

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
MAY 12, 2009 AGENDA

| SUBJECT: | TYPE: | SUBMITTED BY: |
|-------------------------------------|--|--|
| Bid: Water Meter Testing and Repair | Resolution Ordinance ✓ Motion Discussion Only | Naneil R. Newlon, P.E. Director of Public Works |

SYNOPSIS

A motion is requested to authorize award of a contract for water meter testing and repair to Water Services Company of Elgin, Illinois in the amount of \$15,800.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identifies *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Upgraded Water System*.

FISCAL IMPACT

The FY09 Budget includes \$30,150 in the Water Fund for water meter testing and repair.

RECOMMENDATION

Approval on the May 19, 2009, consent agenda.

BACKGROUND

The contract to provide services for water meter testing and repair was competitively bid for 2009, with three bids meeting the Village's specifications. The contract amount is based on testing 66 water meters ranging in size from 3" to 10". The bids received are summarized below:

| Vendor | Bid Price |
|--|------------------|
| Water Services Company, Elgin, Illinois | \$15,800 |
| M.E. Simpson Co., Inc., Valparaiso, Indiana | \$18,405 |
| HBK Water Meter Service, Rolling Meadows, Illinois | \$19,509 |

The purpose of this contract is to provide routine maintenance of the Village's water metering system with particular emphasis on large multi-family, commercial and industrial customers. Single-family residential customers in Downers Grove account for about 90% of the customer base but consume only 56% of the water sold by the Village. The remaining 10% of multi-family, commercial and industrial customers use the other 44% of the water sold, so the accuracy of meters in this market segment is paramount.

Water Services Company is the lowest responsible bidder for this year's meter testing program. Although they have not previously performed water meter testing services for Downers Grove, they received positive references from several municipalities including the Villages of Glendale Heights, North Riverside, and Schaumburg, as well as Illinois American Water.

ATTACHMENTS

Contract Form
 Campaign Disclosure Certificate

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award BIDDER:

| | |
|---|---|
| <u>Water Services Company</u> Company Name | Date: <u>March 24, 2009</u> |
| <u>848 Olive Street</u> Street Address of Company | <u>anthony@waterservicescompany.com</u> Email Address |
| <u>Elgin, IL 60120</u> City, State, Zip | <u>Anthony Gattuso</u> Contact Name (Print) |
| <u>847-697-6623</u> Business Phone | <u>847-514-6504</u> 24-Hour Telephone |
| <u>847-697-6755</u> Fax | <u><i>Michael D. Pedone</i></u> Signature of Officer, Partner or Sole Proprietor |
| ATTEST: If a Corporation <u><i>Roger Koden</i></u> Signature of Corporation Secretary | <u>Michael D. Pedone Vice President</u> Print Name & Title |

VILLAGE OF DOWNERS GROVE:

Authorized Signature

Title

Date

ATTEST:

Signature of Village Clerk

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.


The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.


Signature

Anthony Gattuso
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Anthony Gattuso
Print Name