

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
JANUARY 19, 2010 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Bid: Mowing Services	Resolution Ordinance ✓ Motion Discussion Only	Naneil Newlon, P.E. Director of Public Works

SYNOPSIS

A motion is requested to award a three-year contract for Mowing Services to Waldschmidt & Associates, Inc. of West Chicago, Illinois in the amount of \$73,474.00 which includes \$3,000 for additional as needed mowing services (\$1,000 per year) at a rate of \$35/hour.

STRATEGIC PLAN ALIGNMENT

The 2008-2013 Strategic Plan identifies *A Beautiful Village* in the Downers Grove Vision 2023 statement. Associated objectives include *Well Maintained Streetscapes, Green Spaces and Landscapes*.

FISCAL IMPACT

The approved FY10 Budget provides \$36,000 in the General Fund for this service. The proposed mowing services contract would result in a total charge of \$23,603.00 for services in FY10 (\$22,603.00 bid plus additional mowing for \$1,000).

RECOMMENDATION

Approval on the January 19, 2010 consent agenda.

BACKGROUND

The purpose of this contract is for the mowing and trimming of turf located throughout the Village. The contract has 3 sets of locations that vary by their mowing frequency:

- Fine mowing locations are the prominent Village property areas to be mowed frequently or approximately once a week (estimated 28 mowing events)
- Rough mowing locations need to be mowed less frequently or once every 3 weeks (estimated 9 mowing events)
- Very rough mowing locations are to be mowed once a month (estimated 6 mowing events)

A Call for Bids for mowing services was issued and published in October, 2009 in accordance with the Village’s Purchasing Policy. Bidders were asked to provide prices for both one-year and for three-year contracts. In addition, hourly prices were requested in case additional mowing may be needed for locations not included in any of the above. The bids received are summarized in the following tables:

One Year

Service Provider	Total Bid 2010
Carefree Lawn Maintenance, Inc.	\$21,507.40
Waldschmidt & Associates	\$22,603.00
Alaniz Landscape Group, Inc.	\$26,776.00
Stan’s Landscaping, Inc.	\$28,410.00
Mitch’s Greenthumb Landscaping	\$29,339.00

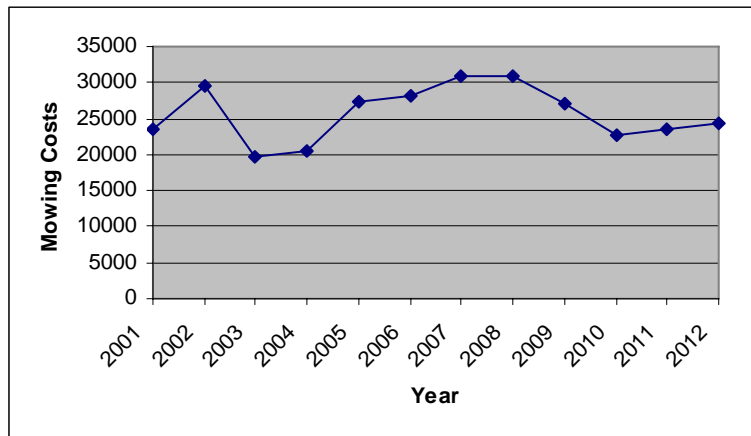
Green Grass, Inc	No Bid
Sebert Landscaping	\$33,880.00
Competitive Lawn Service, Inc.	\$37,366.00
Sybert Landscaping, Inc.	\$44,413.92
Pezza Landscape Inc.	\$46,577.00

Three Year

Service Provider	Total Bid 2010	Total Bid 2011	Total Bid 2012	Total 3-Year Cost
Waldschmidt & Associates	\$22,603.00	\$23,477.00	\$24,394.00	\$70,474.00
Carefree Lawn Maintenance, Inc.	\$21,507.40	\$24,029.40	\$25,980.00	\$71,516.80
Alaniz Landscape Group, Inc.	\$26,776.00	\$26,776.00	\$26,776.00	\$80,328.00
Stan's Landscaping, Inc.	\$28,410.00	\$28,410.00	\$28,410.00	\$85,230.00
Mitch's Greenthumb Landscaping	\$29,339.00	\$29,339.00	\$30,196.00	\$88,874.00
Green Grass, Inc	\$30,752.76	\$31,265.48	\$31,777.86	\$93,796.10
Sebert Landscaping	\$33,880.00	\$34,230.00	\$34,537.00	\$102,647.00
Competitive Lawn Service, Inc.	\$37,366.00	\$38,858.00	\$40,386.00	\$116,610.00
Sybert Landscaping, Inc.	\$44,413.92	\$44,413.92	\$44,413.00	\$133,240.84
Pezza Landscape Inc.	\$46,577.00	\$46,577.00	\$46,577.00	\$139,731.00

The lowest responsive and responsible bidder for the three-year option is Waldschmidt & Associates, Inc. of West Chicago, Illinois. Their references were all positive. This contract will be their first with Downers Grove. Staff is satisfied that Waldschmidt & Associates, Inc. meets the Village's specifications and that their mowing work will be what is required for all three years.

Staff proposes a three-year contract for mowing services with Waldschmidt & Associates, Inc. For reference, the amount spent on this contract for FY09 was \$27,197, and staff had anticipated the bids to be in that range. The low bid by Waldschmidt & Associates, Inc. for each of the three years is lower than expected. Mowing prices this low have not occurred since 2004, as shown on the graph, even though the number of sites and total acres has increased over the years. Given the current economic conditions, it would be advantageous to lock-in this low pricing for three years.



ATTACHMENTS

- Contract Form
- Campaign Disclosure Certificate

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

Waldschmidt & Associates Inc
Company Name

Date: _____

P.O. Box 844
Street Address of Company

Waldschmidtassoc@gmail.com
Email Address


West Chicago, IL 60886
City, State, Zip

John Waldschmidt
Contact Name (Print)

630-876-0860
Business Phone


630-774-6892
24-Hour Telephone

630-876-0860
Fax


Signature of Officer, Partner or
Sole Proprietor

John R. Waldschmidt
Print Name & Title

ATTEST: If a Corporation


Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

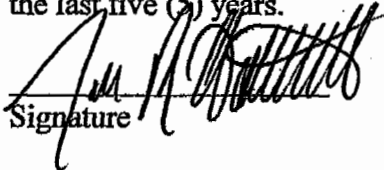
The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.

Signature 

John Woldschmidt
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature _____

Print Name _____