

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL WORKSHOP
FEBRUARY 9, 2010 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
2010 OnBase Maintenance Renewal	✓ Resolution Ordinance Motion Discussion Only	Liangfu Wu Director of Information Services

SYNOPSIS

A resolution has been prepared approving a fifth addendum to a 2004 maintenance contract with Crowe Horwath, LLP of Oakbrook, Illinois, in an amount not to exceed \$24,750.

STRATEGIC PLAN ALIGNMENT

The Downers Grove Vision 2021 identified *Technology Community*. A supporting objective of this goal is *Effective, Efficient Delivery of Village Services through User-Friendly Technology*.

FISCAL IMPACT

The approved FY10 Budget includes \$26,000 in the General Fund for the renewal agreement. The total cost of the renewal including all OnBase modules is \$24,750.

RECOMMENDATION

Approval on the February 9, 2010, consent agenda.

BACKGROUND

In October, 2004, the Village Council approved a contract with Crow Chizek & Company, LLC. for the purchase of an OnBase system. Crowe Chizek has since been renamed Crowe Horwath, LLP. The 2004 agreement allows for successor entities who will assume the responsibilities of the original entity under the agreement. The OnBase system is enterprise content management software that integrates document management, business process management and records management into a single application. This system has been utilized as Village staff continues to convert paper processes into a digital-based format. The proposed maintenance agreement renewal is required on an annual basis pursuant to the original contract approved by the Village Council.

ATTACHMENTS

Resolution
 Fifth Addendum to a Software Maintenance Agreement
 License Itemization

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A FIFTH ADDENDUM
TO A SOFTWARE MAINTENANCE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND CROWE HORWATH, LLP**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Fifth Addendum to a Software Maintenance Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Crowe Horwath, LLP (f/k/a Crowe Chizek and Company, LLC) , for the maintenance of the OnBase document management system software, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Mayor and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**FIFTH ADDENDUM TO A SOFTWARE MAINTENANCE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND CROWE HORWATH, LLP**

THIS FIFTH ADDENDUM dated this ____ day of _____, 2010, by and between the Village of Downers Grove, an Illinois municipal corporation (hereinafter referred to as "Village"), and Crowe Horwath, LLP (f/k/a Crowe Chizek and Company, LLC), in consideration of the following mutual covenants, terms and agreements, hereby agree to amend the Software Maintenance Agreement between the Village of Downers Grove and Crowe Chizek ("Agreement"), whose effective date was October 1, 2004, as follows:

1. That the effective date of the Agreement as stated in paragraph 8 (a) shall be extended through December 31, 2010.
2. Pursuant to Section 11(c) of the 2004 Agreement, successors of Crowe Chizek are bound by its terms.
3. Crowe Horwath, LLC is a successor entity to Crowe Chizek.
4. Throughout the 2004 Agreement, all references to Crowe Chizek shall be deemed to refer to Crowe Horwath.
5. That valid pricing for this extension is listed in Attachment 1 (Detailed License Itemization) for software maintenance fees and shall be applicable until December 31, 2010.
6. All terms and conditions of the October 1, 2004 Agreement and any other addenda thereto shall apply equally to this Addendum Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed as of the day and year first specified above.

VILLAGE OF DOWNERS GROVE

CROWE HORWATH, LLP

BY: _____

BY: _____

ATTEST: _____

ATTEST: _____

DATE: _____

DATE: _____

Description of 3 rd Party Software Component – Hyland Software OnBase	Price
Software Maintenance	
Annual Application Enabler Maintenance	\$2,700.00
Annual Concurrent Client (1-100) Maintenance	\$4,320.00
Annual Production Document Imaging (Kofax or Twain) (1) Maintenance	\$900.00
Annual Production Document Imaging (Kofax or Twain) (2+) Maintenance	\$2,160.00
Annual EDM Services Maintenance	\$900.00
Annual Document Retention Maintenance	\$1,800.00
Annual E-Forms Module Maintenance	\$1,800.00
Annual OnBase Multi-User License Maintenance	\$900.00
Annual Verity Full Text Indexing Concurrent Client Maintenance	\$270.00
Annual Verity Full Text Indexing Server Maintenance	\$1,800.00
Annual Workflow Concurrent Client Maintenance	\$1,800.00
Annual Departmental Workflow Server Maintenance	\$3,600.00
Annual Web Server Maintenance	\$1,800.00
Grand Total	\$24,750.00