

**VILLAGE OF DOWNERS GROVE  
REPORT FOR THE VILLAGE COUNCIL MEETING  
APRIL 13, 2010 AGENDA**

<b>SUBJECT:</b>	<b>TYPE:</b>	<b>SUBMITTED BY:</b>
Roadside Ditch Reconstruction and Maintenance Services	Resolution Ordinance ✓ Motion Discussion Only	Nan Newlon, P.E. Director of Public Works

**SYNOPSIS**

A motion is requested to authorize award of a contract for roadside ditch reconstruction and maintenance services to Western Gradall Corporation of Naperville, Illinois, in the amount of \$84,000.

**STRATEGIC PLAN ALIGNMENT**

The Five Year Plan and Goals identified *Top Quality Village Infrastructure and Facilities*. A supporting objective of this goal is *Improved Stormwater and Drainage System*. Further, the Strategic Plan identifies the *Management of the Stormwater and Drainage System* as one of the Core Service Businesses of the Village.

**FISCAL IMPACT**

The FY10 Budget includes \$80,000 in the Stormwater Improvement Fund for roadside ditch reconstruction and maintenance services. The proposed contract for this work is over budget for this line item by \$4,000. Other expenditures within the Stormwater Improvement Fund are tracking below budget including street sweeping and debris hauling. Staff believes that savings in other areas within the Stormwater Improvement Fund will be sufficient over the course of 2010 to offset the remaining portion of this contract. As such, staff would prefer to maintain the recommended contract amount of \$84,000 necessary to stay on a 20-year roadside ditch maintenance cycle.

**UPDATE & RECOMMENDATION**

This item was discussed at the April 6, 2010 meeting. Staff recommends approval on the April 13, 2010 consent agenda.

**BACKGROUND**

The 2006 Stormwater Master Plan Update identified roadway ditch cleaning as a key maintenance activity for the Village’s stormwater system. Work is planned to be performed between April and September of FY10. The proposed contract would result in approximately three miles ditch reconstruction and maintenance in FY10. This contract was competitively bid, with the Village receiving two responses which met specifications. The bid results are summarized below.

<b>Service Provider</b>	<b>Bid Price</b>
Western Gradall Corporation, Naperville, Illinois	\$84,000
Copenhaver Construction, Gilberts, Illinois	\$193,200

The contract amount is based on the linear footage of roadside ditches to be re-graded. A third bid was received from Salce, Inc. of Downers Grove but this bid was determined to be non-responsive due to a lack of compliance with bid submission requirements. Of the two remaining bids, Western Grandall Corporation was deemed to be the most competitive in terms of price. Western Gradall has performed satisfactorily in the past for the Village and had the contract in 2009.

**ATTACHMENTS**

Contract Form

Campaign Disclosure Certificate

Contractor Evaluation Form for 2009

**IV. BID/CONTRACT FORM**

**\*\*\*THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

**Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award**

**BIDDER:**

Western Gradall Corporation  
Company Name

Date: March 15, 2010

9160 So. Rt. 53

whitey917@comcast.net  
Email Address

Street Address of Company

John Peters  
Contact Name (Print)

Naperville, IL. 60565

City, State, Zip

(630) 816-5429  
24-Hour Telephone

(630) 759-4050

Business Phone

  
Signature of Officer, Partner or  
Sole Proprietor

(630) 759-0550

Fax

John Peters - President  
Print Name & Title

ATTEST: If a Corporation

  
Signature of Corporation Secretary

**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Authorized Signature

ATTEST:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Village Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

**CAMPAIGN DISCLOSURE CERTIFICATE**

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

- Bidder/vendor has not contributed to any elected Village position within the last five (5) years.

John Peters  
Signature

John Peters  
Print Name

- Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: \_\_\_\_\_  
(company or individual)

To whom contribution was made: \_\_\_\_\_

Year contribution made: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name



# Village of Downers Grove Contractor Evaluation

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Contractor: Western Gradall Corporation

Project: 2009 Roadside Ditch, Reconstruction and Maintenance

Primary Contact: John Peters

Phone: 630-816-5429

Time Period: May – September 2009

On Schedule (allowing for uncontrollable circumstances)    X yes     no

Provide details if early or late completion: \_\_\_\_\_  
\_\_\_\_\_

Change Orders (attach information if needed):  
\_\_\_\_\_  
\_\_\_\_\_

Difficulties / Positives: Contractor has been shaping and re-grading ditches for the Village for over 20 years and does an excellent job.

Interaction with public:

X excellent     good     average     poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

X Well Satisfied     Satisfied     Not Satisfied

Should the Village contract with this vendor in the future?    X Yes     No

Reviewers:    John Tucker, Streets Division Manager – Technical Services

Date:            3-9-2010