

MINUTES OF WORKSHOP MEETING

DOWNERS GROVE, ILLINOIS

OCTOBER 13, 2009

Mayor Sandack called the Workshop meeting of the Village Council of the Village of Downers Grove to order at 7:00 p.m. in the Council Chambers of the Village Hall. The Mayor led the audience in the Pledge of Allegiance to the Flag.

Present: Mayor Ron Sandack; Commissioners Marilyn Schnell, William Waldack, Sean P. Durkin, Geoff Neustadt, Bruce Beckman, Bob Barnett; Village Manager Dave Fieldman; Village Attorney Enza Petrarca; Village Clerk April Holden

Absent: None

Visitors: **Press:** Ann Picininni, Bugle Newspapers
Residents: Judith Waldack, 1409 Willard Place; Marge Earl, 4720 Florence; Joanne Walthius, 5619 Hillcrest; Barbara Holloway, 6630 St. James Ct.; Greg Bedalov, DG EDC; Mark Thoman, 1109 61st Street; Chris Fregeau, 1918 Elmore Avenue; Carrie Schneider, 1501 Almond Ct.; Bill Wrobel, 7800 Queens Ct.
Staff: Mike Baker, Deputy Village Manager; Tom Dabareiner, Director, Community Development; Kurt Bluder, Deputy Police Chief; Naneil Newlon, Director, Public Works; Brandon Dieter, Management Analyst

Mayor Sandack explained that Council Workshop meetings are held the second and fourth Tuesdays at 7:00 p.m. The meetings are video taped live and for later cable-cast over cable channel 6.

The Workshop meeting is intended to provide Council and the public with an appropriate forum for informal discussion of any items intended for future Council consideration or just for general information. No formal action is taken at Workshop meetings.

The public is invited to attend and encouraged to comment or ask questions in an informal manner on any of the items being discussed or on any other subject. The agenda is created to provide a guideline for discussion.

Proclamation

Mayor Sandack proclaimed the week of October 18-24, 2009, Illinois Junior Woman's Club week in the Village of Downers Grove. He introduced Julia Elser, President, and other representatives from the Downers Grove Junior Woman's Club.

Julia Elser, President, Downers Grove Junior Woman's Club described the services of their organization and encouraged people to volunteer. Their website is dgjwc.com.

Commissioner Durkin asked about Taste of the Town. Ms. Elser said this year they will be holding a Game and Trivia Night on November 7.

MANAGER

1. Active Agenda and Informational Items

- a. **Zoning Ordinance Text Amendment for Lot Splits.** The Manager said this text amendment would correct a previous omission and officially recognize Council approved lot splits created prior to May 16, 2006 as legally buildable.
- b. **TAP Item: Prairie Avenue Parking Modifications.** The Manager said Prairie Avenue has been resurfaced, and now has a painted designated parking area on the south side of Prairie Avenue. Parking outside of the designated area is restricted.
- c. **TAP Item: 4800 Block – Middaugh Parking Modifications.** The Manager said this would restrict parking on the west side of Middaugh, with parking only allowed on the east side of Middaugh from Prairie to Franklin to address access issues. This was reviewed and recommended by T&P.

Commissioner Beckman clarified that if there are no signs on the street regarding parking restrictions, the community standard allows parking from 6:00 a.m. until 2:00 a.m. on both sides of the streets. Mr. Fieldman said that was correct.

- d. **2009 Fall Pavement Patching Contract.** The Manager said this contract is in an amount not to exceed \$218,350. The resurfacing program this year came in approximately \$200,000 under budget. This contract would allow for road patching in certain areas of the Village that are in poor condition to make the roads passable during the winter months.

Commissioner Schnell pointed out that the funds being used are MFT funds and can only be used for roadway purposes.

Deputy Village Manager Mike Baker said the funds are both from MFT and Capital Projects funds.

Commissioner Schnell congratulated Public Works Director Naneil Newlon for applying the unused funds for this purpose.

3. Consent Agenda Items

- a. **Renewal and Amendment of Stormwater Review Contract - ERA.** The Manager said staff is seeking authorization of a 12-month contract extension with ERA of Warrenville, IL, for stormwater and wetland-related plan review services in the not-to-exceed amount of \$54,000.00 with no change to the current hourly rates.

In 2008, the Village entered into a one-year contract with ERA, Inc. with an option for two one-year extensions. Staff is satisfied with the quality of the work performed and ERA has agreed to hold their rates at current levels for work completed in 2010. This request is due to a vacancy in the Development Engineer position.

- b. **Extension of Franchise Agreement with Comcast.** The Manager said staff is seeking authorization to extend the Cable Television Franchise Agreement with Comcast to February 3, 2010. The current agreement expired on August 3, 2009. Under the current agreement, both parties may mutually agree to extend the franchise to a date certain pending completion of the renewal process. The process has been delayed due to unforeseen staffing issues experienced by both parties. Village and Comcast personnel agree that a February 3, 2010 extension will provide adequate time to complete the Cable Television Franchise renewal process.

- c. **Change Order: Anderson Consulting.** The Manager said staff is seeking a resolution to authorize a second amendment to an existing contract with Anderson Environmental Consulting, Inc. of Downers Grove for the Sterling North Park Stormwater Improvement Project. The amount of the proposed amendment is \$6,798.00 which increases the existing contract amount from \$15,766.89 to \$22,564.89.

The site for the Sterling North Park Stormwater Improvement project was formerly a wastewater treatment plant. As a result, there are materials that must be handled and remediated pursuant to the Illinois Environmental Protection Agency regulations. To limit future environmental liabilities for the site, the Village is seeking a No Further Remediation (NFR) letter and has entered into a contract with Anderson Environmental Consulting to assist the Village in obtaining the NFR letter.

The Mayor said if this passes and it appears that the condition of the soil is worse than expected, the Council might have to discuss the next steps as the park is owned by the Park District.

- d. **Purchase of Four Squad Cars.** The Manager said a motion is requested to approve the purchase of four (4) 2010 Ford Crown Victoria Police Interceptors from Landmark Ford, Inc. of Springfield, IL, in the amount of \$100,654 through the State of Illinois Joint Purchase Contract.

The Village's Strategic Plan identified a functional and well-maintained fleet as critical to providing safe, efficient and reliable core services to the public. The 2009 vehicle replacement schedule recommends the purchase of four 2010 Ford Crown Victoria Police Interceptors. These vehicles would be used to provide core emergency response and enforcement services to the public.

The Mayor noted that this is a Springfield, Illinois dealership because they were the low bidder. As much as the Village would prefer to work with local dealerships, this is part of the competitive bidding process.

Commissioner Beckman said he is comfortable with the process staff has followed. He shares the Mayor's view that he would prefer to see this type of contract awarded to a local vendor.

Commissioner Schnell noted that the Village's purchasing policy states that a local bidder could be higher than the low bid and still be awarded the bid. The Manager said that the policy allows up to a 4% difference. He also noted that Landmark Ford does vehicle preparation that the local dealer does not do.

Commissioner Waldack asked whether maintenance costs include the pass through costs for the staff management team, or is it strictly maintenance. The Manager said he would provide that information.

The Mayor commented that the Village has to have safe police cars. He has a preference for local vendors, all things being equal, but if they are not equal, they must move forward with the purchase. This has been planned for and budgeted.

MANAGER'S REPORT

ATTORNEY'S REPORT

Village Attorney Enza Petrarca said she was presenting five items to the Council: 1) An ordinance amending certain parking restrictions on Prairie Avenue and Middaugh Avenue; 2) A resolution authorizing execution of a second amendment to an agreement between the Village of Downers Grove and Anderson Environmental Consulting, Inc.; 3) A resolution authorizing execution of an extension to the cable television franchise agreement; 4) A resolution authorizing execution of a first amendment to a professional engineering services agreement between the Village of Downers Grove and Engineering Resource Associates, Inc.; and 5) An ordinance amending non-conforming lot provisions.

The Attorney asked the Council to consider a motion waiving the one-week waiting period to consider new business to award a contract for the 2009 Fall Roadway Patching Project to Construction Management Corporation of Illinois, d/b/a Briggs Paving.

Commissioner Schnell moved to waive the one-week waiting period to consider new business as outlined by the Attorney. Commissioner Barnett seconded the motion.

VOTE: AYES: Commissioners Schnell, Barnett, Beckman, Neustadt, Durkin, Waldack; Mayor Sandack

NAYS: None

Mayor Sandack declared the Motion passed.

A. Award a contract for the 2009 Fall Roadway Patching Project to Construction Management Corporation of Illinois, d/b/a Briggs Paving. This awards a contract for the 2009 Fall Roadway Patching Project to Construction Management Corporation of Illinois, d/b/a Briggs Paving of Downers Grove, Illinois, in the amount of \$183,350.00 with a contingency of \$35,000.00 for a total not to exceed amount of \$218,350.00.

Commissioner Schnell moved to award a contract for the 2009 Fall Roadway Patching Project to Construction Management Corporation of Illinois, d/b/a Briggs Paving, as presented. Commissioner Barnett seconded the motion.

VOTE: AYES: Commissioners Schnell, Barnett, Beckman, Neustadt, Durkin, Waldack; Mayor Sandack

NAYS: None

Mayor Sandack declared the Motion passed.

MAYOR'S REPORT

Mayor Sandack said that the Village received an application for an on-premise full alcohol liquor license, and an outdoor full alcohol liquor license from Cheeseburger of Downers Grove, LLC, doing business as Cheeseburger in Paradise, located at 2970 Finley Road. Pursuant to Section 3-12 of the Liquor Control Ordinance, a public hearing for a liquor license application may be waived. The application must be placed on file for a minimum of two weeks, subject to public comment prior to the issuance of a new license. He said the application is being placed on file for two weeks in the Village Clerk's Office. Barring any objection, a liquor license will be issued after two weeks to Cheeseburger of Downers Grove, LLC, doing business as Cheeseburger in Paradise located at 2970 Finley Road.

VISITORS

COUNCIL MEMBERS

Commissioner Neustadt commented on the success of the Recycling Extravaganza, with over 140,000 pounds of electronics collected. He thanked all the volunteers for their work, and said that the report was on the Village's website.

Commissioner Neustadt then thanked Acting Fire Chief Jim Jackson for allowing him to ride in the Silent Parade. Chief Jackson spoke at the ceremony. He thanked all the firefighters for their service to the community.

Commissioner Waldack thanked the Park Place Senior Home Sharing for the potluck dinner. Last Friday he attended the 9th Annual John Noel Public Transit Discovery Conference with Public Works Director Nan Newlon. Updates on transit plans were provided. Pace is trying to eliminate feeder routes to move faster along main routes. At that conference, Ms. Newlon asked about Metra offering inexpensive parking rates, and was told that lower parking rates adversely affect Pace ridership, but they do not intend to address this. He said he thought the RTA should address this. Pace is holding hearings regarding the elimination and reduction of service routes and proposed fare increases in addition to elimination of fixed routes. For each fixed route that is eliminated, ADA paratransit services for ¾ mile on each side of the fixed route would also be eliminated. Fares are proposed to be increased to \$3.50 and proposed language would double paratransit fares. The hearings will be held Tuesday, October 20 from 4:30 to 6:30 p.m. at the College of DuPage, building 128A. The website is www.pacebus.com to submit comments.

Commissioner Waldack then announced that the Village Voice Committee will sponsor a blood drive on October 19 in the Committee Room. The contact is Mary Wennerstrom at 630-434-5681.

This Sunday is the annual South DuPage Crop Walk for Hunger at 2:00 p.m. at Gloria Dei Lutheran Church in Downers Grove. Funds will go to fight world hunger with 25% of the funds remaining local. Commissioner Waldack commented that there is a greater demand for food assistance today and asked people to contribute.

Commissioner Durkin thanked the staff for the Night at the Fire House. It was a great event and very successful. The equipment, dedication and training are above the best, and you can judge the success of the event by its attendance.

DRAFT

Commissioner Schnell announced that Coffee With the Council will be held at Fire Station 2, 5420 Main Street, at 9:00 a.m. this Saturday to discuss the 2010 budget. She encouraged residents to e-mail their comments to the Council if they are unable to attend the meeting

Mayor Sandack said that the Hillcrest PTA is conducting a 5K run fundraiser on Saturday, October 17 at 8:00 a.m. Belle Aire's PTA is celebrating the school's 40th anniversary on November 6 at the American Legion Hall. More information will be provided later. The Mayor then announced the annual Bonfield Express run on Thanksgiving Day, which has become a traditional Thanksgiving Day family event.

Mayor Sandack reminded everyone that Coffee with the Council will be on October 17 at 9:00 a.m., at Fire Station 2 to discuss the 2010 budget. In addition, following next week's Council meeting on October 20, a budget workshop will be conducted. He urged residents to attend or to submit their comments to the Council via e-mail.

There being no further discussion, the Workshop meeting was adjourned at 7:25 p.m.

April K. Holden
Village Clerk

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