

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**APRIL 27, 2009 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Friday Night Classic Car Show Special Commercial Event License and Fee Waiver – Downtown Management Corporation	✓ Resolution Ordinance Motion Discussion Only	Tom Dabareiner, AICP Community Development Director

**SYNOPSIS**

A resolution has been prepared authorizing execution of a Special Commercial Event License and Fee Waiver with the Downers Grove Downtown Management Corporation (DMC) for the 2009 Friday Night Classic Car Shows. As proposed, these shows will be held each Friday from 6:00 to 9:00 p.m. between May 22 and September 4, 2009.

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2008-2013 identified *Authentic Downtown – The Heart of Our Community*. A supporting objective of this goal is *More People Attracted to Downtown – Destination for Residents and Non-Residents*.

**FISCAL IMPACT**

The DMC is requesting a fee waiver for the 2009 Friday Night Classic Car Shows. Staff anticipates the total cost of the event incurred by the Village as a result of the proposed fee waiver will be \$4,957.20.

**RECOMMENDATION**

Approval on the May 5, 2009, consent agenda.

**BACKGROUND**

The Friday Night Classic Car Show is an annual event sponsored by DMC which takes place each Friday from 6:00 p.m. to 9:00 p.m. between May 22 and September 4, 2009. Participants will park along Main Street between Maple and Burlington; and in Commuter Lot B after the commuters leave. Featured cars will be parked on Curtiss Street between Main and Washington Street. Overflow parking will be provided on Mochel Drive between Curtiss Street and Burlington Avenue.

The DMC is requesting a waiver of fees for the event in conjunction with the Special Commercial Event License. Staff has compiled an estimate of the total fees to be waived for the event. For additional information pertaining to how Village Staff calculated the fee waivers for each of the DMC's 2009 Special Commercial Event License Applications, please refer to the table below. Staff anticipates the total cost of the event to be waived by the Village will be \$4,957.20.

<b>Activity</b>	<b>Costs Incurred by the Village (including salaries and benefits)</b>
Set-up and pick up of signage	\$690.00
Saturday morning clean-up	\$3,105.00
Police officers overtime pay	\$682.20
Garbage bags	\$480.00
<b>Total</b>	<b>\$4,957.20</b>

**ATTACHMENTS**

Resolution

License Agreement

Site Plan

Operation Plan

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND THE  
DOWNERS GROVE DOWNTOWN MANAGEMENT CORPORATION  
FOR THE 2009 CAR SHOW SEASON**

WHEREAS, application has been made for the 2009 Car Show season sponsored by the  
Downtown Management Corporation; and

WHEREAS, a portion of this special event will be conducted on public property located  
in the Downtown Business District; and

WHEREAS, application has been made for a license agreement to permit the conduct of  
the Downtown Management Corporation Car Show on a portion of the parcels subject to  
conditions and restrictions as imposed by the Village Council.

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of  
Downers Grove as follows:

SECTION 1. That the license agreement between the Village of Downers Grove and the  
Downtown Management Corporation for the 2009 Car Show season be and is hereby approved.

SECTION 2. That the Village Manager and staff are authorized to execute the license  
agreement and to take such actions as may be necessary to carry out the terms thereof.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk



Village of Downers Grove  
Special Commercial Events License Application

DATE: 3/18/09

Application is hereby made to the Village of Downers Grove for issuance of a Special Commercial Events License, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

1. Name of Applicant Downers Grove Downtown Management Corp

Address 933 A Curtiss Street

City Downers Grove State IL Zip 60515 Phone No. 630-725-0991

2. Doing Business As (Name) Same

3. Name of Manager Linda Kung

Address 933 A Curtiss Street

City Downers Grove State IL Zip 60515 Phone No. 630-725-0991

4. In addition to this application form the following shall be submitted:

\$ **Site Plan** - This shall be drawn to scale, and with sufficient detail to depict the proposed special commercial event. This should include, but is not limited to, the location and area surrounding proposed special commercial event as well as the location and dimension of the special commercial event in relation to the adjacent street and sidewalk and showing the location of ingress, egress, tables, decorations, furnishings, equipment, removable perimeter barriers, the total square footage to be occupied by the special commercial event and the maximum seating capacity.

\$ **Operation Plan** - This shall describe the proposed Special Commercial Event in detail. This should include, but is not limited to, the dates, days and hours of operation, liquor service, staff, security, maintenance personnel and proposed menu, and such other items as may be appropriate.

\$ **Application Fee (\$150.00)**

5. Applicant understands and agrees that additional information and material may be required during the processing of this application related to this application, the information provided herein, including attachments. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial. In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

6. Applicant understands and agrees that issuance of any license is within the sole discretion of the Village Council and on such terms as the Council may direct.

**THE UNDERSIGNED. BEING DULY SWORN, DOES STATE AS FOLLOWS:**

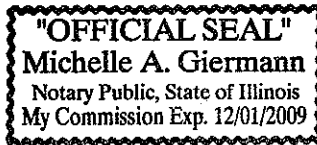
- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.
- C. THAT THE UNDERSIGNED HAS REVIEWED AND SHALL COMPLY WITH THE PROVISIONS OF THE DOWNERS GROVE MUNICIPAL CODE AS IT RELATES TO SPECIAL COMMERCIAL EVENTS.

APPLICANT: Downers Grove Downtown Management

BY: Linda Kunze

PRINT NAME: Linda Kunze

TITLE: Downtown Manager



Subscribed and sworn to before me this 20 day of March, 20 09.

Michelle Giermann  
Notary Public

\* \* \* \* \*

For Office Use Only

\$ \_\_\_\_\_ application fee                      \$ \_\_\_\_\_ inspection fee                      \$ \_\_\_\_\_ re-inspection fee

\$ \_\_\_\_\_ license fee                      \$ \_\_\_\_\_ Letter of Credit issued by \_\_\_\_\_ \$ \_\_\_\_\_ Security Deposit

Insurance Carrier \_\_\_\_\_ /Liability limits \_\_\_\_\_                      License Term \_\_\_\_\_

## FRIDAY NIGHT CLASSIC CAR SHOW 2009

Thank you for your consideration. Over the years, the Friday Night Classic Car Show has been rated as one of the top two Car Shows in the State of Illinois. Many of the car clubs come from surrounding states and stay in our Downers Grove Hotels. This year the Scottish Motor Club of the Illinois Saint Andrew Society will be joining us on British Import Night. They will be bringing the Thistle and Heather Highland Dancers, many of whom live in Downers Grove along with a bag piper to accompany them on Curtiss Street. We are looking forward to working with Village staff on this event. In year's past the temporary use permit fee was waived for this event, please let me know if this is an option this year.

### Site Plan:

The Friday Night Classic Car Show participants park along Main Street between Maple and Burlington and in commuter lot L after the commuters leave. Featured cars are parked on Curtiss Street between Main and Washington Streets. We have hired high school students to place temporary signs on the light poles stating "Friday Night Classic Car Show reserved parking for classic cars only between 6 p.m. and 9 p.m." After 9:00 p.m. the signs will be removed.

### Operation Plan:

Attached is a schedule for the Classic Car Show. The time for the Classic Car Shows is from 6:00 p.m. – 9:00 p.m. We have at least 3-4 members attending every Friday night to park the featured cars. We have purchased yellow car show shirts for each volunteer so they can be identified. We have worked with the COP officers for several years now and they walk through the area to assure the safety of participants and residents and enforce our "no alcohol" ordinance.

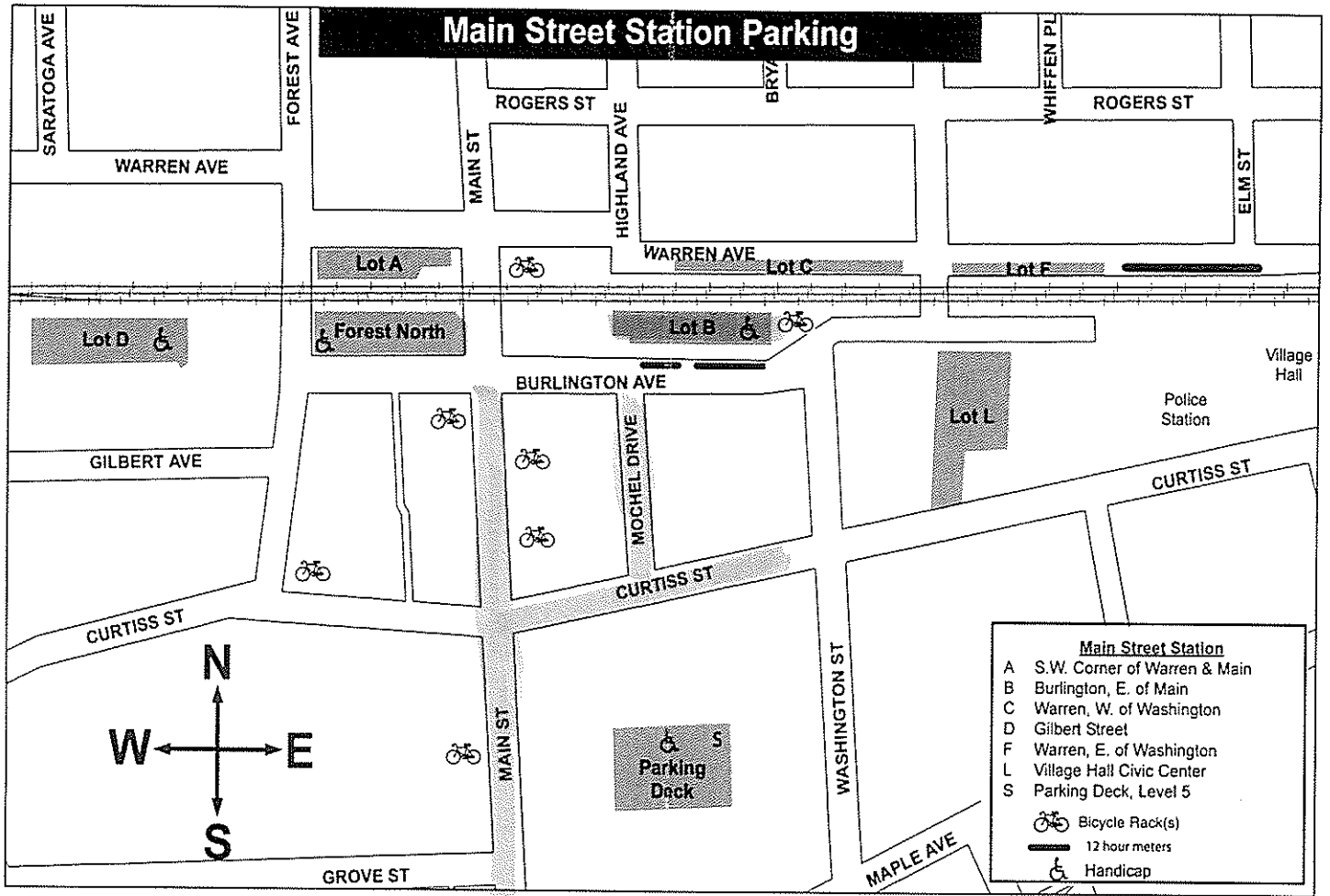
### Additional information requested:

We purchased 8 1/2 x 11 foam PVC signs with Velcro for the light poles. We have ordered new signs this year so they all will match. The signs will not scratch the light poles. They will be removed **between 9:00 and 9:30 p.m.** (I will make sure this takes place.) The signs will be placed on various poles on Main Street between Maple and Burlington and on Curtiss Street between Main Street and Washington. I walk around on the first night with our student helpers and show them exactly where and how they should be placed.

We do not allow outside vendors to walk around the downtown or set up anything per Village ordinance. We place an informational table outside our office on our property with information on restaurants, hotels, entertainment etc. both from DTM, EDC and the Village.

We have worked with PSRT for the last nine years and have borrowed approximately 25 orange cones from them to save spaces for our featured cars on Curtiss Street. PSRT drops them off at the beginning of the season and we return them at the end. They also place 24" x 30" Friday Night Car Show Tonight signs on Type I barricades at Main and Burlington, Main & Curtiss and Main and Maple to alert traffic. We also have two

yellow caution signs on Type 1 barricades (with a pedestrian featured along with Caution speed limit 5 miles per hour) placed on Curtiss Street. We have spoken to the Police Department about because we were concerned about residents walking around the cars. We will continue to work with the COP officers and Chief Porter on any other issues that may come up.



**Main Street Station**

- A S.W. Corner of Warren & Main
- B Burlington, E. of Main
- C Warren, W. of Washington
- D Gilbert Street
- F Warren, E. of Washington
- L Village Hall Civic Center
- S Parking Deck, Level 5

- Bicycle Rack(s)
- 12 hour meters
- Handicap



# Friday Night Classic Car Show

May 22 to September 4 2009 6:00-9:00PM

## DOWNTOWN DOWNERS GROVE

All Classic Cars are welcome on Main from Maple to Franklin

FEATURED CARS ON CURTISS STREET AND MOCHEL DRIVE

(All weekly featured cars, parked on Curtiss Street and Mochel Drive, must be 1980 and older.) Trophy awarded to the "best" featured car each week.

<u>DATE</u>	<u>FEATURED VEHICLE</u>	<u>Entertainment</u>
May 22	Chevrolets (no Corvettes)	Lawrence W. Conklin
May 29	Ford, Mercury, Lincoln	Timothy Curran
June 5	BOPC (Buick, Oldsmobile, Pontiac, Cadillac)	All About Me
June 12	Model "T" and "A" Ford Clubs Night (all non-club Ts and As welcome)	Debe Welch Band
June 19	Air Cool Cars (Corvair, Porsche, VW, etc.)	The Real Gone
June 26	Heritage Festival—No Show	No Show
July 3	Corvette	Bob Hartwell
July 10	Pony Cars (Mustang, Camaro, Barracuda, etc.)	The Real Gone
July 17	Pontiac "GTO"	Paul Avers Band
July 24	Orphan Cars (Out of Production Manufacturers: AMC, Hudson, Nash, Packard, Studebaker, etc. NO GM, Ford, Chrysler Products)	Acoustic Living Room
July 31	Chrysler Corporation/MOPAR	Ron Hayden & The Hard Times
August 7	Trucks, Military, Fire Vehicles, Farm Tractors, related equipment	Debe Welch Band
August 14	Convertibles	Eric Tothrerow
August 21	Imports (British, German, etc.)	Ron Hayden & the Hard Times
August 28	Fins of the 50's & 60's Cars manufactured with horizontal & Vertical fins from 1950 through 1969	Paul Avers Band
September 4	Downers Grove Trophy Winners	Acoustic Living Room

Thank you to our Entertainment Sponsors: Aurelio's Pizza, Ballydoyle Irish Pub, Boogie's, Emmet's Ale House, Every Day's A Sundae, Humidor And Rocca's Mexican Grill. Entertainment is located at the Train Station 7:00-9:00PM

DOWNTOWN  
*Downers Grove*  
Management Corporation  
www.downtowndg.org