

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL MEETING**  
**MAY 15, 2012 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Authorize the Disposal of Surplus Vehicles, Materials and Equipment	✓ Resolution Ordinance Motion Discussion Only	Nan Newlon, P.E. Director of Public Works

**SYNOPSIS**

A resolution has been prepared to declare certain vehicles, materials and equipment as surplus property and to authorize disposal of such property pursuant to Section 2.35 of the Municipal Code.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2011-2018 include *Steward of Financial and Environmental Sustainability*.

**FISCAL IMPACT**

Staff has established minimum bids for the vehicles at \$2,400 and the materials at \$5,000 for a combined total of \$7,400. Funds resulting from the disposal of the surplus vehicles will be earmarked for police activities as the proceeds are from the sale of a seized vehicle. Proceeds from the sale of surplus materials will be General Fund revenues.

**RECOMMENDATION**

Approval on the May 15, 2012 consent agenda.

**BACKGROUND**

Staff recommends declaring certain vehicles, materials and equipment as surplus equipment for disposal. The Village has a surplus of old lighting fixtures and electrical material resulting from a number of energy-saving facility lighting projects as well as from regular replacements and repairs. Staff will use Elgin Recycling to scrap this material. This company provides prompt pickup and market pricing. Additionally, a surplus of four vehicles seized by the Police Department and miscellaneous parts and out-dated equipment are also included. A schedule has been prepared which lists each vehicle, materials and equipment for which surplus designation is sought.

The Village employs a variety of approaches for obtaining the highest amount of compensation for its surplus equipment. In addition to the semi-annual DuPage Mayors and Managers Conference (DMMC) auction, the Village has also sold surplus equipment through on-line auction venues such as E-bay and through private auctions. Staff has established minimum bids for vehicles based upon conservative Kelly Blue Book values. The Village Manager or his designee may accept a bid below the minimum stated if needed.

**ATTACHMENT**

Resolution  
 Surplus Vehicle, Material and Equipment Schedule

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF DOWNERS GROVE**

WHEREAS, the Village Council of the Village of Downers Grove has determined that it is no longer necessary or useful to, or in the best interests of, the Village of Downers Grove to retain ownership of the personal property hereinafter described; and

WHEREAS, the Village of Downers Grove is a home-rule unit pursuant to the laws and constitution of the State of Illinois; and

WHEREAS, the Mayor and Village Council have determined it is in the best interest of the Village to sell, dispose of or recycle the personal property.

NOW, THEREFORE BE IT RESOLVED by the Village Council of the Village of Downers Grove as follows:

Section 1. The provisions set forth in the preamble are hereby incorporated into this resolution.

Section 2. Pursuant to the home-rule powers of the Village, and the Illinois Municipal Code (65 ILCS 5/11-76-4) the Village Council finds that the following described personal property now owned by the Village of Downers Grove is no longer is necessary or useful to the Village, and the best interests of the Village will be served by its sale, disposal or recycling thereof:

See attached Exhibit A

Section 3. The Village Manager is authorized and directed to sell, dispose of or recycle the aforementioned personal property now owned by the Village of Downers Grove through any auction service, including but not limited to internet auction services or through any means, as approved by the Village Manager.

Section 4. No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted except as authorized by the Village Manager or his/her agent.

Section 5. The Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder upon payment in full.

Section 6. That the Village Manager is further authorized and directed to dispose of any remaining auction items in accordance with the terms and provisions of Section 2-35 of the Downers Grove Municipal Code.

Section 7. This resolution shall be in full force and effect from and after its passage and approval in a manner provided by law.

\_\_\_\_\_  
Mayor

Passed:

Published:

Attest: \_\_\_\_\_

Village Clerk

<b>Material to be Recycled</b>			
<b>Item</b>	<b>Reason for Recycling</b>	<b>Approx. Quantity</b>	
HID Parking Light Fixtures	Were replaced as part of the energy efficient lighting upgrade to the parking deck / fixtures must be disposed of per the grant requirement	300	
Fluorescent Sign Ballast	Were replaced as part of the energy efficient lighting upgrade to the parking deck / ballast must be disposed of per the grant requirement	30	
HID Bay light Fixtures	Were replaced as part of the energy efficient lighting upgrade to the Public Works Facility / fixtures must be disposed of per the grant requirement	33	
HID Outdoor Light Fixtures	Were replaced as part of the energy efficient lighting upgrade to the Public Works Facility / fixtures must be disposed of per the grant requirement	40	
T 12 Fluorescent light fixtures	Were replaced as part of the energy efficient lighting upgrade to the Fleet Garage & Public Works Facility / fixtures must be disposed of per the grant requirement	200	
Various HID light Fixtures	Were replaced as part of the energy efficient lighting upgrade to the Fleet Garage / fixtures must be disposed of per the grant requirement	20	
Various old HID light Fixtures, parts, and poles from the downtown before it was redone	These materials hold no retail value to the local market	40	
Rusted and damaged poles from lot D and Opus Pl.	These poles are damaged and unusable and hold only scrap value	10	
Various Wire from Concord Streetlight replacement and Fleet Garage repairs	Unusable Copper and Aluminum wire have scrap value	5000ft	
Used ballast from street light repairs	These used materials hold no retail value other than scrap	75	
Used Aluminum Sign blanks	Damaged signs that can not be used have scrap value	50 signs	
Broken Brass meter fittings, housings, and flare nuts from the water department that were replaced	Broken repair pieces only hold scrap value	100 pieces	
Damaged and broke copper tubing and pipe	Broken repair pieces only hold scrap value	25 pieces	
<b>Seized Vehicles</b>			
2004	Ford Ranger Super		\$ 400.00
1996	Ford Mustang		\$ 800.00
2001	Infinity QX4		\$ 1,000.00
2000	Nissan Maxima		\$ 200.00
<b>Misc parts and Equipment</b>			
Bus parts			Scrap
Used out dated equipment for squad cars			Scrap