

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**JULY 28, 2009 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Amendment to Downtown Business District Loading Zones	✓ Resolution Ordinance Motion Discussion Only	Naneil Newlon, P.E. Director of Public Works

**SYNOPSIS**

An ordinance has been prepared to amend sections of the Municipal Code to extend the Downtown Business District loading zone time limit from 15 minutes to 30 minutes.

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2009-2013 identified *Exceptional Municipal Organization*. A supporting objective of this goal is *Top Quality Core Services Responsive to Current and Future Community and Citizen Needs*.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval on the August 4, 2009 consent agenda.

**BACKGROUND**

In 2008 staff received requests from downtown business owners and the Downtown Management Corporation to extend the Downtown Business District loading zone time limit from 15 minutes to 30 minutes. The time limit extension would allow for greater time to receive deliveries during the morning and early afternoon hours. In response, staff proposed extending the current downtown loading zone time limit from 15 minutes to 30 minutes. The proposed 30 minute loading zones would be in effect from 7am to 3pm. After 3pm, the proposed 30 minute loading zone spaces would be open to regular parking.

This item was presented at the September 10, 2008 Transportation and Parking Commission meeting. The Commission voted unanimously to approve the 30 minute loading zone restriction. In October 2008 staff installed signs in the downtown to reflect the new 30 minute loading zone time limit on a trial basis to accommodate the downtown businesses and to determine whether any subsequent issues would arise. At present, no issues have been reported as a result of the 30 minute loading zones. Approval of the proposed ordinance would update the Village Code to reflect current signage and operation. The 30 minute loading zones would be implemented at the following locations: Curtiss Street, Highland Avenue, Forest Avenue, and the Rogers Street Alley east of the Library. An exhibit displaying the proposed 30 minute loading zones has been attached.

**ATTACHMENTS**

Ordinance

Exhibit

Meeting Minutes – TAP Commission meeting Sept. 10, 2008

30 Minute Loading

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING 30 MINUTE LOADING ZONES**

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by **shading/underline**; deletions by ~~strikeout~~):

**Section 1. That Section 14.108.2. is hereby amended to read as follows:**

**14.108.2. Reserved.**

**~~Fifteen minute loading zones.~~**

~~— No person shall park or let stand any automobile, motor vehicle or other vehicle between the hours of 7:00 a.m. and 3:00 p.m., except for purposes of loading and unloading for a period of time not to exceed fifteen consecutive minutes, in the following locations:~~

~~— *Curtiss Street*, on the south side, from to a point eighty feet east of the east line of Main Street to a point one hundred thirty five feet east of Main Street.~~

~~— *Highland Avenue*, on the west side, from a point 35 feet north of the north line of Warren Avenue to a point 95 feet north of the north line of Warren Avenue.~~

~~— *Forest Avenue*, on the west side, from a point 160 feet north of the north line of Warren Avenue to a point 190 feet north of the north line of Warren Avenue.~~

~~— *Rogers Street*, on the south side, from a point 20 feet east of the east line of Main Street to a point 65 feet east of the east line of Main Street.~~

~~— Alley east of 1050 Curtiss Street, from a point one hundred nineteen feet north of the north line of Curtiss Street to a point one hundred seventy eight feet north of the north line of Curtiss Street.~~

(Ord. No. 2165, § 6; Ord. No. 2745, §§ 2, 40; Ord. No. 3147 § 3.)

**Section 2. That Section 14.108.4. is hereby amended to read as follows:**

**14.108.4. Thirty minute loading zones**

No person shall park or let stand any automobile, motor vehicle or other vehicle between the hours of 7:00 a.m. and 3:00 p.m., except for purposes of loading and unloading for a period of time not to exceed thirty consecutive minutes, in the following locations:

*Curtiss Street*, on the south side, from to a point eighty (80) feet east of the east line of Main Street to a point one hundred thirty-five (135) feet east of Main Street.

*Forest Avenue*, on the west side, from a point one hundred sixty (160) feet north of the north line of Warren Avenue to a point one hundred ninety (190) feet north of the north line of Warren Avenue.

*Highland Avenue*, on the west side, from a point thirty-five (35) feet north of the north line of Warren Avenue to a point ninety-five (95) feet north of the north line of Warren Avenue.

*Mochel Drive*, on the east side, from to a point ninety (90) feet south of the south line of Curtiss Street to a point one hundred sixty (160) feet south of the south line of Curtiss Street.

*Rogers Street*, on the south side, from a point twenty (20) feet east of the east line of Main Street to a point sixty-five (65) feet east of the east line of Main Street.

Alley east of 1050 Curtiss Street, from a point one hundred nineteen (119) feet north of the north line of Curtiss Street to a point one hundred seventy-eight (178) feet north of the north line of Curtiss Street.

(Ord. No. 2524, § 4; Ord. No. 2745, § 2; Ord. No. 3191, § 4; Ord. No. 3193, § 2; Ord. No. 3404, § 2.)

## 30 Minute Loading

**Section 3.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4.** That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

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Mayor

Passed:

Published:

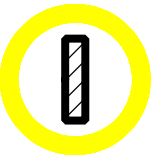
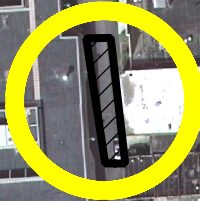
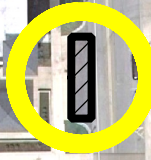
Attest: \_\_\_\_\_  
Village Clerk

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**DB DISTRICT  
EXISTING 15 MIN LOADING ZONES  
7AM - 3PM MONDAY - FRIDAY**

UPDATED 9/08



LOADING ZONE

WARREN AVE

FOREST AVE

WARREN AVE

BURLINGTON AVE

GILBERT AVE

MAIN ST

MOCHEL DR

CURTISS ST

ROGERS ST

HIGHLA

# **TRANSPORTATION AND PARKING COMMISSION SEPTEMBER 10, 2008**

## **MEETING MINUTES**

**File #05-08 DB Loading Zones - Revise Hours of Operation** - Co-Chair Wendt understood this matter was a housekeeping matter. Mr. Millette stated staff was requested by the Downtown Management Corporation to review the loading zones in the Downtown Business District. Currently a conflict exists with the existing signs as well as with the existing code. In speaking with Downtown Manager Linda Kunze, Mr. Millette conveyed she and a number of downtown businesses would like more shopper parking spaces available. Therefore, he recommended the current ordinance be revised, specifically as it relates to *Section 14.108.2 Fifteen Minute Loading Zones*, so that instead of the fifteen minutes allowed, to allow for thirty minutes and that it be attached to the following existing locations as listed in the ordinance: Curtiss Street, Highland Avenue, Forest Avenue, Rogers Street and an Alley (as described in Section 14.108.2). In addition, Millette stated staff was requesting to remove the same designation where it now states "9:00 A.M. to 6:00 P.M."

Mr. Millette stated that most of the business deliveries occur in the morning with few deliveries in the afternoon. Downtown Management reviewed staff's changes and was comfortable with them. Per a question, Sgt. Harrison explained enforcement of the proposed changes can take place through chalking the tires but most trucks were very good at not exceeding the time period. Per Van Anne's questions, Mr. Millette indicated Saturday deliveries did occur. In addition, he explained certain areas were in the process of being remarked. Mr. Cronin pointed out there was no "No Parking" sign at the northern end of the alley while there was one at the southern end. Mr. Millette would follow up.

Mr. Wrobel clarified the alley was a one-way going south and there were no restrictions posted. Oftentimes he said the over-the-road trucks travelled the alley. He recommended that the size of the vehicles be addressed through Linda Kunze, who could speak to the businesses about their deliveries and the size of their trucks in order for them to make the turn at the end of the alley. A short discussion followed by Mr. Millette on how current deliveries were being handled with large semi-trucks. A suggestion was voiced to consider if semi-truck deliveries should be added to the code whereby a specific area is designated for semi-trucks to load or unload. Mr. Millette would discuss the matter with the Downtown manager.

Dialog followed on whether the loading zone on Rogers was well used since it provided some nice parking spots. Mr. Millette could not confirm.

**MS. VAN ANNE MADE A MOTION THAT THE TRANSPORTATION & PARKING COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL THAT THE FOLLOWING BE IMPLEMENTED: REVISE SECTION 14.108.2 AND REMOVE SECTION 14.103.3.**

**SECONDED BY MR. SCHILLER.**

**ROLL CALL:**

**AYE: MS. VAN ANNE, MR. CRONIN, MR. SCHILLER, MR. STUEBNER, MR. BARRY, MR. WENDT**

**NAY: NONE**

**MOTION CARRIED. VOTE: 6-0**