

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL MEETING**  
**AUGUST 14, 2012 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Addendum - Design Services V3 Companies, Ltd.	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Motion <input type="checkbox"/> Discussion Only	Nan Newlon, P.E. Director of Public Works

**SYNOPSIS**

A resolution has been prepared authorizing an addendum to an existing contract with V3 Companies, Ltd. of Woodridge, Illinois for design services related to the widening of Brookbank Road. The amount of the addendum, \$9,460.20, would increase the existing contract amount from \$52,060.00 to \$61,520.20.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2011 to 2018 identified *Top Quality Infrastructure*.

**FISCAL IMPACT**

The FY 2010 Stormwater Fund budget allocated \$400,000 for professional services and infrastructure for this project (ST-025).

**RECOMMENDATION**

Approval on the August 14, 2012 consent agenda.

**BACKGROUND**

The initial contract for this work was established in April, 2010 with V3 Companies, Ltd, in the amount of \$52,060.00. After the consultant completed several project tasks, the Village requested that V3 Companies stop work on the project because DuPage County had begun a process of reviewing and amending the Countywide Stormwater and Flood Plain Ordinance. The project is located within the 100 year floodplain and the revised ordinance, which was recently adopted, impacts the project's design and permitting.

As a result of the delay and change to the project's scope, the consultant has requested an additional fee of \$9,460.20, increasing the total contract amount from \$52,060.00 to \$61,520.20. The change to the project's scope includes re-delineating the wetland boundary, additional project management time, and a re-analysis of the compensatory storage and detention requirements for compliance with the revised ordinance. Project design and permitting is expected to be completed during the fall of 2012 with the construction anticipated during the spring of 2013.

**ATTACHMENTS**

Request Letter from V3 Companies, Ltd.  
 Resolution  
 Addendum

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN ADDENDUM TO THE  
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE  
AND V3 COMPANIES, LTD.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Addendum (the “Agreement”), between the Village of Downers Grove (the “Village”) and V3 Companies, Ltd. (the “Proposer”), for professional design services for the Brookbank Road widening project, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

**AMENDMENT TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
V3 COMPANIES, LTD**

The Village of Downers Grove, Illinois (the "Village") and V3 Companies, LTD (the "Proposer") entered into a professional design services agreement for the widening of Brookbank Road through an RFP accepted on or about May 4, 2010. Pursuant to the terms stated therein, the parties desire to amend that contract under the following terms:

1. That the Scope of Services has been amended as outlined in a memorandum dated July 24, 2012, attached hereto and made a part hereof.
2. The Provider agrees to complete the additional scope of services at an amount not to exceed \$9,460.20.
3. That all other terms and conditions of the original RFP shall remain the same.

**VILLAGE OF DOWNERS GROVE**

**V3 COMPANIES, LTD.**

\_\_\_\_\_  
David B. Fieldman, Village Manager

\_\_\_\_\_  
David Heurlinger  
Vice President

Attest:

Attest:

\_\_\_\_\_  
April Holden, Village Clerk

\_\_\_\_\_  
~~Corporate Secretary~~

Senior Project Manager

Date: \_\_\_\_\_

Date: August 6, 2012



## MEMORANDUM

DATE: July 24, 2012  
TO: Jeff Loster, Village of Downers Grove  
FROM: Eric Lindemann  
RE: Summary of Supplemental Fee Estimate for Brookbank Road

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This memorandum is a summary of the Supplemental fee estimate for V3 to complete the Engineering Services and plan preparation for the construction of Brookbank Road between 60<sup>th</sup> Place and 59<sup>th</sup> Street.

The project was suspended in September of 2010 following completion of several initial project tasks including:

- Topographic Survey
- Wetland Delineation and Assessment Report
- Stormwater Compensatory Storage and Detention Calculations
- Roadway Condition Assessment

The original Wetland Delineation and Assessment Report was completed on July 14, 2010 and is considered to be accurate for a maximum of two years. This work will need to be repeated as the delineation can no longer be utilized for permitting purposes. Additionally, V3 requests additional project management budget to accommodate the shutdown and startup efforts associated with the project. Additionally, the DuPage County Stormwater Ordinance has been updated and will require re-analysis of the compensatory storage and detention requirements. Following is a list of all tasks (and associated costs) that are requested to complete the project

Stormwater compensatory storage and detention calculations	=	
\$4,262.00		
Wetland Delineation and Assessment Report	=	\$3,374.20
<u>Additional project management</u>	=	<u>\$1,824.00</u>
		\$9,460.20

The total requested supplemental fee increase would be \$9,460.20.