

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
JANUARY 12, 2010 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Bid: Parkway Tree Pruning Services	Resolution Ordinance ✓ Motion Discussion Only	Naneil Newlon, P.E. Director of Public Works

SYNOPSIS

A motion is requested to award a three-year contract for Parkway Tree Pruning Services to D. Ryan Tree & Landscape LLC of DeKalb, Illinois in the amount of \$259,806.00.

STRATEGIC PLAN ALIGNMENT

The Five Year Plan and Goals for 2008-2013 identifies *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Maintain the Urban Forest*.

FISCAL IMPACT

The adopted FY10 budget provides \$130,000 in the General Fund for parkway tree pruning services. The proposed tree pruning contract would result in a total charge of \$87,109 for services in FY10.

UPDATE & RECOMMENDATION

This item was discussed at the January 5, 2010 meeting. Staff recommends approval on the January 12, 2010 consent agenda.

BACKGROUND

The purpose of parkway tree pruning is to improve tree structure, increase resident satisfaction, enhance tree vigor, increase aesthetic appeal, reduce wind damage, provide adequate clearance, and maintain safe conditions in the right-of-way. The optimum tree pruning cycle is for each parkway tree to be pruned once every five years. Since FY07, the Village has been implementing a five year pruning cycle (the Village had been operating on an eight year cycle prior to FY07). FY10 will be the 4th year of a five year cycle. Areas scheduled for pruning in 2010 are shown on the attached map and include areas that were last pruned during 2002. The areas shown on this map have the highest number of resident calls for pruning requests and branch failures.

As the five year pruning cycle is completed and continued, healthy trees will be maintained and resident requests for pruning and broken branches will decrease. This connection between shorter pruning cycles and reduced resident calls for service has been demonstrated in the previous three pruning areas. Through the Eden GBA system, staff has seen a significantly reduced number of tree pruning service requests in these areas.

A Call for Bids for parkway tree pruning services was issued and published in October, 2009 in accordance with the Village's Purchasing Policy. Bidders were asked to provide prices for one year and for three years. The bids received are summarized in the following tables:

One Year Contract Summary:

Service Provider	Total Bid 2010
D. Ryan Tree & Landscape LLC	\$87,109.00
Homer Tree Care, Inc.	\$98,765.00
Steve Piper & Sons, Inc.	\$101,176.50
Autumn Tree Care Experts, Inc.	\$116,400.00
Barr Tree Care LLC	\$117,941.50
Winkler's Tree & Landscaping, Inc.	\$125,102.84
B. Haney & Sons, Inc.	\$135,238.00
The Davey Tree Expert Company	\$149,320.00
The Care of Trees	\$166,160.00
Kramer Tree Specialists, Inc.	\$169,782.00

Three Year Contract Summary:

Service Provider	Total Bid 2010	Total Bid 2011	Total Bid 2012	3-Year Contract Total
D. Ryan Tree & Landscape LLC	\$87,109.00	\$86,107.00	\$86,590.00	\$259,806.00
Homer Tree Care, Inc.	\$98,765.00	\$101,671.00	\$100,804.00	\$301,240.00
Steve Piper & Sons, Inc.	\$101,176.50	\$108,185.80	\$117,785.70	\$327,148.00
Autumn Tree Care Experts, Inc.	\$116,400.00	\$136,852.00	\$151,382.00	\$404,634.00
Barr Tree Care LLC	\$117,941.50	\$124,023.68	\$122,287.20	\$364,252.38
Winkler's Tree & Landscaping, Inc.	\$125,102.84	\$136,904.16	\$140,068.04	\$402,075.04
B. Haney & Sons, Inc.	\$135,238.00	\$147,804.90	\$161,845.38	\$444,888.28
The Davey Tree Expert Company	\$149,320.00	\$166,465.00	\$169,659.00	\$485,444.00
The Care of Trees	\$166,160.00	\$207,730.00	\$233,407.00	\$607,297.00
Kramer Tree Specialists, Inc.	\$169,782.00	\$159,268.00	\$190,658.00	\$519,708.00

The lowest responsive and responsible bidder for both the one-year and three-year options is D. Ryan Tree & Landscape LLC of DeKalb, Illinois. This contract would be their second with Downers Grove (FY09 was their first). Staff is satisfied that D. Ryan Tree & Landscape LLC meets the Village's specifications and that their pruning work will be what is required for all three years.

Staff proposes a three-year contract for pruning services with D. Ryan Tree and Landscape LLC. FY10 would serve as the first year of the proposed contract and the Village could then renew the contract for two additional one year terms via Village Manager approval provided there are no changes to the proposed contract terms and conditions.

ATTACHMENTS

Pruning Area Map 2010

Contract Form

Campaign Disclosure Certificate

Contractor Evaluation Form for FY09

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Public Works **DATE:** January 12, 2010
(Name)

RECOMMENDATION FROM: _____ **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to award a three year contract for parkway tree pruning services to D. Ryan Tree & Landscape, LLC.

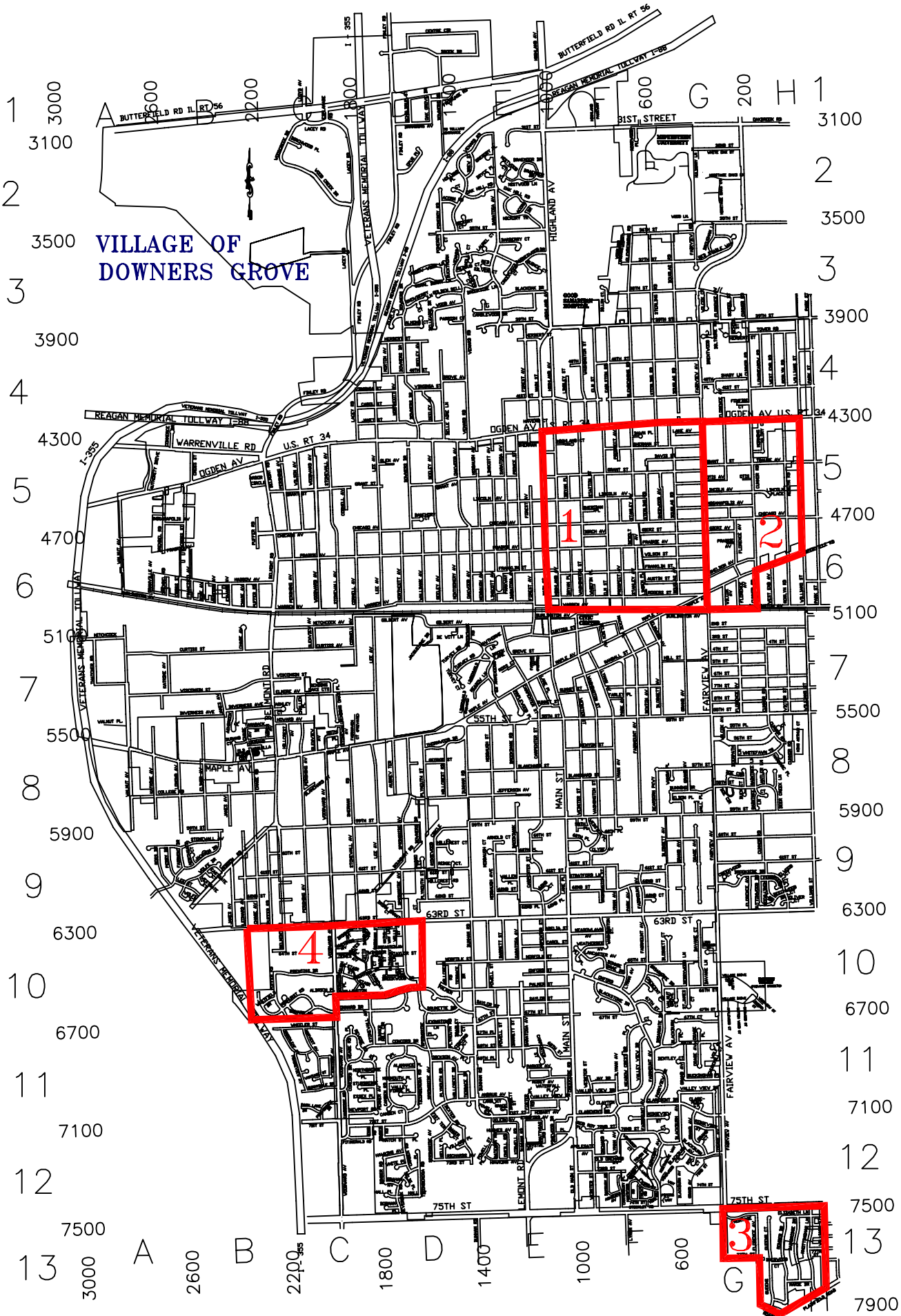
SUMMARY OF ITEM:

Adoption of this motion shall award a three year contract for parkway tree pruning services to D. Ryan Tree & Landscape, LLC in the amount of \$259,806.00.

RECORD OF ACTION TAKEN:

PRUNING SECTIONS FOR 2010

VILLAGE OF
DOWNERS GROVE



IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

D. RYAN TREES & LANDSCAPE LLC
Company Name

Date: Nov 3-2009

17271 Rt 23
Street Address of Company

D. RYAN TREES & LANDSCAPE LLC
Email Address

Deer 16 IL 60115
City, State, Zip

Darwin Ryan
Contact Name (Print)

630.752-8733
Business Phone

815 739 8898
24-Hour Telephone

815-756-8774
Fax

[Signature]
Signature of Officer, Partner or Sole Proprietor

Darwin Ryan President/owner
Print Name & Title

ATTEST: If a Corporation

Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

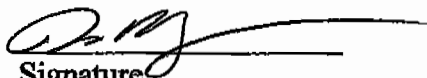
The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.


Signature

Darlin Ryan
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name

Village of Downers Grove

Contractor Evaluation

Contractor: D. Ryan Tree and Landscape

Project: Parkway Tree Pruning

Primary Contact: DaRin Ryan 815-756-8733

Time Period: started Monday January 26, 2009, and finished March 27, 2009.

On Schedule (allowing for uncontrollable circumstances) yes

Provide details if early or late completion: All work was completed on time and per the pruning specifications. In total, 3153 trees were pruned at a cost of \$111,770.00.

Change Orders (attach information if needed): none

Difficulties / Positives: D. Ryan Tree and Landscape were very easy to deal with and are very well experienced with municipal parkway tree pruning. I was able to communicate with the foreman and crew about the pruning work without any difficulty. Both the actual pruning work and follow-up cleanup were thoroughly completed.

Interaction with public: Excellent. More than 2450 properties were included in the pruning area.

Complaints: 4709 Pershing and 4814 Pershing concerned about amount time between pruning and cleanup of branches, 4501 Stonewall concerned about honeylocust pruning height, 4940 Wallbank concerned about oak pruning height for foliage wanted to block Warren traffic

Compliments: 1540 Grant very pleased with pruning of honeylocust, 4637 Prince pleased with pruning of large catalpas, several individuals also spoke to contractor directly expressing satisfaction

General Level of Satisfaction with work: Well Satisfied

Should the Village contract with this vendor in the future? Yes

Reviewers: Kerstin G. von der Heide, Village Forester

Date: April 2, 2009