified *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Improved Stormwater and Drainage System*. Further, the Strategic Plan identifies the *Management of the Stormwater and Drainage System* as one of the Core Service Businesses of the Village.

**FISCAL IMPACT**

The FY09 Budget includes \$80,000 in the Stormwater Improvement Fund for roadside ditch reconstruction and maintenance services.

**RECOMMENDATION**

Approval on the April 21, 2009 consent agenda.

**BACKGROUND**

The contract to provide roadside ditch reconstruction and maintenance services for 2009 was competitively bid with one response meeting specifications as summarized in the bid tabulation below. The contract amount is based on the linear feet of roadside ditches re-graded by the contractor. Western Gradall has performed satisfactorily in the past for the Village and had the contract in 2008.

<b>Roadside Ditch Reconstruction and Maintenance Services</b>	<b>Western Gradall Corporation Naperville, Illinois</b>	
	<b>Unit Price</b>	<b>Total</b>
Re-grade 16,000 Linear Feet of Ditch	\$4.25	\$68,000
Placement of Topsoil	\$1.00	\$12,000

The 2006 Stormwater Master Plan Update scheduled roadway ditch cleaning as a key maintenance activity for the Village's stormwater system. This year's roadside ditch maintenance program is for three miles with a future goal of six miles annually. Cleaning of roadside ditches at a rate of six miles per year would result in a maintenance frequency of 10 years. Work will be performed between April and September.

**ATTACHMENTS**

Contract Form  
 Campaign Disclosure Certificate  
 Contractor Evaluation Form

**IV. BID/CONTRACT FORM**

**\*\*\*THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

**Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award**

**BIDDER:**

Western Gradall Corporation  
Company Name

Date: March 18, 2009

9160 So. Rt. 53  
Street Address of Company

whitey917@comcast.net  
Email Address

Naperville, IL 60565  
City, State, Zip

John Peters  
Contact Name (Print)

(630) 759-4050  
Business Phone

(630) 816-5429  
24-Hour Telephone

(630) 759-0550  
Fax

*John Peters*  
Signature of Officer, Partner or  
Sole Proprietor

John Peters - President  
Print Name & Title

ATTEST: If a Corporation

*Karen Peters*  
Signature of Corporation Secretary

**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Authorized Signature

ATTEST:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Village Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within **90** calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

**CAMPAIGN DISCLOSURE CERTIFICATE**

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.

John Peters  
Signature

John Peters  
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: \_\_\_\_\_  
(company or individual)

To whom contribution was made: \_\_\_\_\_

Year contribution made: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name



# Village of Downers Grove Contractor Evaluation

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Contractor: Western Gradall Corporation

Project: Roadside Ditch Reconstruction and Maintenance Services

Primary Contact: John Peters, President

Phone: 630-759-0050

Time Period: April 7, 2008 through September 26, 2008

On Schedule (allowing for uncontrollable circumstances)  yes  no

Provide details if early or late completion: The contract was completed on time and on budget. The 2008 contract represented an increase in the level of stormwater and drainage system maintenance from 1.2 miles to 3 miles of roadside drainage ditches being maintained.

Change Orders (attach information if needed): None

Difficulties / Positives: Western Gradall provided excellent service to the Village in the performance of this work. They exhibited strong coordination with Village staff, good communication, and a genuine concern that the work they completed was correct.

Interaction with public:

excellent  good  average  poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied  Satisfied  Not Satisfied

Should the Village contract with this vendor in the future?  Yes  No

Reviewer: John Tucker, Street Division Manager – Technical Services