

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
DECEMBER 11, 2012 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
FY13 Budget Implementation Actions	<ul style="list-style-type: none"> ✓ Resolution ✓ Ordinance Motion Discussion Only 	David Fieldman, Village Manager

SYNOPSIS

An ordinance and resolutions have been prepared to address the following items related to the implementation of the FY13 Budget, which the Village Council approved on November 13, 2012:

- Increase in Water Rates per the Water Rate Study
- Updates to the Compensation Plan
- Formalizes a program to allow overnight parking in Lot L
- Removes parking fees from the Municipal Code and lists the items in the Administrative Regulation titled “User-Fee, License and Fine Schedule.” Quarterly Commuter Parking Fees will increase as shown in the table included in this memo.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Steward of Fiscal and Environmental Sustainability*.

FISCAL IMPACT

The fee updates and increases are consistent with the FY13 Budget approved on November 13, 2012.

UPDATE & RECOMMENDATION

The item regarding updates to the parking fees was discussed at the November 20, 2012 Village Council meeting and December 4, 2012 and tabled to a date certain (12/11/12). The ordinance includes removing the parking fees from the Municipal Code and placing them in the Administrative Regulation regarding fees. Commissioner Barnett provided an alternative proposal for changes to the parking fees. The proposed fees are shown below. The staff proposal would increase annual revenue by \$65,000. The alternative proposal would increase annual revenue by \$81,500.

Train Station	Current Quarterly Fee	Staff Recommendation	Alternative Proposal
Belmont Train Station	\$80 Resident \$110 Non-Resident	\$100 Resident \$120 Non-Resident	\$90 Resident \$140 Non-Resident
Main Street Station	\$80 Resident (\$90 for Lot S) \$110 Non-Resident (\$120 for Lot S)	\$100 Resident \$120 Non-Resident	\$90 Resident \$140 Non-Residents
Fairview Train Station	\$75 Resident \$105 Non-Resident	\$80 Resident \$110 Non-Resident	\$90 Resident \$140 Non-Resident

The ordinance under consideration will remove the parking fees from the ordinance for placement in the fee regulation; it also includes several clean-up items as described in this

UPDATE & RECOMMENDATION, CONTINUED

memo. Staff recommends that the Council approve the Ordinance. In addition, staff requests that the Council indicate to staff which parking fee proposal to pursue. The staff proposal has been approved by Metra/BNSF and would go into effect in the second quarter of 2013. The alternative proposal has not been reviewed and approved by Metra/BNSF. If approved, the alternative fees could go into effect in the third quarter of 2013.

BACKGROUND

Water Rates

Per the approved FY13 budget and the Long-Range Financial Plan (LRFP) recommendations, the water rates will be increased to align with the recommendations of the 2010 Water Rate Study. The 2013 water rates also include the increases in the rates charged by the DWC, which announced a series of rate increases that became effective January 1, 2012. The price increase from the DuPage Water Commission (DWC) reflects a pass-through of the City of Chicago water rate increases as well as increases for DWC existing debt service payments and planned capital improvements.

The 2010 Water Rate Study included a model projecting the total cost of owning, operating and maintaining the Village water system, assuming 10% annual increases in the cost of water from the DWC. Because the increases implemented by the DWC are substantially greater than the increases assumed in the 2010 model, staff updated the model to account for the increases proposed by the DWC through 2015.

Year	Required Revenue Increases per 2010 Model	Required Revenue Increases Per the Revised Model
2012	14%	25% ✓
2013	14%	18%
2014	10%	14%
2015	9%	14%

The following table shows the proposed water rates that will go into effect for bills received after March 1, 2013. The bi-monthly fixed charges by water meter size are consistent with the proposed rates contained in the Water Rate Study. The bi-monthly volume charge reflects the increases proposed in the Water Rate study plus the additional amount needed to cover the DWC rate increase.

Bi-Monthly Fixed Charge by Water Meter Size	2012	2013 Proposed
5/8"	\$9.31	\$10.50
1"	\$13.96	\$15.75
1 ½"	\$46.53	\$52.52
2"	\$74.45	\$84.02
3"	\$139.59	\$157.55
4"	\$232.66	\$262.58
6"	\$465.31	\$525.15

10"	\$1,116.75	\$1,260.36
Bi-Monthly Unit Fee	2012	2013 Proposed
Inside Village	\$4.13	\$4.89
Outside Village	\$4.76	\$5.61

It is important to note that the pass-through of the increase in the cost of purchasing water from the DWC affects only the unit fee portion of the Village rates, and the fixed fee portion does not change from the original plan. The following table shows how the new water rates will impact typical users in 2013.

User Category	Typical Meter Size	Current Bi-Monthly Bill	Proposed 2013 Bi-monthly Bill
Typical Residential User	5/8"	\$71.26	\$83.85
Typical Commercial User	1.5"	\$459.53	\$541.52
Typical Industrial User	2"	\$900.45	\$1,062.02

Compensation Plan

The Village maintains a compensation plan and structure for its employees that are not otherwise represented by a collective bargaining unit. The wages and salary ranges that make up this plan have not been adjusted since December 2008, just as the Village was beginning to experience the effects of the recession. Consistent with the information prepared as part of the FY2013 budget, staff recommends an increase in all ranges by 2%. This increase, which has been reflected in the attached Draft Compensation Plan, will go into effective January 1, 2013. This action will not increase actual salaries for any employee, but provides the ability for employees to receive performance-based increases to base pay at the time that they are determined in May 2013. The increase in ranges is comparable to the wage step plan increases in all of the collective bargaining agreements. No step plan increases exceed 2%.

Parking Fees and Housekeeping Items

In 2011, the Village conducted the Downtown Parking Study. The study found that the quarterly parking fees charged for commuter spaces were lower than nearby stations, including Lisle (\$105 per quarter) and Naperville (ranging from \$110 to \$145). The fee survey conducted by Rich and Associates can be found [here](#). Per the terms of the Village's agreement with Burlington Northern Santa Fe and Metra, staff provided 60 days notice of the quarterly fee increases in writing to both agencies. Staff proposes to remove the fees from the Municipal Code and list them in the Administrative Fee Schedule.

Fee increases would be presented to Council as part of the annual fee review and update. The updated Administrative Fee Schedule adjusts the fee as shown below:

Train Station	Current Quarterly Fee	Proposed Quarterly Fee
Belmont Train Station	\$80 Resident \$110 Non-Resident	\$100 Resident \$120 Non-Residents
Main Street Train Station & Parking Deck (Lot S)	\$80 Resident (\$90 for Lot S) \$110 Non-Resident (\$120 for Lot S)	\$100 Resident \$120 Non-Residents
Fairview Train Station	\$75 Resident \$105 Non-Resident	\$80 Resident \$110 Non-Resident

Staff also recommends removing other parking-related fees from the Municipal Code and listing them in the User-Fee, License and Fine Schedule.

Lot L Overnight Parking

In May 2012, under the Village Manager's authority, staff initiated a trial overnight parking program in Lot L, located next to the Police Station, to accommodate requests for occasional multi-day parking. Prior to this program, staff regularly received requests from residents and others to park overnight primarily for the purpose of using Metra to travel to Chicago for several days. Under the current parking regulations, the only options for overnight parking are permit parking in Lot R in the deck and metered parking in Lot G at Belmont. Residents may also request permission to park overnight in the deck; however, all vehicles must be removed on weekdays to allow for commuter parking.

This program provides an option, at a cost of \$6 per day, for multi-day parking on weekends and weekdays. The program was reviewed and approved by the Transportation and Parking Commission (TAP) and has not shown to be problematic for implementation or enforcement. The parking fee is paid in person, in advance at Village Hall and the user provides appropriate license plate and contact information. There is a maximum limit of 5 days per month, per car, to prevent commuters from using this program to circumvent the commuter parking waiting list.

ATTACHMENTS

- Water Rate Ordinance
- Compensation Plan Resolution
- Parking Ordinance
- Draft User-Fee, License and Fine Schedule
- February TAP Minutes

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Village Manager **DATE:** December 4, 2012
(Name)

RECOMMENDATION FROM: _____ **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to Adopt "AN ORDINANCE AMENDING PARKING PERMIT FEES", as presented.

SUMMARY OF ITEM:

Adoption of the attached ordinance shall amend Municipal Code provisions regarding parking permit fees.

RECORD OF ACTION TAKEN:

ORDINANCE NO. _____

AN ORDINANCE AMENDING PARKING PERMIT FEES

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by shading/underline; deletions by ~~strikeout~~):

Section 1. That Section 14.104.01. is hereby amended to read as follows:

14.104.01. Same--Village parking lots.

(a) Notwithstanding any other provision in this Chapter, no person shall park, stop or let stand any automobile, truck, motor vehicle or other vehicle in any Village parking lot between the hours of 2:00 A.M. and 5:00 A.M., local time, except in the portions of those areas clearly designated or otherwise posted to permit overnight parking::

Lot G, except the south twenty (20) feet of the east one hundred eight (108) feet.

Lot L (with Rate Class V permit).

Lot R (1st level of the Parking Deck with a Rate Class VI permit).

(b) The Village Manager may establish overnight parking areas in addition to those set forth in subsection (a) or may prohibit overnight parking in all or any part of those areas set forth in subsection (a); provided that the authority to so establish or prohibit overnight parking shall be limited to nonconsecutive periods not to exceed thirty days each.

(Ord. No. 1603, § 1; Ord. No. 1616, § 1; Ord. No. 1942, § 4; Ord. No. 2531, § 1; Ord. No. 3115, § 1; Ord. No. 3119, § 2; Ord. No. 3129, § 2; Ord. No. 3254, § 4.)

Section 2. That Section 14.109. is hereby amended to read as follows:

14.109. Parking Types for the Parking Deck

(a) The following types of parking ~~and associated fees~~ are to be permitted in the Parking Deck. The spaces designated for each use shall be so marked with adequate signs located in the Parking Deck. The number of spaces allocated for each type of use may be adjusted from time to time depending on demand. Fees for each use shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

(i) 4-hour parking—~~free~~

(ii) daily fee parking permit—~~\$3.00 per day~~ (Levels 3, 4 and 5, after 8:00 a.m.)

(iii) quarterly commuter parking permit resident/non-resident (Rate Class I, II)-

_____ (1) ~~\$90.00 per quarter (resident)~~

_____ (2) ~~\$120.00 per quarter (non resident)~~

_____ (3) ~~\$195.00 per quarter for Resident Overnight (Lot R) permit parking.~~

_____ (4) 1 If payment for a quarterly commuter parking permit (Rate Class I, or II or V) is not received forty-five (45) days following the date of the issued invoice, a ~~twenty five dollar (\$25.00)~~ late fee will be assessed in addition to the cost of the permit. Such late fee shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

_____ (5) 2 If payment and late fee are not received ~~fifty five (55)~~ ten (10) days following the date of the ~~invoice~~ late notice, the permit will no longer be valid and the holder will no longer be eligible to park in the previously assigned lot/space.

(iv) quarterly downtown employee ~~overlay~~ parking permit —~~\$25.00 per quarter~~ (Rate Class III in Level 2).

_____ (1) If payment for a quarterly downtown employee ~~overlay~~ parking permit (~~Rate Class III~~) is not received forty-five (45) days following the date of the issued invoice, a ~~ten dollar (\$10.00)~~ late fee

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will be assessed in addition to the cost of the permit. Such late fee shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

~~_____~~(2) If payment and late fee are not received ~~fifty five (55)~~ten (10) days following the date of the ~~invoice~~late notice, the downtown employee ~~overlay~~ parking permit will no longer be valid and the holder will no longer be eligible to park in the previously assigned lot/space.

(v) an administrative fee assessed for the pay by phone use of Daily Fee Automated Pay System shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

(vi) quarterly resident overnight parking permit (Rate Class VI- Lot R, lower level).

(b) The space allocation ~~and fees~~-listed previously shall be in effect each weekday (M-F) until 3:00 PM. After 3:00 PM all spaces are designated as free parking until 2:00 AM except that Lot R permits are valid at all times.

(c) Payment for daily fee commuter parking ~~shall~~may be provided through the Daily Fee Automated Pay System. These spaces may be lawfully occupied by a vehicle only for the period of time for which lawful coins of the United States, paper currency, or credit card payment has been deposited in the automated pay system designated for such parking space use, computed in accordance with and subject to the maximum lawful parking time period set in the designated space. Such payment shall be made immediately following the parking of the vehicle.

Section 3. That Section 14.110 is hereby amended to read as follows:

14.110 Parking meter zones established; parking regulations.

(a) The following parking meter zones are hereby established within the village:

12-hour parking meter zones.

(b) In all parking meter zones, a parking space may be lawfully occupied by a vehicle only for the period of time for which lawful coins of the United States have been deposited in the parking meter designated for such parking space, computed in accordance with and subject to the maximum lawful parking time period ~~set forth in the following schedule:~~ as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

Parking Meter Area	Maximum Lawful Parking Time Period	For Each 1¢ Coin	For Each 5¢ Coin	For Each 10¢ Coin	For Each 25¢ Coin
	12 hour	12 hour	None	None	None

~~(c) The following locations are hereby designated as four hour parking meter zones:~~

~~Reserved.~~

~~(d) The following locations are hereby designated as nine hour parking meter zones:~~

~~Reserved.~~

~~(e)~~The following locations are hereby designated as 12-hour~~twelve hour~~ parking meter zones:

(1) That part of Lot I, fourteen (14) feet north of the Burlington-Northern Tracks, from one hundred twenty (120) feet west of the west line of Fairview Avenue to three hundred fifty-four (354) feet west of the west line of Fairview Avenue.

(2) The north side of Burlington Avenue from a point two hundred thirty (230) feet east of Florence Avenue to Cumnor Road and the south side of Burlington Avenue from a point twenty-two (22) feet east of Florence Avenue to Cumnor Road.

(3) From a point one hundred seventy-three (173) feet east of the east line of Fairview Avenue to

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a point three hundred seventeen (317) feet east of the east line of Fairview, and from a point fifty (50) feet north of the north line of Second Street to a point two hundred sixty-nine (269) feet north of the north line of Second Street in Lot I; also the east twenty feet of the north two hundred twenty-five (225) feet of the south two hundred eighty-two (282) feet of Lot I.

(4) On the south side of Warren Avenue from a point four hundred sixty-five (465) feet east of the east line of Washington Street to the west line of Prospect Avenue.

(5) The south side of Burlington Avenue, from Chase Avenue to ~~Walnut~~ Rose Avenue, excluding those spaces designated as handicapped parking under Section 14-108(a).

(6) ~~The south side of Warren Avenue from a point sixty-six (66) feet east of the east line of Belmont Road to a point four hundred one (401) feet east of the east line of Belmont Road.~~

~~(7) Lot H, the south twenty (20) feet~~ within the designated and posted forty (40) spaces along the center row.

(Ord. No. 1436, § 1; Ord. No. 1475, § 2; Ord. No. 1483, §§ 6, 7; Ord. No. 1488, §§ 5, 6; Ord. No. 1494, § 3; Ord. No. 1603, § 3; Ord. No. 1737, §§ 1, 6; Ord. No. 1795, § 7; Ord. No. 1803, § 4; Ord. No. 1821, § 1; Ord. No. 1855, § 1; Ord. No. 1882, § 4; Ord. No. 1885, § 2; Ord. No. 1908, § 1; Ord. No. 1912, § 6; Ord. No. 1931, § 1; Ord. No. 1947, § 1; Ord. No. 1989, § 4; Ord. No. 1995, § 1; Ord. No. 2000, § 1; Ord. No. 2027, § 2; Ord. No. 2028, § 5; Ord. No. 2044, § 1; Ord. No. 2072, § 2; Ord. No. 2102, § 2; Ord. No. 2130, § 3; Ord. No. 2142, § 4; Ord. No. 2157, § 1; Ord. No. 2166, § 3; Ord. No. 2231, §§ 4, 5, 6, 9; Ord. No. 2315, § 2; Ord. No. 2334, § 5; Ord. No. 2387, § 1; Ord. No. 2444, § 1; Ord. No. 2473, § 2; Ord. No. 2531, § 2; Ord. No. 2660, § 1; Ord. No. 2905, §§ 2, 3, 4; Ord. No. 2960, § 1; Ord. No. 3020, § 1; Ord. No. 3075, § 6; Ord. No. 3127, §§ 7, 8, 9; Ord. No. 3147, § 4; Ord. No. 3153, § 3; Ord. No. 3254, § 6; Ord. No. 3381, § 1.)

Section 4. That Section 14.123. is hereby amended to read as follows:

14.123. Issuance and sale of permits.

(a) The Village Manager shall cause ~~that~~ that suitable ~~window sticker permits or hang tags~~ be prepared and made available for issuance and sale. ~~The aggregate number of permits prepared, available and designated for any specific permit lot (or for any portion thereof designated for permit parking pursuant to Section 14-122) at any one time shall not exceed one hundred twenty percent of the number of parking spaces available for parking vehicles in such lot (or such portion thereof.)~~

Notwithstanding anything in this Code to the contrary, the number of ~~permits, stickers or hang tags~~ sold shall not exceed the number of parking spaces actually available for parking of vehicles in such lot (or such portion thereof) unless the Village Manager determines, on the basis of surveys of parking space vacancy rates and other relevant criteria, that the sale of an additional amount of ~~parking stickers or hang tags~~ permits is justified, in which event, an additional amount of ~~parking stickers or hang tags~~ permits may also be sold at the direction of the Village Manager.

~~Permits, stickers and hang tags~~ shall designate the permit parking lot for which issued and shall be issued and sold for a minimum three month period and a maximum of one year, except that ~~permits, stickers or hang tags~~ for Lot W and Lot Z shall only be issued annually.

(b) Under the direction of the Village Manager, ~~permits, stickers or hang tags~~ shall be offered for sale during regular business hours at the Village offices in advance of the commencement of each such three month period and shall be sold to applicants in accordance with the chronological priority of applications for such permits, subject to the following:

(1) Permit renewal notices shall be mailed to existing permit holders, and renewal ~~permits or hang tags~~ may be issued and sold to such permit holders, in advance of the time when such ~~permits or tags~~ are made available for sale at the Village offices provided payment is made prior to the established deadline for renewal; however, ~~every~~ every overlay downtown employee parking ~~permits~~ shall require resubmission of proof of employment at a DB Downtown Business District business as provided for in paragraph (g) of this section on a yearly basis.

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(2) At the discretion of the Village Manager, ~~permits stickers and hang tags~~ may be offered for sale at the Village offices only to persons residing within the corporate limits of the Village or persons who own or are employed by businesses within the DB Downtown Business District of the Village, as defined in the Comprehensive Zoning Ordinance of the Village, prior to any offer of such permits for sale to the general public and nonresidents. To be eligible for a permit pursuant to this Section, the applicant must either be actually residing and living within the Village, or be employed by, or an owner of, a business within the DB Downtown Business District at the time of application.

(c) The fee for each such permit ~~sticker or hang tag~~ for each three month period shall be determined by the rate class assigned to the permit parking lot for which such permit ~~sticker or hang tag~~ is to be issued; ~~computed in accordance with and subject to the following schedule:~~ Such fees shall be set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

Rate class	Resident Fee	Non Resident Fee
I	\$80.00	\$110.00
II	\$75.00	\$105.00
III	\$25.00	
IV	\$250.00	
V	\$90.00	\$120.00
VI	\$195.00	
VII	\$3.00/daily*	\$3.00/daily*

~~(plus an additional \$.50 if pay by phone system is used)~~

Such fee shall be reduced, based on a daily proration of the number of days that have expired prior to the date of sale of such permit ~~sticker or hang tag~~.

(d) If payment for a Rate Class ~~I, or II or V~~ parking permits is not received forty-five (45) days following the date of the issued invoice, a ~~twenty five dollar (\$25.00)~~ late fee will be assessed in addition to the cost of the permit. Such late fee shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

(e) If payment for a Rate Class III downtown employee parking permit is not received forty-five (45) days following the date of the issued invoice, a ~~ten dollar (\$10.00)~~ late fee will be assessed in addition to the cost of the permit. Such late fee shall be as set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule".

(f) A late notice will be sent for a Rate Class I, II or III parking permit. If payment for permit and late fee are not received ~~fifty five (55)~~ten (10) days following the date of the ~~invoice~~late notice, the Rate Class I, II, or III ~~or V~~ parking permit will no longer be valid and the holder will no longer be eligible to park in the previously assigned lot/space.

(g) At the discretion of the Village Manager, permit holders may return permits ~~stickers and hang tags~~ prior to the expiration of the three-month period covered by such permit ~~sticker or hang tag~~ and may receive a refund of all or a portion of the fee paid for such ~~sticker or tag permit~~, without interest, such refund to be determined on the basis of number of unexpired full days remaining in such three-month period ~~less a \$6.00 administrative fee~~. Class III permits shall be returned to the Village for such refund immediately upon the termination of permit holder's employment with a business located in the DB Downtown Business District as defined in the Comprehensive Zoning Ordinance of the Village. Permits ~~stickers and hang tags~~ issued to permit holders pursuant to this Section shall not be transferable to another person, motor vehicle, or parking lot, except as provided in subsection (h). ~~Such~~ returned permits may be resold in chronological priority to those on waiting lists kept by the Village for that quarter and not valid past the next sale of permits, but such waiting list for Lots A, B, C, D, F, L, and R shall include Downers Grove residents only.

(h) The following permit parking lots, as such lots are designated in Section 14-85, shall have the following rate classes:

Rate class I: Lot A, lot B, lot C, lot G, lot H, and lot L, as such lots are designated in Section 14-85. ~~Lots A, B C, D, F, G, H, S and L.~~

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Rate class II: ~~Lot D, lot F and lot I, as such lots are designated in Section 14-85.~~ Lot I

Rate class III: ~~Lot A, lot B, lot D, lot F, lot L, Forest Lot North, a portion of the Main and Maple Avenue lot and any designated spaces in the Parking Deck as such lots are designated in Section 14-85.~~ Lots B, C, D, F and L after 8:30 a.m., in Main & Maple, Level 2 of the Parking Deck and Forest Lot North.

Rate class IV: ~~Lots W and Lot Z.~~

Rate class V: ~~Lot S in the Parking Deck~~ L (multi-day and overnight).

Rate class VI: Lot R in the Parking Deck.

Rate class VII: One-day parking permit, Levels 3, 4 and 5 of the Parking Deck ~~after 8:00 a.m.~~ Lots J and K, Chase Avenue Lot, or in any Village permit parking lot, with the exception of Village Employee Lot V and ~~Lot L,~~ after 8:15 a.m.; Lots J and K, Chase Avenue Lot.

(i) Notwithstanding any contrary provision in this division, the Village Manager shall be authorized to refuse to issue any such permit ~~sticker or hang tag,~~ or renewal thereof, to any permit holder who is convicted of more than three violations of any of the provisions of this division within any consecutive period of six months, except for Section 14-127.

(j) Class III permits, also referred to as "~~overlay~~ downtown employee parking permits", shall be issued only to employees of businesses located in the DB Downtown Business District, as defined in the Comprehensive Zoning Ordinance of the Village, upon their providing evidence of such employment. ~~An overlay~~ downtown employee parking permit shall be available for purchase at Village Hall only for those DB Downtown Business District employees who provide the following: (1) a current pay stub from a DB Downtown Business District employer; and (2) a written letter on letterhead from the DB Downtown Business District employer requesting permission for said employee to obtain ~~an overlay~~ downtown employee parking permit along with the employee's general work schedule.

Said ~~overlay~~ downtown employee parking permit may only be used by a DB Downtown Business District employee during the employee's working hours at the DB Downtown Business District employer's place of business. Any violation of these requirements or misuse of this permit may result in a forfeiture of said permit and inability to apply for another permit for a period of one (1) year as well as a parking citation issued pursuant to this Code. ~~Overlay~~ Downtown employee parking permits shall be valid in ~~Lots A, lot B, lot C, lot D, lot F and lot L~~ from 8:30 a.m. to 12:00 noon, Monday through Friday and in Forest Lot North, a portion of the Main and Maple Avenue lot and any designated spaces in the Parking Deck from 5:00 a.m. to 3:00 p.m., Monday through Friday.

(k) Transfers between Village permit parking lots shall be made only at the start of a three-month permit period. If a permit holder desires to transfer to another Village permit parking lot, the permit holder shall remit to the Village the following: (1) the parking permit renewal form; (2) a request that the permit be transferred to another lot as specified by the permit holder; and (3) payment of the appropriate parking permit fee in the manner specified by the Village.

Transfers shall be made by the Village after permit renewals are completed, but prior to sale to the general public, and shall be made in accordance with the chronological order such requests for transfers were received; however, non-resident permit holders shall not be allowed to transfer into Lots A, B, C, D, F, L and S.

(l) At the discretion of the Village Manager, the Village may sell one-day parking permits for Village permit parking lots ~~at a cost of \$3.00 each (Rate Class VII).~~ Daily parking permit fees shall be set forth in Administrative Regulation entitled "User-Fee, License and Fine Schedule". Such permits shall be sold only after 8:15 a.m. on the day the permit may validly be used and may be used in any Village permit parking lot except in Village Employee Lot V and in Lot L. ~~One-day parking permits for Level 5 of the Parking Deck may be purchased only after 8:00 a.m.~~ After 10:59 a.m. Monday through Friday, the Village permit parking lot spaces are free, except Lot R and Lot V.

(m) Permits for Lot W (Class IV) shall only be issued to students of Downers Grove North High School, said permits are non-transferable.

(n) Permits for Lot Z (Class IV) shall only be issued to students of Downers Grove South High School, said permits are non-transferable.

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(o) Class V permits for Lot L shall be issued for multi-day and overnight parking. (Ord. No. 1542, § 4; Ord. No. 1737, §§ 8, 9; Ord. No. 1820, § 2; Ord. No. 1861, § 1; Ord. No. 1989, § 3; Ord. No. 2346, § 1; Ord. No. 2375, § 2; Ord. No. 2531, § 4; Ord. No. 2906, § 1; Ord. No. 3118, §§ 15, 16; Ord. No. 3127, §§ 10, 11; Ord. No. 3195, § 2; Ord. No. 3202, § 1; Ord. No. 3348, § 1; Ord. No. 3353, § 1.)

Section 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 6. That this ordinance shall be in full force and effect April 1, 2013 in the manner provided by law.

Mayor

Passed:

Published:

Attest: _____

Village Clerk



Village of Downers Grove

Administrative Regulation Issued by Village Manager

Description:	User-Fee, License and Fine Schedule	
Manager's Name:	David Fieldman, Village Manager	Effective Date: 09/18/12 1/1/13
Category:	Financial Services	
	<input type="checkbox"/> New Administrative Regulation	9/18/12; 06/05/12; 05/8/12; 1/1/12; 11/1/11; 10/11/11; 04/19/11; 11/09/10; 10/12/10; 09/07/10; 06/15/10; 05/18/10;
	<input checked="" type="checkbox"/> Amends Previous Regulation Dated:	04/20/10
	Description of Previous Regulation (if different from above):	

USER-FEE, LICENSE AND FINE SCHEDULE

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[Chapter 22: Taxis and Other Vehicles for Hire](#)

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[Chapter 24: Trees and Shrubs](#)

[Chapter 25: Water](#)

[Chapter 26: Stormwater and Floodplain](#)

[Chapter 27: Revenue Bonds](#)

[Chapter 28: Zoning](#)

[Chapter 1: General Provisions](#)

Copies of the following codes, regulations, plans, standards and ordinances may be obtained by payment to the Village of the following fees:

Fee Title	Amount of Fee	Code Section
Late Penalty; Administrative fees	\$ 26.00 <u>27.00</u>	1.15.2.
Damage to Village Property	\$ 77 <u>79.00</u> /plus actual costs	1.21
Standard Copies	No charge	1.27
Color Copies	\$0.10/page	1.27
Plats or Maps	Actual cost of reproduction	1.27
Photographs, video tapes, DVDs or CDs	Actual cost of reproduction	1.27

[Chapter 2: Administration](#)

Fee Title	Amount of Fee	Code Section
Insufficient Funds Received (NSF)	\$ 27.00 <u>28.00</u>	2.33.1

[Chapter 3: Alcoholic Liquor](#)

The fee for the various classes of liquor licenses shall be as follows:

Fee Title	Amount of Fee	Code Section
Application Fee	\$ 1,445.00 <u>1,488.00</u>	3.9
Outdoor Application Fee	\$ 635.00 <u>654.00</u>	3.9
Indoor & Outdoor Application Fee	\$ 1,760.00 <u>1,812.00</u>	3.9
Expedited Application Fee	\$ 720.00 <u>741.00</u>	3.9
One time license fee (classification creation)	\$ 2,575.00 <u>2,652.00</u>	3.9
License Fees:		
BYO	\$ 525.00 <u>540.00</u>	3.14
B-1 (Brew Pub – Full Alcohol)	\$ 3,335.00 <u>3,435.00</u>	3.14
C-1 (Club, private – Full Alcohol)	\$ 790.00 <u>813.00</u>	3.14
E (Entertainment/Restaurant - Full Alcohol)	\$ 4,225.00 <u>4,351.00</u>	3.14
G (Golf Course – Beer/Wine)	\$ 1,915.00 <u>1,972.00</u>	3.14
H-1 (Hotel Full Alcohol)	\$ 4,170.00 <u>4,295.00</u>	3.14
K-1 (Catering - Full Alcohol)	\$ 980.00 <u>1,009.00</u>	3.14
K-2 (Catering Park District – Beer/Wine)	\$ 1,120.00 <u>1,153.00</u>	3.14
O (Outdoor)	\$ 280.00 <u>288.00</u>	3.14
P-1 (Packaged - Full Alcohol)	\$ 2,130.00 <u>2,193.00</u>	3.14
P-2 (Packaged - Beer/Wine)	\$ 1,340.00 <u>1,380.00</u>	3.14
P-O (Packaged (Full) On site (Full))	\$ 2,690.00 <u>2,770.00</u>	3.14
REC-1 (Recreational Facility - Full Alcohol)	\$ 3,780.00 <u>3,893.00</u>	3.14
REC-2 (Recreational Facility - Beer/Wine)	\$ 2,370.00 <u>2,441.00</u>	3.14
R-1 (Restaurant - Full Alcohol)	\$ 3,195.00 <u>3,290.00</u>	3.14
R-2 (Restaurant - Beer/Wine)	\$ 1,800.00 <u>1,854.00</u>	3.14
S-1 (Special Event –hearing required)	\$ 430.00 <u>442.00</u>	3.14
S-2 (Special Event – no hearing)	\$ 100.00 <u>103.00</u>	3.14
T (Theater – Full Alcohol)	\$ 1,750.00 <u>1,802.00</u>	3.14
W-1 (Wine Boutique – Full Alcohol)	\$ 1,600.00 <u>1,648.00</u>	3.14
Late Fee	\$ 260.00 <u>267.00</u>	3.14; 3.16
Extension of Liquor Serving Hours	\$ 57.00 <u>58.00</u> /request (limit - 4 per year)	3.31

Chapter 4: Temporary Use and Public Gatherings

The fee for temporary uses shall be as follows:

Fee Title	Amount of Fee	Code Section
Application Fee	\$77.00 <u>\$79.00</u>	4.108
Block Party Security Deposit	\$26.00 <u>\$27.00</u>	4.108
Late Fee	\$77.00 <u>\$79.00</u>	4.108
Circus/Amusement/Live Entertainment	\$103.00 <u>\$106.00</u> /day	4.108
Temporary Signs	\$10.00/week	4.108
Tents	\$26.00 <u>\$27.00</u>	4.108
Fee for Use of Public Property	\$1.00/per sq. ft.	4.108
Fee for Use of Village Equipment		Council Policy 2012-38
Barricades		
Type I	\$1.00 per day	
Type III	\$2.35 per day	
French	\$2.35 per day	
Traffic Cones	\$0.50 per day	
Signage	\$2.00 per sign	
Arrow Board	\$2.45 per hr	
Message Board	\$8.15 per hr	
No Parking Signs on lot	\$2.10 per sign	
Benches	\$2.00 per bench, per day	
1 ton dump truck	\$17.98 <u>\$19.00</u> per hr	
5 ton dump truck	\$28.98 <u>\$30.00</u> per hr	
10 ton dump truck	\$31.98 <u>\$33.00</u> per hr	
Front end loader	\$93.33 <u>\$96.00</u> per hr	
Street sweeper	\$125.12 <u>\$129.00</u> per hr	
Ice pedestal	\$1.00 per day	
Garbage Cans	\$1.00 per day	
Recycle Cans	\$1.00 per day	
16' x 16' stage unit	\$675 <u>\$695.00</u> per day	
Plastic fencing with posts	\$6.50 per 100ft	
60 Amp Elec Dist Box per box	\$25.00 per box, per day	
Electric Cable per foot	\$.10 per ft., per day	
Cable Ramp	\$10.00 per ramp, per day	
Additional Inspection	\$52.00 <u>\$53.00</u>	4.108
Fingerprinting Fee	\$40.00	4.108

Chapter 5: Animals and Fowl

The following fees shall apply to animals and fowl within the Village limits:

Fee Title	Amount of Fee	Code Section
Rabies Bond	\$34.00 <u>\$32.00</u>	5.8(b)
Impound Fee	\$21.00 <u>\$20.00</u> 1 st day + \$5.25 <u>\$5.00</u> /each day thereafter	5.9(1)
Feeding and Maintenance	11.00/day	5.9(2)
Impound w/in 6 months of prior Impoundment	\$103.00 <u>\$106.00</u> + Feeding	5.9(3)
Animal Trap Loan	\$106.00/week	5.25

Chapter 6: Bicycles

The following fees shall apply to bicycles with the Village limits:

Fee Title	Amount of Fee	Code Section

Chapter 7: Buildings

The following fees shall apply to buildings within the Village limits:

Fee Title			Amount of Fee	Code Section
Demolition & Construction Signage			\$ 130.00 133.00	7.803 & 7.1801(k)
Demolition fee < 30,000 sq. ft.			\$ 515.00 530.00	7.803
Demolition fee 30,000+ sq. ft.			\$ 545.00 530.00 + \$ 35.00 36.00 each additional 100 sf. or fraction thereof	7.803
New Accessory Building < 200 sf			\$ 105.00 108.00	7.803
New Accessory Building 200+ sf			\$ 440.00 453.00	7.803
Residential, Non-Residential and Associated Buildings			\$ 1,390.00 1,431.00 (for first 1,000sf), plus \$ 695.00 715.00 increments per 1,000 sf thereafter. See table for examples:	7.803
Sq. feet	Base	Increment	Total	
0-999	\$ 1,390.00 1,440.00	\$0.00	\$ 1,390.00 1,440.00	7.803
1,000-1,999	\$ 1,390.00 1,440.00	\$ 695.00 715.00	\$ 2,085.00 2,155.00	7.803
2,000-2,999	\$ 1,390.00 1,440.00	\$ 1,390.00 1,440.00	\$ 2,780.00 2,880.00	7.803
3,000-3,999	\$ 1,390.00 1,440.00	\$ 2,085.00 2,145.00	\$ 3,475.00 3,585.00	7.803
10,000-10,999	\$ 1,390.00 1,440.00	\$ 6,950.00 7,150.00	\$ 8,340.00 8,590.00	7.803
20,000-20,999	\$ 1,390.00 1,440.00	\$ 13,900.00 14,300.00	\$ 15,290.00 15,740.00	7.803
Residential Additions, Alterations & Repairs			\$ 360.00 370.00 basic fee, plus plumbing & electrical fees	7.803
Commercial Additions, Alterations & Repairs			\$ 745.00 767.00 (for the first 1,000 sf), plus \$ 695.00 715.00 increments per 1,000 sf thereafter. See table for examples	7.803
Sq. feet	Base	Increment	Total	
0-999	\$ 745.00 760.00	\$0.00	\$ 745.00 760.00	7.803
1,000-1,999	\$ 745.00 760.00	\$ 695.00 715.00	\$ 1,440.00 1,475.00	7.803
2,000-2,999	\$ 745.00 760.00	\$ 1,390.00 1,440.00	\$ 2,135.00 2,200.00	7.803
3,000-3,999	\$ 745.00 760.00	\$ 2,085.00 2,145.00	\$ 2,830.00 2,950.00	7.803
10,000-10,999	\$ 745.00 760.00	\$ 6,950.00 7,150.00	\$ 7,695.00 7,910.00	7.803
Heating, and Mechanical Ventilation Systems			\$ 105.00 108.00	7.803
Canopy, Fixed Awning or Alteration thereof			\$ 105.00 108.00	7.803
New Elevator, Escalator, Lifts, Hoists, Dumbwaiters, Conveyors Inspection Fee			\$ 130.00 133.00	7.803
Existing Elevator, Escalator, Lifts, Hoists, Dumbwaiters, Conveyors Inspection Fee			\$ 55.00 57.00	7.803
Swimming Pools & Hot Tubs			\$ 310.00 319.00	7.803
Hot Tubs			\$108.00	7.803
Deck Permits			\$ 105.00 108.00	7.803
Other work requiring permit (roof replacement, concrete work, commercial equipment, structural repairs, etc. if value of work is <\$25,000.00			\$ 80.00 82.00	7.803
Other work requiring permit (roof replacement, concrete work, commercial equipment, structural repairs, etc. if value of work is \$25,000.00+			\$ 310.00 319.00	7.803
Inspection fee			\$ 80.00 82.00	7.803
Re-Inspection fee			\$ 55.00 57.00	7.804
Certificate of Occupancy			\$ 80.00 82.00	7.805
Certificate of Compliance			\$ 80.00 82.00	7.805
Temporary Certificate of Occupancy			\$ 80.00 82.00	7.805
Demolition/Construction Site Management Bond			\$5,000.00	7.1801(t)
Demolition/Construction fee for late work			\$ 260.00 267.00/day	7.1801(u)(2)
Non-Compliance with Construction/Site Management Ordinance			\$ 260.00 267.00/day per violation	7.1801(v)
Failure to clean street in area of subject property			\$ 310.00 319.00/occurrence	7.1801(v)(i)

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[Chapter 8: Business Activity Licenses / Regulations](#)

Fees for business activity licenses and regulations shall be as follows:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Business & Activity License Denial	\$52.00 <u>\$53.00</u>	8.3
Reading in the Art of Divination License	\$515.00 <u>\$530.00</u> /year or \$52.00 <u>\$53.00</u> day	8.12
Fingerprinting Fee	\$40.00 <u>\$41.00</u>	8.13; 8.31.04; 8.31.07; 8.2007
Entertainment License Denial	\$103.00 <u>\$106.00</u>	8.31.04
Pre-Adolescent Entertainment Facility	\$1,980.00 <u>\$2,039.00</u>	8.31.07
Adolescent Entertainment Facility	\$1,980.00 <u>\$2,039.00</u>	8.31.07
Adult Entertainment Facility	\$1,980.00 <u>\$2,039.00</u>	8.31.07
Mixed Entertainment Facility	\$1,980.00 <u>\$2,039.00</u>	8.31.07
Entertainment License Variance Request	\$103.00 <u>\$106.00</u>	8.31.07
Electrical Contractor License (per year)	\$103.00 <u>\$106.00</u>	8.38
Electrical Contractor License Late Fee	\$103.00 <u>\$106.00</u>	8.38
Electrical Contract Written Test	\$77.00 <u>\$79.00</u>	8.39
Amusement Device License (>20)	\$645.00 <u>\$633.00</u>	8.50
Amusement Device License (20-29)	\$825.00 <u>\$850.00</u>	8.50
Amusement Device License (30-39)	\$1,030.00 <u>\$1,060.00</u>	8.50
Amusement Device License (40+)	\$1,235.00 <u>\$1,272.00</u>	8.50
Movie Arcade License	\$52.00 <u>\$53.00</u>	8.54
Class A Scavenger License	\$3,090.00 <u>\$3,182.00</u>	8.58
Class B Scavenger License	\$545.00 <u>\$530.00</u>	8.58
Scavenger License Late Filing Fee	\$545.00 <u>\$530.00</u>	8.61
Scavenger License Late Renewal Filing Fee	\$155.00 <u>\$160.00</u>	8.61
Going Out of Business/Removal Sale	\$26.00	8.70
Tree Removal License (per year)	\$77.00 <u>\$79.00</u>	8.73
Adult Establishment License Processing Fee	\$260.00 <u>\$267.00</u> & \$5,000 letter of credit	8.1904
Massage Establishment License Processing Fee	\$260.00 <u>\$267.00</u>	8.2007
License and Renewal Fee	\$103.00 <u>\$106.00</u>	8.2007

[Chapter 9: Office of Emergency Management](#)

Reserved.

[Chapter 10: Electricity](#)

Fees with regards to electricity shall be as follows:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Electrical Installation Re-Inspection	\$52.00 <u>\$53.00</u>	10.701(a)
Electrical Repair/Remodeling Work	\$82.00 <u>\$84.00</u>	10.701(b)

[Chapter 11: Cable / Video Service](#)

Fees with regards to cable and video services shall be as follows:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>

[Chapter 12: Historic Preservation](#)

Reserved.

Chapter 13: Health and Sanitation

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Nuisance Abatement Notification	\$41.00 42.00 + costs	13.8
Mosquito Abatement	\$36.00 37.00	13.9
Noxious Weed Removal	\$36.00 37.00 +actual cost of removal	13.18
Recycling Bin	\$15.00	13.49.4(e)

Chapter 13A: Housing

Reserved.

Chapter 14: Motor Vehicles and Traffic

Fees with regards to motor vehicles and traffic shall be as follows:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Handicapped Placard	\$2.00	14.108(f)
Replacement Placard	\$2.00	14.108(f)
Pay by Phone	\$0.50	14.109(a)(v)
Cash Key Card	\$25.00	14.111.2
Unpaid Parking Ticket Processing Fee	\$25.00	14.97.5(a)
<u>Parking Deck:</u>		<u>14-109</u>
<u>4-hour parking</u>	Free	
<u>Daily fee parking (Level 3, 4, 5)</u>	<u>\$3.00</u>	
<u>Permit Parking Lots:</u>		<u>14.123</u>
<u>Rate Class I Quarterly Commuter Resident</u>	<u>\$100.00</u>	
<u>Non-Resident</u>	<u>\$120.00</u>	
<u>Rate Class II Quarterly Commuter Resident</u>	<u>\$80.00</u>	
<u>Non-Resident</u>	<u>\$110.00</u>	
<u>Rate Class I & II (Late Fee)</u>	<u>\$25.00</u>	
<u>Rate Class III (Downtown Employee)</u>	<u>\$25.00</u>	
<u>Rate Class III (Late Fee)</u>	<u>\$10.00</u>	
<u>Rate Class IV (DGN/DGS)</u>	<u>\$250.00</u>	
<u>Rate Class V (Lot L – multi day/overnight)</u>	<u>\$6.00/day</u>	
<u>Rate Class VI Resident Overnight (Lot R)</u>	<u>\$195.00</u>	
<u>Rate Class VII (daily)</u>	<u>\$3.00</u>	
<u>Parking Meter Zones</u>	<u>\$.25/hr</u>	<u>14.110(b)</u>
Overweight Vehicles		14.162 (c)
Permit Size - Weight with Load:		
Up to 88,000 lbs.		
Single trip	\$52.00 53.00	
Round trip	\$77.00 79.00	
Continuous	\$155.00 160.00	
Up to 88,001-100,000 lbs.		
Single trip	\$77.00 79.00	
Round trip	\$103.00 106.00	
Continuous	\$180.00 185.00	
Up to 100,001-120,000 lbs.		
Single trip	\$103.00 106.00	
Round trip	\$130.00 133.00	

Continuous	\$230.00	237.00	
Up to 120,001-150,000 lbs.			
Single trip	\$130.00	133.00	
Round trip	\$155.00	160.00	
Continuous	\$310.00	319.00	
Over 150,000 lbs.			
Single trip	\$130.00	133.00*	
Round trip	\$155.00	160.00*	
Continuous	\$310.00	319.00*	
*Plus necessary and appropriate administrative, engineering and road damage fees		Actual Cost	
Permit Size – Width			
Up to 12'			
Single trip	\$52.00	53.00	
Round trip	\$77.00	79.00	
Continuous	\$155.00	160.00	
12'1"-13'6"			
Single trip	\$77.00	79.00	
Round trip	\$103.00	106.00	
Continuous	\$180.00	185.00	
Over 13'6"			
Single trip	\$77.00	79.00*	
Round trip	\$103.00	106.00*	
Continuous	\$180.00	185.00*	
*Plus necessary and appropriate administrative, engineering and road damage fees		Actual Cost	
Permit Size – Height			
13'6" – 14'6"			
Single trip	\$52.00	53.00	
Round trip	\$77.00	79.00	
Continuous	\$155.00	160.00	
Over 14'6"			
Single trip	\$52.00	53.00*	
Round trip	\$77.00	79.00*	
Continuous	\$155.00	160.00*	
*Plus necessary and appropriate administrative, engineering and road damage fees		Actual Cost	
Permit Size – Length			
Up to 75'			
Single trip	\$52.00	53.00	
Round trip	\$77.00	79.00	
Continuous	\$155.00	160.00	
75'1"-100'			
Single trip	\$77.00	79.00	
Round trip	\$103.00	106.00	
Continuous	\$180.00	185.00	
Over 100'			
Single trip	\$77.00	79.00*	
Round trip	\$103.00	106.00*	
Continuous	\$180.00	185.00*	
*Plus necessary and appropriate administrative, engineering and road damage fees		Actual Cost	

Chapter 15: Offenses – Miscellaneous

The following fees shall apply to miscellaneous violations of the Village's Municipal Code:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Solicitation Permit	\$52.00	15.36

Chapter 16: Plumbing

Fees with regards to plumbing are as follows:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Residential Plumbing Permit	\$ 230.00 237.00	16.401(a)(1)
Commercial Plumbing Permit	\$ 385.00 396.00	16.401(a)(2)

Chapter 17: Police and Fire

The following fees shall apply to police and fire services:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Towing of Certain Vehicles	\$ 88.00 90.00	17.21
Emergency Medical Service and/or Transportation - Residents		17.28
Basic Life Support Calls	\$ 465.00 479.00	
Advanced Life Support Calls	\$ 620.00 638.00	
Advanced Life Support Calls II	\$ 670.00 690.00	
Mileage per loaded mile	\$ 8.25 9.00	
Emergency Medical Service and/or Transportation – Non-Residents		17.28
Basic Life Support Calls	\$ 565.00 581.00	
Advanced Life Support Calls	\$ 775.00 798.00	
Advanced Life Support Calls II	\$ 825.00 850.00	
Mileage per loaded mile	\$ 8.25 9.00	
FIRE PLAN EXAMINATION FEES		
Sprinkler Plan Examination Fees		17.46
1-20 Sprinklers	\$ 260.00 267.00	
21-100 Sprinklers	\$ 465.00 478.00	
101-200 Sprinklers	\$ 565.00 582.00	
201-300 Sprinklers	\$ 670.00 690.00	
301-400 Sprinklers	\$ 775.00 798.00	
401-500 Sprinklers	\$ 875.00 901.00	
Over 500 Sprinklers	\$ 980.00 1,009.00	
Per Sprinkler over 500 Sprinklers	\$ 1.55 2.00	
Standpipe System Plan Examination Fee		17.46
1 st Standpipe	\$ 205.00 211.00	
For each additional Standpipe	\$ 155.00 160.00	
Fire Pump Plan Examination Fee	\$ 360.00 370.00	17.46
Upgraded or Enhancement Design Review for Existing Sprinkler or Standpipe	Actual Cost	17.46
Spray Booths	\$ 155.00 160.00	
Suppression System Plan Examination Fees:		17.46
Restaurant Wet Chemical System (per hood system)	\$ 360.00 370.00	
Restaurant Mechanical Hood & Duct System (per hood)	\$ 360.00 370.00	
Gas Suppression System or Dry Chemical Systems (per pound of agent used)		17.46

1-50 lbs.	\$ 155.00 <u>160.00</u>	
1-100 lbs.	\$ 205.00 <u>211.00</u>	
101-200 lbs.	\$ 255.00 <u>262.00</u>	
201-300 lbs.	\$ 335.00 <u>345.00</u>	
301-400 lbs.	\$ 415.00 <u>427.00</u>	
401-500 lbs.	\$ 490.00 <u>505.00</u>	
501-750 lbs.	\$ 565.00 <u>582.00</u>	
751-1,000 lbs.	\$ 645.00 <u>664.00</u>	
Over 1,000 lbs.	\$ 720.00 <u>741.00</u>	
Per pound of agent over 1,000 lbs.	\$ 1.03 <u>1.00</u>	
Fire Detection and Alarm System Plan Examination Fee		17.46
First 15,000 sf of complete new system	\$ 205.00 <u>211.00</u>	
Each additional 15,000 sf or portion thereof	\$ 205.00 <u>211.00</u>	
Above Ground Storage Tank Review		17.46
Above Ground Tank Installation (per tank)	\$ 310.00 <u>319.00</u>	
Underground Tank Installation (per tank)	\$ 310.00 <u>319.00</u>	
Underground Tank Removal (per tank)	\$ 310.00 <u>319.00</u>	
Underground Tank Bond	\$10,000.00	
Additional Technical Resources or Assistance Plan Examination Fee – Special Consultation	Actual Cost	
		17.47
Permit & Inspection Fees		
Open Burning Permit (per occurrence)	\$ 52.00 <u>53.00</u>	
Fireworks Permit (per occurrence)	\$ 77.00 <u>79.00</u>	
Spray Booth Permit (annual)	\$ 52.00 <u>53.00</u>	
Commercial/Industrial Underground Petroleum Storage (annual)	\$ 155.00 <u>160.00</u>	
Liquefied Petroleum Gas Tank Storage & Sales	\$ 52.00 <u>53.00</u>	
Tar Kettle Permit (per occurrence)	\$ 77.00 <u>79.00</u>	
Spray Booth Inspection	\$ 103.00 <u>106.00</u>	
Above Ground Tank Installation Inspection (per tank)	\$ 103.00 <u>106.00</u>	
Commercial/Industrial Above Ground LPG Tank/GNG Tank Installation Inspection (per tank)	\$ 155.00 <u>160.00</u>	
Underground Tank Installation Inspection (per tank)	\$ 103.00 <u>106.00</u>	
Underground Tank Removal Inspection (per tank)	\$ 103.00 <u>106.00</u>	
Tank Re-Inspection (each)	\$ 103.00 <u>106.00</u>	
Hydrostatic Test	\$ 103.00 <u>106.00</u>	
Fire Alarm Acceptance Test	\$ 103.00 <u>106.00</u>	
Restaurant Mechanical Hood & Duct System	\$ 103.00 <u>106.00</u>	
Fire Pump Acceptance Test	\$ 155.00 <u>160.00</u>	
Fire Pump Annual Inspection Fee	\$ 155.00 <u>160.00</u>	
Generator Acceptance Test	\$ 155.00 <u>160.00</u>	
Miscellaneous Fire Permit Inspection	\$ 77.00 <u>79.00</u>	
Walk through inspection	\$ 52.00 <u>53.00</u>	
Re-Inspections		
1 st , 2 nd & Subsequent Re-Inspections (each)	\$ 77.00 <u>79.00</u>	
Fire Extinguisher Training (per hour)	\$ 52.00 <u>53.00</u>	

Fire Watch Personnel (per person/1 st hour)	\$ 103.00 <u>106.00</u>	
Fire Watch Personnel (per person/each additional hour)	\$ 77.00 <u>79.00</u>	
Fire Watch Apparatus Standby (per hour)	\$ 155.00 <u>160.00</u>	
Malfunctioning/Disrepair Alarm System per day (beginning 31 st day after notification)	\$ 31.00 <u>32.00</u>	17.62
Alarm System Disconnection Fee	\$ 205.00 <u>211.00</u>	17.68
Alarm System Connection Fee		17.71
Initial connection fee to Village's digital alarm receiving panel	\$ 103.00 <u>106.00</u>	
Annual surveillance fee for connected system	\$ 205.00 <u>211.00</u>	
Alarm surveillance fee (annual, received 2/1-3/1)	\$ 260.00 <u>267.00</u>	
Alarm surveillance fee (received after March 1 st)	\$ 315.00 <u>324.00</u>	
Alarm Board Late fee	\$ 55.00 <u>56.00</u>	
Alarm System Plan review fee	\$ 103.00 <u>106.00</u>	
User fails to post notice	\$ 77.00 <u>79.00</u>	
User fails to provide written test results	\$ 155.00 <u>160.00</u>	
User violates 17.62(a) for 30+ days	\$ 31.00 <u>32.00</u>	
User violates 17.62(d) or (e)	\$ 103.00 <u>106.00</u>	
User violates 17-63	\$ 103.00 <u>106.00</u>	
User violates 17.66 & 17.67	See Penalty on subsequent false alarms	
False Alarms		
Commercial		
Third, Fourth or Fifth false alarm within 60 days	\$ 310.00 <u>319.00</u>	
Six or more false alarms in 60 days	\$ 620.00 <u>638.00</u>	
Residential		
Third, Fourth or Fifth false alarm within 60 days	\$ 103.00 <u>106.00</u>	
Six or more false alarms in 60 days	\$ 155.00 <u>160.00</u>	
Security Alarm Systems		17.71
Commercial		
On an annual basis with the year beginning each January		
False alarms 1 through 3	No Fee	
False alarms 4 through 9	\$ 310.00 <u>319.00</u>	
False alarms 10 through 14	\$ 615.00 <u>633.00</u>	
False alarms 15 and over	\$ 1,030.00 <u>1,060.00</u>	
Residential		
On an annual basis with the year beginning each January		
False alarms 1 through 3	No fee	
False alarms 4 through 9	\$ 103.00 <u>106.00</u>	
False alarms 10 through 14	\$ 155.00 <u>160.00</u>	
False alarms 15 and over	\$ 205.00 <u>211.00</u>	

[Chapter 18: Sewers and Sewage Disposal](#)

The following fees shall apply to sewers and sewage:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>

[Chapter 19: Streets and Sidewalks](#)

The following fees shall apply to the construction of streets or sidewalks:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Sidewalk Construction	\$57.00 58.00/lineal foot	19.14.1(c)
Encroachment License	\$77.00 79.00	19.17

[Chapter 20: Subdivisions](#)

The following fees shall apply to the construction of subdivisions:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>

[Chapter 21: Taxation](#)

Reserved.

[Chapter 22: Taxis and Other Vehicles for Hire](#)

The following fees are related to Taxi's:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Fingerprinting Fee	\$40.00	22.302
Cab Company License Fee	\$205.00 211.00	22.302
Cab Company Late Filing Fee	\$52.00 53.00	22.302

[Chapter 23: Repealed by Ord. No. 3257, § 1](#)

Reserved.

[Chapter 24: Trees and Shrubs](#)

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Tree Pruning	\$72.00 74.00/+ actual cost of pruning	24.4(f)(1)
Tree Pruning	\$72.00 74.00/+ actual cost of pruning	24.6(e)

Chapter 25: Water

The following fees are related to water:

Fee Title	Amount of Fee	Code Section
Watering Permit	\$31.00 <u>32.00</u>	25.5(c3)
Temporary Use of Public Hydrants		25.11
Permit Fee	\$26.00 <u>27.00</u>	25.11 (2) (b)
Security Deposit		25.11 (2)(a)
Meter Size		
5/8"	\$540.00 <u>550.00</u>	
1"	\$760.00 <u>780.00</u>	
3"	\$1,900.00 <u>1,950.00</u>	
Meter Rental	\$11.00/week	25.11 (2)(b)
Amount of Water Used	Actual cost	
Water Service Deposit	2 mo. Estimated water service charge or \$50.00 - whichever is greater	25.18 (1)
Meter Repair/Replacement	\$5.00+ cost of replacement	25.24
Water reconnection:		
During standard operating hours	\$42.00	
Handling/Service Charge for accounts notified of service termination for non-payment	\$50.00	
Water billing late fee	10% of delinquency	
Disconnection of Water Service Pipes	Actual cost	
Water System Connection Fees		
Water/Service Inspection Fee	\$65.00 <u>67.00</u>	25.40(a) (1)
Tap Fee		
Tap Size		25.40(b)
1"	\$240.00 <u>250.00</u>	
1 1/2"	\$380.00 <u>390.00</u>	
2"	\$440.00 <u>450.00</u>	
Over 2"	\$610.00 <u>630.00</u>	
Meter Installation		25.40(b)
Meter Size		
5/8" or 3/4"	\$270.00 <u>280.00</u>	
1"	\$380.00 <u>390.00</u>	
1 1/2"	\$1,550.00 <u>1,600.00</u>	
2"	\$1,830.00 <u>1,880.00</u>	
3"	\$3,030.00 <u>3,120.00</u>	
4"	\$4,020.00 <u>4,140.00</u>	
6"	\$6,430.00 <u>6,620.00</u>	
Capacity Fee		25.40 c(1)
Tap Size		
1"	\$2,165.00 <u>2,230.00</u>	
1 1/2"	\$2,370.00 <u>2,440.00</u>	
1 3/4"	\$5,355.00 <u>5,500.00</u>	
2"	\$10,610.00 <u>10,920.00</u>	
4"	\$16,995.00 <u>17,500.00</u>	
6"	\$31,930.00 <u>32,900.00</u>	
8"	\$53,150.00 <u>54,700.00</u>	
10"	\$106,295.00 <u>109,480.00</u>	
12"	\$255,025.00 <u>262,680.00</u>	

Upgrade to existing line size	Incremental amount of the capacity fee between the line sizes	
Construction Water Charge		25.40(e)
Multiple family residence	\$95.00 98.00	
Commercial or industrial structure	\$95.00 98.00	
Residential Single Family	\$47.00 48.00	

[Chapter 26: Stormwater and Floodplain](#)

The following fees shall apply to stormwater and floodplain management:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Stormwater Management		26.612
Review and inspection fees		
1. Accessory structures, additions to principal structures and new impervious surfaces such as a driveway or patio:		
(a) Disturbed area less than 500 sq ft.	\$55.00 plus actual consultant fees, if review is performed by consultant; \$55.00, if review is performed internally by Village staff	
(b) Disturbed area 500 – 5,000 sq ft.	\$120.00 plus actual consultant fees, if review is performed by consultant; \$230.00, if review is performed internally by Village staff	
(c) Disturbed area over 5,000 sq ft.	\$265.00 plus actual consultant fees, if review is performed by consultant; \$475.00, if review is performed internally by Village staff	
2. New single family residential construction:		
	\$265.00 plus actual consultant fees, if review is performed by consultant; \$475.00, if review is performed internally by Village staff	
3. New Construction (other than single-family residential); Subdivisions or Planned Developments processed pursuant to the Village of Downers Grove Municipal Code:		
Estimated probable cost to construct the stormwater facility	Review & Inspection Fee	
\$2,499 or less	6% of estimated cost	
\$2,500 to \$9,999	5% of estimated cost, but not less than \$160	
\$10,000 to \$24,999	4.5% of estimated cost, but not less than \$515	
\$25,000 to \$49,999	4% of estimated cost, but not less than \$1,150	
\$50,000 to \$99,000	3.75% of estimated cost, but not less than \$2,060	
\$100,000 to \$199,999	3.5% of estimated cost, but not less than \$3,850	
\$200,000 or more	3.255% of estimated cost, but not less than \$7,210	
4. Developments requiring Special Management Area (Floodplains, Wetlands, Wetland Buffers, Localized Poor Drainage Areas and Riparian environment)	\$210.00 per submittal	
5. Re-Inspection fee. No inspection will occur until fee is paid.	\$55.00	
6. Runoff Storage Fees	Varies	Article XVI
7. Outside consultant deposit.	\$210.00 (surplus to be returned at permit issuance or deficiency paid prior to permit issuance)	

Filing of Appeal	\$350.00	26.1800.B
Filing of Variance	\$350.00	26.1900.E

Chapter 27: Revenue Bonds

Reserved.

Chapter 28: Zoning

The following fees shall apply to zoning:

<u>Fee Title</u>	<u>Amount of Fee</u>	<u>Code Section</u>
Signs <25 sf	\$75.00 <u>\$75.00</u>	28.305(a)(1)(a)
Signs 25+ sf	\$75.00 <u>\$75.00</u> , plus \$1/per sf over 25 sf	28.305(a)(1)(b)
Electrical Connection for Signs	\$50.00 <u>\$50.00</u>	28.301(a)(2)
Sign Plan Review	\$80.00 <u>\$80.00</u>	28.301(a)(3)
Fence Permit	\$55.00 <u>\$55.00</u>	28.301(a)(4)
Zoning Applications:		
Residential Variations	\$375.00 <u>\$375.00</u>	28.301(b)(1)(a)
Commercial Variations	\$450.00 <u>\$450.00</u>	28.301(b)(1)(b)
Rezoning	\$450.00 <u>\$450.00</u>	28.301(b)(2)
Special Use		
Residential Special Use	\$450.00 <u>\$450.00</u>	28.301(b)(3)(a)
Commercial Special Use	\$875.00 <u>\$875.00</u>	28.301(b)(3)(b)
Planned Development and Amendments to Planned Developments	\$1,500.00 <u>\$1,545.00</u>	28.301(b)(4)
Text Amendments	\$450.00 <u>\$450.00</u>	28.301(b)(5)
Annexation Petitions	\$375.00 <u>\$375.00</u>	28.301(b)(6)
Appeals Fee	\$450.00 <u>\$450.00</u>	28.301(b)(7)
Zoning Verification Letter Fee	\$35.00 <u>\$35.00</u>	28.301(b)(8)