



COUNCIL WORKSHOP AGENDA

Date: May 26, 2009
Time: 7:00 p.m.
Location: Village Hall Council Chambers

1. Motion to Allow Commissioner Schnell to Participate in the Council Workshop Meeting by Telephone

- a. Motion to Allow Commissioner Schnell to Participate in the May 26, 2009 Village Council Workshop Meeting by Telephone

2. Quarterly Reports

- a. Economic Development Corporation Quarterly Report: 1st Quarter - 2009
- b. Downtown Management Corporation Quarterly Report: 1st Quarter - 2009

3. Active Agenda and Informational Items

These items will be discussed during the Workshop and acted upon individually by the Village Council during the active agenda portion of the next Council Meeting, unless otherwise noted. Informational items require no action by the Village Council.

- a. Final Plat of Subdivision – 4822 Washington
Action Requested: Approval by Resolution
Purpose: A resolution has been prepared for the Final Plat of Subdivision to consolidate two existing lots into one for the property located at 4822 Washington Avenue.
- b. Façade Improvement Grant for 994 Warren Avenue
Action Requested: Approval by Motion
Purpose: A motion is requested awarding a Façade Improvement Grant to 994 Warren Avenue.
- c. Façade Improvement Grants for 5123 Main Street
Action Requested: Approval by Motion
Purpose: A motion is requested for awarding a Façade Improvement Grant for 5123 Main Street.
- d. Authorize the Disposal of Surplus Vehicles and Equipment
Action Requested: Approval by Ordinance
Purpose: An ordinance has been prepared declaring items to be considered surplus and authorizing staff to dispose of them.

4. Consent Agenda Items

These items will be discussed during the Workshop and acted upon by the Village Council during the consent agenda portion of the next Council Meeting, unless otherwise noted. The consent agenda allows the Council to consider several items with one vote.

- a. E-mail Archiving Software
Purpose: A motion is requested to approve the purchase of e-mail archiving software from StorCOM, Inc. in an amount not to exceed \$25,000.
- b. Bid: Liquid Deicer
Purpose: A motion is requested to approve the purchase of 27,000 gallons of Magic Minus Zero liquid deicer from Building Maintenance Systems, Inc. of Barrington, Illinois in the amount of \$86,210.

This is a tentative regular meeting agenda that is subject to change.



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- c. Bid: LED Lighting for Parking Deck
Purpose: A motion is requested to approve the purchase of 31 LED sign retrofit kits from Bright Green Technology, Ltd. of Richmond, Surrey, United Kingdom in the amount of \$26,128.20.
- d. Utility Billing Printing and Mailing Services
Purpose: A motion is requested to authorize the award of a three-year contract with Infosend of Downers Grove, Illinois for utility billing printing and mailing services.
- e. Maintenance of Camera Security Systems at Fire Station #2, Police Station and Parking Deck
Purpose: A resolution has been prepared authorizing the execution of a three year agreement and addendum with Advent Systems, Inc. for the camera security system maintenance at Fire Station #2, Police Station and the Parking Deck in the amount of \$30,710 for year one and \$34,160 for years two and three.
- f. Membership Renewal – DuPage Mayors and Managers Conference
Purpose: A motion is requested to renew the Village of Downers Grove membership dues for the DuPage Mayors and Managers Conference (DMMC) for FY09-10 in the amount of \$36,776.40.

5. Manager's and Director's Reports

Allows the Village Manager to present information related to Village activities and operations.

- a. Collaborative Marketing Plan

Purpose: An informational item has been prepared regarding the Collaborative Marketing Plan between the Village of Downers Grove, the Downers Grove Economic Development Corporation and the Downtown Management Corporation.

6. Attorney's Report

Allows the Village Attorney to present legal matters and announce items upon which the Council will be acting at the upcoming meeting.

7. Public Comments

The Village Council wishes to give as many visitors as possible the opportunity to speak while also pursuing its long-standing goal of adjoining the meeting by 9:00 p.m. Pursuant to Chapter 2, Section 5, Rule 8(b) of the Downers Grove Municipal Code, visitors shall limit their comments to five minutes in length, unless further time is granted by the Village Council. The Village Council thanks residents for cooperation in this matter.

8. New Business

9. Future Agenda Items

Items on future agenda are tentative and may be removed, advanced or deferred.

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