

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY**

May 23, 2012

MINUTES

1. ROLL CALL

President DiCola called the meeting to order in the Library Meeting Room at 7:30 p.m. Trustees present: Eblen, Greene, Humphreys, Loftus, and DiCola. Trustee Read participated remotely via speaker phone. Trustees absent: none. Also present: Library Director Ashton, staff members Bonnie Reid, Melanie Mertz, Sara Pemberton, Kelly Pocci, and Sharon Hrycewicz.

2. WELCOME TO VISITORS

President DiCola welcomed the visitors and thanked them for their interest in the work of the Board.

a. Summer Reading promotion skit—Children’s Library staff.

Children’s Library staff members presented their promotional skit, “Pizzeria Read” and received enthusiastic applause. The children’s summer reading program registration began May 21 and the promotional activity in the schools, built around the skit, will continue until the close of the school year in early June.

3. APPROVAL OF MINUTES

Trustees reviewed the Minutes of the regular meeting of May 9, 2012. It was moved by Eblen and seconded by Greene **THAT THE MINUTES OF THE REGULAR MEETING OF MAY 9, 2012 BE APPROVED, with the correction of one typographical error.** Ayes: Eblen, Greene, Humphreys, Loftus, Read, DiCola. Abstentions: none. Nays: none. Motion carried.

4. PAYMENT OF INVOICES

The Board reviewed the list of invoices submitted for payment. It was moved by Humphreys and seconded by Greene **TO APPROVE PAYMENT OF OPERATING INVOICES FOR MAY 23, 2012 TOTALING \$61,670.11 AND CREDIT MEMOS TOTALING \$108.26.** Ayes: Eblen, Greene, Humphreys, Loftus, Read, DiCola. Abstentions: none. Nays: none. Motion carried.

5. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

6. OPPORTUNITY FOR PUBLIC COMMENT ON OTHER LIBRARY BUSINESS

None.

7. UNFINISHED BUSINESS

a. Discussion of Strategic Plan

Ashton presented a proposed reorganization of the Library's management structure, aimed at increasing organizational effectiveness as an element of the Strategic Plan. Taking no formal action, the Board discussed the restructuring and encouraged Ashton to proceed.

8. NEW BUSINESS

a. Board e-mail protocols

The Board discussed the continued need for an effective avenue of public communication with the Board and continued compliance with the Illinois Open Meetings Act. The Board agreed that the continuation of a single public e-mail address, along with promotion of use of a comment form on the Library's web site, would be the appropriate way to proceed. Board members were reminded of their responsibility to complete on-line training on the Open Meetings Act, through the Illinois Attorney General's web site, before December 31, 2012.

9. REPORT OF THE DIRECTOR

Ashton summarized his written report (attached).

10. BOARD MEMBER COMMENTS AND REQUESTS FOR INFORMATION

None.

11. ADJOURNMENT

The regular meeting was adjourned at 8:42 p.m.