

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
JANUARY 12, 2010 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Bid: Tree and Stump Removal Contract	Resolution Ordinance ✓ Motion Discussion Only	Naneil Newlon, P.E. Director of Public Works

SYNOPSIS

A motion is requested to award a three-year contract for Tree and Stump Removal services to Homer Tree Care, Inc., of Lockport, Illinois in the amount of \$378,825.00.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identifies *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Maintain the Urban Forest*.

FISCAL IMPACT

The approved FY10 budget provides \$180,000 in the General Fund for this service. The proposed tree and stump removal contract would result in a total charge of \$126,275 for these services in FY10.

UPDATE & RECOMMENDATION

This item was discussed at the January 5, 2010 meeting. Staff recommends approval on the January 12, 2010 consent agenda.

BACKGROUND

The purpose of this contract is for the removal of trees and stumps from parkways, Village properties, and unimproved right-of-ways and alleys. These removals are necessary because of tree death, hazardous conditions, infectious diseases such as Dutch elm disease, and the need to reduce the ash tree population due to potential Emerald Ash Borer infestations.

A Call for Bids for tree and stump removal services was issued and published in October, 2009 in accordance with the Village's Purchasing Policy. Bidders were asked to provide prices for one year and for three years. The bids received are summarized in the following tables:

One Year

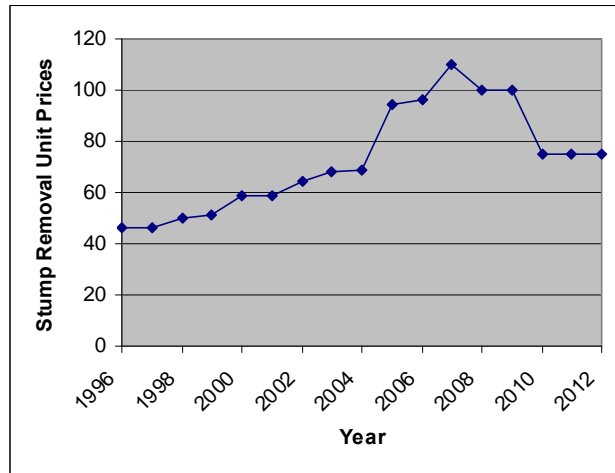
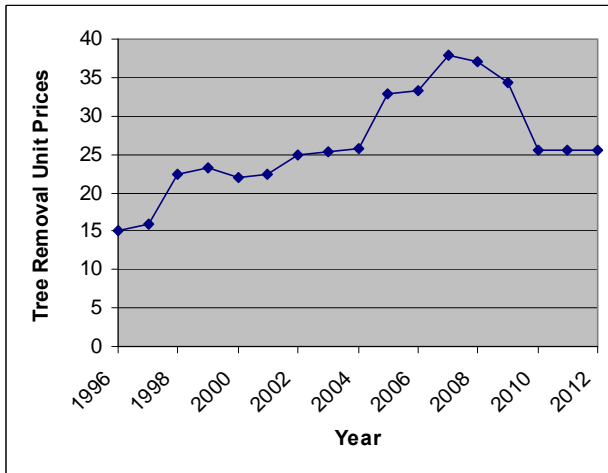
Service Provider	Total Bid 2010
Homer Tree Care, Inc.	\$126,275.00
D. Ryan Tree & Landscape, LLC	\$146,300.00
Steve Piper & Sons, Inc.	\$155,200.00
GroundsKeeper Landscape Care, LLC	\$170,385.50
Winkler's Tree & Landscaping, Inc.	\$220,613.00
The Davey Tree Expert Company	\$236,712.50
B. Haney & Sons, Inc.	\$298,528.00
Kramer Tree Specialists, Inc.	\$364,750.00
Autumn Tree Care Experts, Inc.	\$646,750.00

Three Years

Service Provider	Total Bid 2010	Total Bid 2011	Total Bid 2012	Total 3-Year Cost
Homer Tree Care, Inc.	\$126,275.00	\$126,275.00	\$126,275.00	\$378,825.00
D. Ryan Tree & Landscape, LLC	\$144,300.00	\$144,300.00	\$142,500.00	\$431,100.00
Steve Piper & Sons, Inc.	\$154,695.00	\$159,117.50	\$168,477.50	\$482,290.00
GroundsKeeper Landscape Care, LLC	\$170,385.50	\$170,385.50	\$174,625.00	\$515,396.00
Winkler's Tree & Landscaping, Inc.	\$220,613.00	\$229,263.00	\$236,017.00	\$685,893.00
The Davey Tree Expert Company	\$236,712.50	\$236,712.50	\$236,712.50	\$710,137.50
B. Haney & Sons, Inc.	\$298,528.00	\$343,182.00	\$356,592.50	\$998,302.50
Kramer Tree Specialists, Inc.	\$364,750.00	\$387,412.50	\$405,075.00	\$1,157,237.50
Autumn Tree Care Experts, Inc.	\$646,750.00	\$677,850.00	\$714,200.00	\$2,038,800.00

The lowest responsive and responsible bidder for both options is Homer Tree Care, Inc., of Lockport, Illinois. Their municipal references were all positive. Homer Tree Care Inc. has had this removal contract 12 times since 1990, most recently for FY08. Attached is the contractor evaluation form from FY08. Staff is satisfied that Homer Tree Care, Inc. meets the Village's specifications and that their removal work will be what is required for all three years.

The low bid by Homer Tree Care Inc. for each of the three years is significantly lower than expected. Unit prices this low have not occurred since 2004, as shown on the graphs. Given the current economic conditions and expense involved in disposing of wood debris, staff proposes a three year contract with Homer Tree Care, Inc. for this service.



ATTACHMENTS

- Contract Form
- Campaign Disclosure Certificate
- Contractor Evaluation Form FY08

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Public Works **DATE:** January 12, 2010
(Name)

RECOMMENDATION FROM: _____ **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to award a contract for tree and stump removal services to Homer Tree Care, Inc.

SUMMARY OF ITEM:

Adoption of this motion shall award a three-year contract for tree and stump removal services to Homer Tree Care, Inc. in the amount of \$378,825.00.

RECORD OF ACTION TAKEN:

Village of Downers Grove

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:	
<u>Homer Tree Care, Inc.</u> Company Name	Date: <u>Nov. 9, 2009</u>
<u>14000 S. Archer Ave.</u> Street Address of Company	<u>dan@hometree.com</u> Email Address
<u>Lockport, IL</u> City, State, Zip	<u>Daniel Reposh</u> Contact Name (Print)
<u>815-838-0320</u> Business Phone	<u>815-378-1757</u> 24-Hour Telephone
<u>815-838-0375</u> Fax	<u>Richard Reposh</u> Signature of Officer, Partner or Sole Proprietor
ATTEST: If a Corporation	<u>Richard Reposh, President</u> Print Name & Title
<u>Gerald Reposh</u> Signature of Corporation Secretary (Gerald Reposh)	

VILLAGE OF DOWNERS GROVE:

Authorized Signature

Title

Date

ATTEST:

Signature of Village Clerk

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.

Rich Reposh
Signature

Richard Reposh
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name

Village of Downers Grove

Contractor Evaluation

Contractor: Homer Tree Care

Project: Tree and Stump Removal

Primary Contact: Dan Reposh 815-838-0320

Time Period: January 1 to December 31, 2008

On Schedule (allowing for uncontrollable circumstances) yes

Provide details if early or late completion: All work was completed on time and per the removal specifications. In total, 513 trees and 455 stumps were removed throughout the year at a cost of \$241,185.40.

Change Orders (attach information if needed): The original contract award was for \$230,574.00. A change order was approved for \$11,500.00. The contract total award then increased to \$242,074.00.

Difficulties / Positives: Homer Tree Care was very easy to deal with and they are extremely experienced with municipal parkway tree removals. Lists of removal needs were sent to the office and then completed in a timely manner.

Interaction with public: good

Complaints: minor complaints about debris or turf damage, all of which were readily taken care of

Compliments: several for the speed and ease of the removal including 1457 Brunette and 6941 Webster

General Level of Satisfaction with work: Satisfied

Should the Village contract with this vendor in the future? Yes

Reviewers: Kerstin G. von der Heide, Village Forester

Date: January 30, 2009