

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
SEPTEMBER 8, 2009 AGENDA

| SUBJECT: | TYPE: | SUBMITTED BY: |
|--|--|--|
| Contract Amendment: Professional Services: Water Distribution Valve Assessment | ✓ Resolution Ordinance Motion Discussion Only | Naneil R. Newlon, P.E. Director of Public Works |

SYNOPSIS

A resolution has been prepared to authorize an amendment to an existing contract with M.E. Simpson Co., Inc. of Valparaiso, Indiana for water distribution valve assessment services. The contract amendment will increase the existing contract amount from \$46,200 to \$50,400.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identified *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Upgraded Water System*.

FISCAL IMPACT

The FY09 budget includes \$85,000 in the Water Fund for water distribution valve assessment, exercising and locating services. The original contract amount is \$46,200. The proposed amendment of \$4,200 would bring the contract amount to \$50,400, which is less than the budgeted amount.

RECOMMENDATION

Approval on the September 15, 2009, consent agenda.

BACKGROUND

The original contract for water distribution valve assessment services was adopted by Village Council on April 7, 2009. The contract consisted of a scope of work that included technical services to exercise and assess the condition of main line water distribution valves in the Village's water system north of the Burlington Northern Santa Fe railroad tracks. More specifically, these services included locating and fully exercising the valves, as well as maintaining detailed valve records. The quantity included in the original contract, 1,100 valves, reflected the number of valves known and mapped on the Village's water system atlas within the defined project area. The contract pricing was established based upon a price per valve.

During the execution of the contract, M.E. Simpson's staff has located an additional 100 main line water distribution valves that were not previously recorded. This additional work has provided the Village with a more accurate system atlas and an improved ability to manage the water system.

ATTACHMENTS

Resolution
Amendment
Original Proposal/Contract Form

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN
ADDENDUM TO AN AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND M.E. SIMPSON CO., INC. (Water Valve Assessment)**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Addendum (the “Addendum”), between the Village of Downers Grove (the “Village”) and M.E.Simpson Co., Inc.(the “Contractor”), for additional water distribution valve assessment services, as set forth in the form of the Addendum submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Addendum, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Addendum.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**ADDENDUM TO AN AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE
AND M.E. SIMPSON CO., INC.**

THIS ADDENDUM dated this ____ day of _____, 2009, by and between the Village of Downers Grove (the "Village"), and M.E. Simpson Co., Inc ("Contractor"), in consideration of the following mutual covenants, terms and agreements, hereby agree to amend the 2009 Water Distribution Valve Assessment Services Agreement ("Agreement") adopted by the Village Council on April 7, 2009 as follows:

1. For the supplemental services related to an additional 100 main line water distribution valves.
2. The contract amount shall be amended from \$46,200 to \$50,400.
3. All terms and conditions of the Agreement shall apply equally to this Addendum Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed as of the day and year first specified above.

VILLAGE OF DOWNERS GROVE

M.E. Simpson Co., Inc.

BY: _____
Authorized Signature

BY: _____

ATTEST: _____
Signature of Village Clerk

ATTEST: _____
Secretary/Treasurer

DATE: _____

DATE: _____

Village of Downers Grove

IV. PROPOSAL/CONTRACT FORM

*****THIS PROPOSAL, WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE, SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

PROPOSER:

M.F. SIMPSON Co., Inc.
Company Name

Date: MARCH 5, 2009

3706 ENTERPRISE AVE.
Street Address of Company

johnny.v@msimpson.com
Email Address

VALPARAISO, IN. 46383
Village, State, Zip

John H. VAN ARSDEL or Randy Lusk
Contact Name (Print)

800.255.1521
Business Phone

800.255.1521
24-Hour Telephone

888.531.2444
Fax

John H. Van Arsdel
Signature of Officer, Partner or Sole Proprietor

John H. VAN ARSDEL - vice president
Print Name & Title

ATTEST: If a Corporation

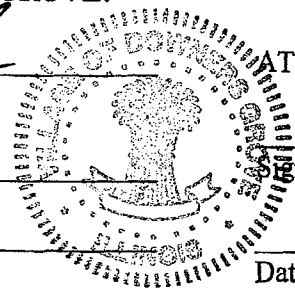
Pamela Hood
Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Dal Fall
Authorized Signature

Village Manager
Title

4/9/09
Date



ATTEST:

Agnetta H. Hahn
Signature of Village Clerk

4/9/09
Date

In compliance with the specifications, the above-signed offers and agrees, if this Proposal is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

**ADDENDUM TO AN AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE
AND M.E. SIMPSON CO., INC.**

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VILLAGE OF DOWNERS GROVE

M.E. Simpson Co., Inc.

BY: _____
Authorized Signature

BY: DSH

ATTEST: _____
Signature of Village Clerk

ATTEST: Pamela S. Hood
Secretary/Treasurer

DATE: _____

DATE: 9-1-09