

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**MAY 26, 2009 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Maintenance of Camera Security Systems at Fire Station #2, Police Station and Parking Deck	✓ Resolution Ordinance Motion Discussion Only	Judy Buttny Finance Director

**SYNOPSIS**

A resolution has been prepared authorizing the execution of a three year agreement and addendum with Advent Systems, Inc. for the camera security system maintenance at Fire Station #2, Police Station and the Parking Deck in the amount of \$30,710 for year one and \$34,160 for years two and three.

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2008-2013 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Financially Sound and Sustainable Village Government*.

**FISCAL IMPACT**

The FY09 budget provides \$30,060 in the General Fund for camera security systems at all three locations.

**RECOMMENDATION**

Approval on the June 2, 2009 consent agenda

**BACKGROUND**

Advent has installed camera security systems for the Village at Fire Station #2, the Police Station and the Parking Deck. Pursuant to the Village's Purchasing Policy, in 2008, Advent was recognized as a sole source supplier due to their unique ability as the systems integration firm that designed, built and maintained the above systems. Advent Systems brought together multifaceted components into a complex electrical system and developed custom-made solutions to fit the Village's particular needs. Consequently, they are in the best position to understand how the system is supposed to work and provide support.

This resolution is an effort to combine three separate maintenance contracts, all with different starting dates, ending dates, and annual cost increases into one contract with the same yearly end dates. Combining the contracts will allow staff to save more than \$1,000 a year as compared to the three individual contracts. Additionally, the contract will be extended two additional years at the same base contract amount as in 2009. Please note the 2009 contract for Fire Station #2 is for six months rather than twelve, hence the cost increase in years 2 and 3. The table on the following page compares the current maintenance contract costs with the proposed contract costs:

Facility	Existing		Proposed	
	Contract Term	Annual Cost	Contract Term	Annual Cost
Parking Deck	11/12/2008-11/11/2009	\$ 15,600	11/12/2008-12/31/2009	\$ 15,600
	11/12/2009-11/11/2010	\$ 16,080	1/1/2010-12/31/2010	\$ 15,600
	11/12/2011-11/11/2011	\$ 16,080	1/1/2011-12/31/2011	\$ 15,600
PD	1/1/2009-12/31/2009	\$ 10,992	1/1/2009-12/31/2009	\$ 10,280
	1/1/2010-12/31/2010	\$ 11,322 *	1/1/2010-12/31/2010	\$ 10,280
	1/1/2011-12/31/2011	\$ 11,661 *	1/1/2011-12/31/2011	\$ 10,280
FS#2	6/5/2009-6/4/2010	\$ 8,632	6/5/2009-12/31/2009	\$ 4,830
	6/5/2010-6/4/2011	\$ 8,891 *	1/1/2010-12/31/2010	\$ 8,280
	6/5/2011-6/4/2012	\$ 9,158 *	1/1/2011-12/31/2011	\$ 8,280
Combined Annual Costs	2009	\$ 35,224	2009	\$ 30,710
	2010	\$ 36,293 *	2010	\$ 34,160
	2011	\$ 36,899 *	2011	\$ 34,160

\*Current contracts allow for 3% to 6% annual increases. A 3% increase is assumed for comparison purposes.

**ATTACHMENTS**

Resolution

Bid Contract Form

Campaign Disclosure Form

Quotation

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING EXECUTION OF A MAINTENANCE AGREEMENT AND ADDENDUM AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND ADVENT SYSTEMS, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the ~~A~~Agreement~~@~~) and Addendum Agreement (the “Addendum”), between the Village of Downers Grove (the ~~A~~Village~~@~~) and Advent Systems, Inc. ( “Advent Systems” or “Contractor”), for the maintenance of the Parking Deck, Fire Station #2 and Police Station closed circuit television systems, as set forth in the form of the Agreement and Addendum submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement and the Addendum, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement and Addendum.

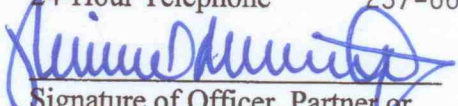
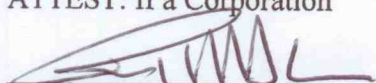
4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

<b>CONTRACTOR:</b>	
Advent Systems, Inc.	Date: May 21, 2009
Company Name	Lraphael@adventsystems.com
435 W. Fullerton Avenue	Email Address
Street Address of Company	Linda Raphael
Elmhurst, IL 60126	Contact Name (Print)
City, State, Zip	Emergency 24
(630) 279-7171	(630) 279-7171 Hr: (708)
Business Phone	24-Hour Telephone 237-6604 (after hrs)
(630) 279-7676	
Fax	Signature of Officer, Partner or Sole Proprietor
	<u>MICHAEL R. WALSCOFF, INC.</u>
	Print Name & Title
ATTEST: If a Corporation	
	
Signature of Corporation Secretary	

**VILLAGE OF DOWNERS GROVE:**

_____	ATTEST:
Authorized Signature	_____
_____	Signature of Village Clerk
Title	_____
_____	_____
Date	Date

**EXHIBIT D CAMPAIGN DISCLOSURE CERTIFICATE**

Any contractor, Contractor, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/Contractor/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.



Signature

Paul M. Seben, Vice Pres

Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: \_\_\_\_\_  
(company or individual)

To whom contribution was made: \_\_\_\_\_

Year contribution made: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name





435 West Fullerton Avenue  
 Elmhurst, IL 60126-1404  
 Office (630) 279-7171  
 Fax (630) 279-7676

## Q U O T A T I O N

Date: April 29, 2009

No. 16337-LLR

To: Village of Downers Grove  
 801 Burlington Avenue  
 Downers Grove, Illinois 60515

Project: Maintenance Agreement  
 Parking Garage, Police  
 and Fire Departments

Attention: Mr. Steve Sanderson

Email: ssanderson@downers.us  
 Phone: (630) 434-5523

Prices are for equipment and services as listed only, unless otherwise specified herein. Any alteration or deviation involving extra costs will be executed only upon written order and will become an extra charge over and above this quotation. Because of conditions beyond our control, this quotation is effective only for a period of THIRTY DAYS from the date above. Taxes now in effect or if and when levied on any sale based on this quotation must be added to the price, unless specifically provided for in the quotation. Deliveries are subject to all causes beyond our control, or whatever nature, and also in addition subject to strikes, accidents, and failure of raw material supplies.  
**TERMS - THIRTY DAYS NET FROM DATE OF INVOICE.** No cash discounts for prepayment. Any order based on this quotation shall be subject to approval and acceptance by Advent System, Inc..

We are pleased to submit the following quotation on the above-mentioned project.

### Maintenance Agreements

These full service maintenance agreements shall be per the attached service agreements including Scope of Work, Conditions and Equipment Lists.

### **Parking Garage at 810 Burlington Avenue**

#### **Year One:**

**November 12, 2008 through December 31, 2009**

Year One Annual Investment.....	\$15,600.00
Bi-Annual Investment.....	\$7,800.00

#### **Year Two:**

**January 1, 2010 through December 31, 2010**

Year Two Annual Investment.....	\$15,600.00
Bi-Annual Investment.....	\$7,800.00

#### **Year Three:**

**January 1, 2011 through December 31, 2011**

Year Three Annual Investment.....	\$15,600.00
Bi-Annual Investment.....	\$7,800.00

<b>Total Investment for Parking Garage.....</b>	<b>\$46,800.00</b>
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# Q U O T A T I O N

Date: April 29, 2009

No. 16337-LLR

## Police Department at 825 Burlington Avenue

### Year One:

January 1, 2009 through December 31, 2009

Year One Annual Investment.....	\$10,280.00
Bi-Annual Investment.....	\$5,140.00

### Year Two:

January 1, 2010 through December 31, 2010

Year Two Annual Investment.....	\$10,280.00
Bi-Annual Investment.....	\$5,140.00

### Year Three:

January 1, 2011 through December 31, 2011

Year Three Annual Investment.....	\$10,280.00
Bi-Annual Investment.....	\$5,140.00

**Total Investment for Police Department .....\$30,840.00**

## Fire Station #2 at 5420 South Main Street

Year One: June 5, 2009 through December 31, 2009

Year One Annual Investment.....	\$4,830.00
Bi-Annual Investment.....	\$4,830.00

### Year Two:

January 1, 2010 through December 31, 2010

Year Two Annual Investment.....	\$8,280.00
Bi-Annual Investment.....	\$4,140.00

### Year Three:

January 1, 2011 through December 31, 2011

Year Three Annual Investment.....	\$8,280.00
Bi-Annual Investment.....	\$4,140.00

**Total Investment for Fire Station #2.....\$21,390.00**



# QUOTATION

Date: April 29, 2009

No. 16337-LLR

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Linda L. Raphael  
Customer Service & Support  
lraphael@adventsystems.com