

Staff Responses to Council Questions

February 21, 2012

7. Active Agenda A, B, C and D; Walgreens - At the request of the petitioner, the Walgreens item will be continued to the March 6, 2012 Village Council meeting. This will allow the petitioner to respond to Council questions and concerns about traffic and vehicle movements in and out of the site.

To accomplish the continuance, the Council should approve a motion to table Active Agenda items A, B, C & D to the March 6, 2012 Village Council meeting.

6. Consent Agenda C. Bid: Award \$69,952.50 to Mark-It Corporation, Romeoville, IL for 2012 Pavement Marking – Preformed Plastic

With this work being in the Downtown area, is any of the funding TIF money? Where is the funding coming from?

No, this does not use TIF funding. The funding for this project is budgeted in the Capital Improvements Fund.

Work Hours in the contract – 20.1 seems to be a standard clause which should probably not apply in this contract (even though there is an exception). On page 27 of 41 (or p 35 of 52) under work details, it describes a work schedule of 7 am and 9 am which would not seem appropriate for the downtown area.

Section 20.1 of the Terms and Conditions is a standard clause in Village contracts. The Contractor's work schedule for this project is described in Section D of the Special Provisions. Because of the need to work outside of peak parking times in the downtown the Contractor will be grinding off old pavement markings early in the mornings and applying pavement markings in the evenings. They will be working on a couple of blocks at a time and prior notification will be given to Downtown Management Corporation and the businesses affected.

7. Active Agenda E. Motion: Award a Contract Not to Exceed \$192,034.18 to Engineering Resource Associates, Inc. Warrenville, Illinois for Phase III Resident Engineering Services for Knottingham Subdivision Road Reconstruction and Water Main Replacement

This is essentially the same answer I got last week – still no details. Let's try this again. About 1650 hours at \$192 K. 1920 hours for 1 full time employee, but we have a number of employees that can cover some if not all the tasks needed. We have project managers, people who interact with residents, drawings etc. What would it cost us to outsource only what's needed? \$116 per hour?

The services being provided include a wide range of activities including but not limited to review of bid documents, construction observation, construction scheduling, review of shop drawings, review of pay requests, review of change order requests and review of record drawings. To accomplish these tasks, ERA would use a number of staff members in four different positions with a variety of skill levels (3 levels of professional engineers, 1 resident engineer and 1 resident inspector). This allows ERA to be flexible in performing the required tasks. The number of staff members working on the project and the skill sets used by these staff members will vary to respond to the project demand. Staff feels that these are the services that are needed to perform the job to the Village's expectations.

It would be possible to outsource for a temporary employee at a lower cost. However, hiring one temporary employee would not allow for a range of services and skill levels required to perform the job to the Village's expectations.

8. First Reading A. Ordinance: Amendment to Ordinance No. 5166 and the Village of Downers Grove Budget for Fiscal Year 2011

While we only have to amend for expenses, could we see the whole picture including the revenue side and Fund Balances as a result of the changes? Please show revenues for each fund.

Fund	As Budgeted		
	Revenues	Expenses	Balance
General Fund	40,074,841	40,073,910	15,682,764
Motor Fuel Tax Fund	1,100,500	1,100,000	384,100
Sales Tax Rebate Fund	700,000	700,000	-
Equipment Replacement Fund	956,363	1,231,412	1,936,819
Fleet Services Fund	1,442,924	1,825,114	41,475
Health Insurance Fund	5,671,415	5,670,629	488,889

As Amended		
Revenues	Expenses	Balance
41,416,745	40,373,910	16,725,599
1,438,551	1,450,000	372,151
900,000	900,000	-
955,996	2,036,412	1,131,452
1,506,166	1,855,114	74,717
5,915,571	6,170,629	233,045

Why are all amounts rounded if we know, or should know, Actuals?

The totals included are rounded because the actual numbers for 2011 are not yet final. The Village is still processing health insurance claims and other invoices from 2011. Additionally, final 2011 sales tax data is not yet available from the State of Illinois.