

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL WORKSHOP**  
**AUGUST 11, 2009 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Contract Amendment: Professional Design Services Projects: Watershed Improvements, Prentiss Creek Sub F (SW-037)	✓ Resolution Ordinance Motion Discussion Only	Nan Newlon Director of Public Works

**SYNOPSIS**

A resolution has been prepared to authorize an amendment to an existing contract with GC Engineering, Inc. of Downers Grove, IL for the design of Watershed Improvements, Prentiss Creek Sub F (SW-037).

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals for 2008-2013 identified *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Improve Neighborhood Infrastructure Curbs, Gutters, Streets, Sidewalks, Stormwater and Drainage System*.

**FISCAL IMPACT**

The FY09 Budget includes \$200,000 in the Capital Projects Fund for design work associated with Prentiss Creek Sub F (SW-037). The original contract amount is \$89,995.00. The proposed amendment of \$12,718.80 would bring the contract amount to \$102,713.80.

**RECOMMENDATION**

Approval on the August 18, 2009 consent agenda.

**BACKGROUND**

On October 21, 2008, the Village Council approved a contract with GC Engineering, Inc. for the design of Watershed Improvements associated with Prentiss Creek Subwatershed F. The original contract included a scope of work that focused on an area within the Prentiss Creek Subwatershed which encompasses the Prentiss Creek Apartments and Oxnard neighborhoods. This area was designated as a high priority in the Watershed Infrastructure Improvement Plan (WIIP).

During the execution of the current design contract, it became evident to staff that an increase in the scope of design work was warranted to include the Hobson Triangle neighborhood, which was also designated as a high priority in the WIIP. GC Engineering has indicated they could absorb surveying costs for Hobson Triangle under the current contract, but that an additional \$12,718.80 would be required to complete sewer modeling for the area. The additional sewer modeling design work proposed by GC Engineering would be advantageous for staff in the planning of future projects in the Hobson Triangle area.

**ATTACHMENTS**

GCE Supplemental Request  
Resolution  
Amendment



## GC Engineering, Inc. (Illinois)

5200 Main Street  
Suite 210  
Downers Grove, Illinois 60515

July 10, 2009

Naniel Newlon, Director  
Village of Downers Grove  
Department of Public Works  
5101 Walnut Avenue  
Downers Grove, Illinois 60515

**Attention:** Mike Millette, Village Engineer

**Subject:** SW-037 Prentiss Creek Sub F  
Scope Modification Request One

Dear Ms. Newlon and Mr. Millette:

Enclosed for your review and processing is a request for supplemental manhours for the subject project. The attached has been prepared in accordance with your request and our recent meeting. In summary, the Village has requested that GC Engineering complete the data collection and Stormwater modeling for the Hobson Triangle area of the Village. As documented in the meeting minutes of our project kick-off (attached), these services were not included in the CECS (fee) submitted with our proposal in October 2008. GC Engineering was able to absorb the majority of the scope and associated fee in our existing contract amount; however as the requests for supplemental services continued we realized that this important project could not be completed within our fee.

The request includes a total of 144 manhours. These are requested in order for GCE to maintain our involvement in the design and plan preparation to completion. This represents an approximate 9% increase from our original submittal, but again it should be noted that our Scope has increased significantly more than this. We are currently approximately 75% complete.

Thank you for this opportunity to continue our professional relationship with the Village. We look forward to completing this project.

Sincerely,  
GC ENGINEERING, INC.

Daniel J. Loftus, P.E.  
President

Firm GC Engineering Date 07/10/09  
 Route Prentiss Creek Subwatershed PR-F (Hobson Triangle Drainage Improvements)  
 Contract Number PW30.00230  
 County DuPage

**SUPPLEMENTAL SERVICES REQUEST**

ITEM	MANHOURS (A)	PAYROLL (B)	2.8 TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	TOTAL (C+D+E)	% OF GRAND TOTAL
QC/QA	4	192.00	537.60	0.00		537.60	4.23%
Task 1 - Field Survey	68	1,808.00	5,062.40	700.00		5,762.40	45.31%
Task 2 - Stormwater Modeling	64	1,760.00	4,928.00	550.00		5,478.00	43.07%
Task 3 - Coordination	8	336.00	940.80	0.00		940.80	7.40%
<b>TOTALS</b>	<b>144</b>	<b>4,096.00</b>	<b>11,468.80</b>	<b>1,250.00</b>	<b>0.00</b>	<b>12,718.80</b>	<b>100.00%</b>





**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO A  
PROFESSIONAL ENGINEERING SERVICES AGREEMENT  
BETWEEN THE VILLAGE OF DOWNERS GROVE  
AND GC ENGINEERING, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain First Amendment (the “Amendment”), between the Village of Downers Grove (the “Village”) and GC Engineering, Inc. (“Consultant”), for professional engineering services related to the Prentiss Creek Sub F Watershed Improvement Project (SW-037), as set forth in the form of the Amendment submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Amendment, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Amendment.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL ENGINEERING  
SERVICES

The Agreement dated October, 22, 2008 by and between GC Engineerng, Inc. (“Consultant”) and the Village of Downers Grove (“Village”) is hereby amended as follows:

1. The Scope of Services shall be amended as reflected on the attached SW-037 Prentiss Creek Sub F Scope Modification Request One dated July 10, 2009 attached hereto and herein incorporated as Exhibit A to First Amendment to Agreement for Professional Engineering Services.
2. The amount of the contract shall be increased by \$!2,718.80 from \$89,995.00 to \$102,713.80.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

GC ENGINEERING, INC.

VILLAGE OF DOWNERS GROVE

BY: \_\_\_\_\_

By: \_\_\_\_\_

TITLE: \_\_\_\_\_

VILLAGE MANAGER

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_