

**VILLAGE OF DOWNERS GROVE**  
**REPORT FOR THE VILLAGE COUNCIL MEETING**  
**JUNE 11, 2013 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Proposed “30-Minute Loading Zone” east of 1050 Curtiss (in Library alley)	✓ Resolution Ordinance Motion Discussion Only	Nan Newlon, P.E. Director of Public Works

**SYNOPSIS**

An ordinance has been prepared to amend a section of the Municipal Code concerning 30-Minute Loading Zones, along the west side of the Library alley, located east of 1050 Curtiss Street.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2011-2018 include *Top Quality Infrastructure*.

**FISCAL IMPACT**

N/A

**UPDATE & RECOMMENDATION**

This item was discussed at the June 4, 2013 Village Council meeting. Staff recommends approval on the June 11, 2013 Active Agenda.

**BACKGROUND**

Staff proposes to designate a 30-minute loading zone in the alley adjacent to the northeast corner of the Library building to serve several of the nearby business, including Dog Barkery, Posh Kids and Dream Interiors. Currently, there is no defined loading area, but this area is informally used by customers and vendors serving the businesses. This change will better define the parking by limiting use to 30 minutes at a time and striping the area to ensure that vehicles park within the intended boundaries. Village staff will stripe this space and install the regulatory parking signs.

The proposed loading zone is located in the alley at the northeast corner of the Public Library building, where there is a cut-out space available. There is room for approximately one vehicle to temporarily park to load and unload without impeding the southbound traffic in the alley. With a timed parking restriction, this space can be shared by the adjacent businesses such that each of their needs can be met.

There is an existing loading zone in the alley at the Dream Interiors business, located approximately 75 feet to the south. It serves several businesses located closer to Curtiss Street. The existing loading zone in the alley would remain in its present location.

This item was presented to the Transportation and Parking Commission on April 10, 2013. The commission voted unanimously to approve this action as presented. The Downtown Management Corporation was consulted and recommends approval of the loading zone.

**ATTACHMENTS**

Meeting Minutes – April 10, 2013 Transportation and Parking Commission

Exhibit

Ordinance

**VILLAGE OF DOWNERS GROVE**  
**COUNCIL ACTION SUMMARY**

**INITIATED:** Public Works                      **DATE:** June 11, 2013  
(Name)

**RECOMMENDATION FROM:** Transportation and Parking Commission **FILE REF:** \_\_\_\_\_  
(Board or Department)

**NATURE OF ACTION:**

**STEPS NEEDED TO IMPLEMENT ACTION:**

- Ordinance
- Resolution
- Motion
- Other

Motion to Adopt “AN ORDINANCE ADDING A LOADING ZONE TO THE ALLEY EAST OF 1050 CURTISS STREET”, as presented.

**SUMMARY OF ITEM:**

Adoption of the attached ordinance shall add a loading zone to the alley east of 1050 Curtiss Street.

**RECORD OF ACTION TAKEN:**

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30 Min loading - 1050 Curtiss

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADDING A LOADING ZONE  
TO THE ALLEY EAST OF 1050 CURTISS STREET**

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by **shading**/underline; deletions by ~~strikeout~~):

**Section 1. That Section 14.108.4. is hereby amended to read as follows:**

**14.108.4. Thirty minute loading zones**

No person shall park or let stand any automobile, motor vehicle or other vehicle between the hours of 7:00 a.m. and 3:00 p.m., except for purposes of loading and unloading for a period of time not to exceed thirty consecutive minutes, in the following locations:

*Curtiss Street*, on the south side, from to a point eighty (80) feet east of the east line of Main Street to a point one hundred thirty-five (135) feet east of Main Street.

*Forest Avenue*, on the west side, from a point one hundred sixty (160) feet north of the north line of Warren Avenue to a point one hundred ninety (190) feet north of the north line of Warren Avenue.

*Highland Avenue*, on the west side, from a point thirty-five (35) feet north of the north line of Warren Avenue to a point ninety-five (95) feet north of the north line of Warren Avenue.

*Rogers Street*, on the south side, from a point twenty (20) feet east of the east line of Main Street to a point sixty-five (65) feet east of the east line of Main Street.

*Alley east of 1050 Curtiss Street*, from a point one hundred nineteen (119) feet north of the north line of Curtiss Street to a point one hundred seventy-eight (178) feet north of the north line of Curtiss Street.

*Alley east of 1050 Curtiss Street*, from a point one hundred ninety (190) feet north of the north line of Curtiss Street to a point two hundred fifteen (215) feet north of the north line of Curtiss Street.

*East-West Parking Deck driveway access*, on the north side, from a point ninety (90) feet east of the east line of Mochel Drive, to a point one hundred ten (110) feet east of the east line of Mochel Drive.

(Ord. No. 2524, § 4; Ord. No. 2745, § 2; Ord. No. 3191, § 4; Ord. No. 3193, § 2; Ord. No. 3404, § 2.)

**Section 2.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3.** That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

\_\_\_\_\_  
Mayor

Passed:

Published:

Attest: \_\_\_\_\_

Village Clerk

PARKING AND TRAFFIC COMMISSION

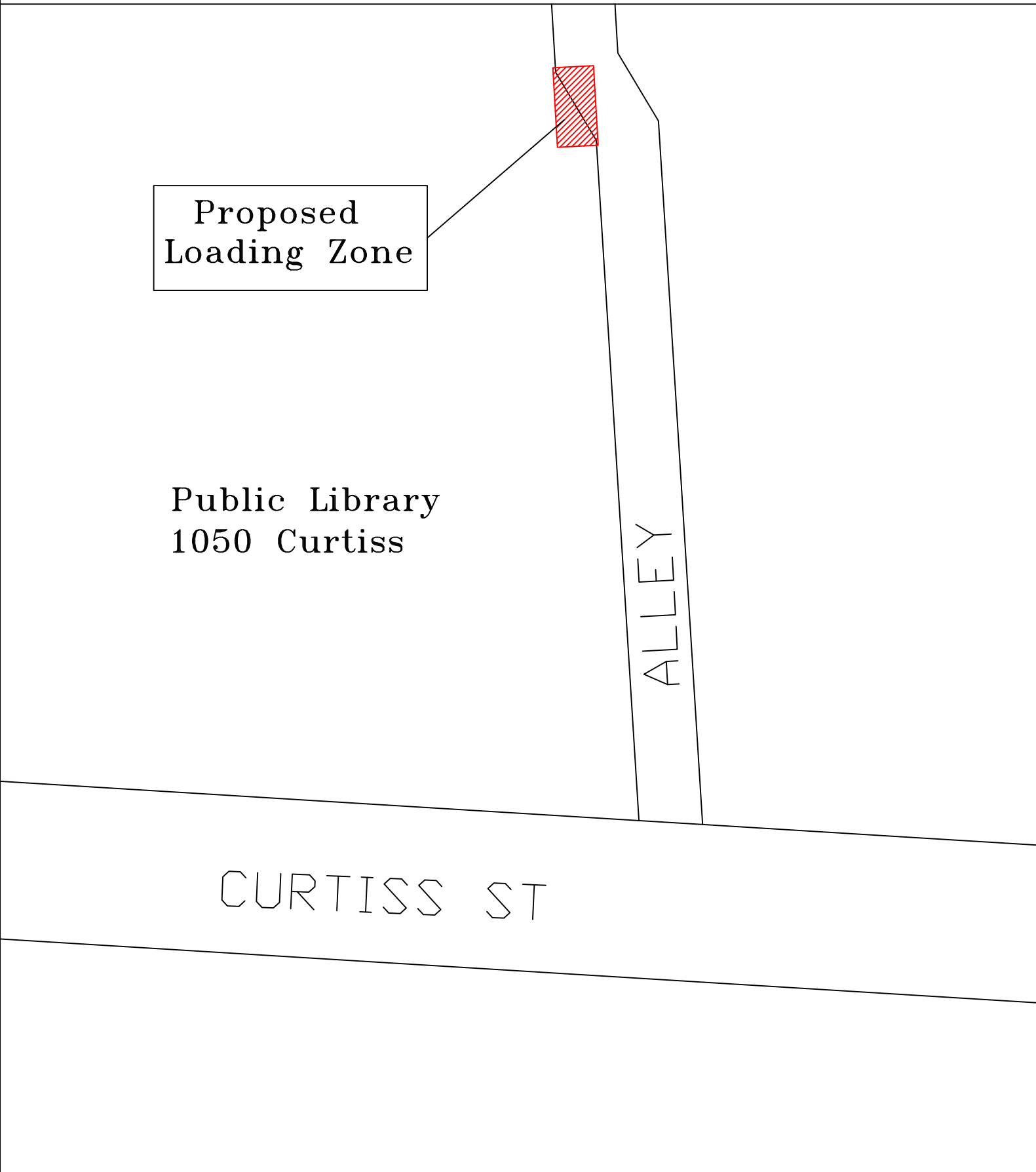
Library Alley

Proposed Loading Zone

TAP COMMISSION FILE # 05-13



Exhibit 1  
4/01/13



Proposed  
Loading Zone

Public Library  
1050 Curtiss

ALLEY

CURTISS ST

# TRANSPORTATION AND PARKING COMMISSION

## APRIL 10, 2013 MEETING

### MEETING MINUTES

#### 1. File # 05-13 Proposed Loading Zone - Library Alley

**Mr. Fera** identified the location being considered for a loading zone, noting that one business has only a front door access to the alley. Part of the business has drop offs and pickups but because the access is in the alley, by statute, the Village cannot allow parking in the alley. There is a corner location near the library, however, which is an ideal area and which does not interfere with the movement of traffic and could be signed, striped and shared. Allowable hours would be in accordance with the Village's current ordinance.

Asked if there would be restrictions to the size of the trucks loading, **Mr. Fera** said it would be more in line with a minivan or a Ford F150 but not for a construction vehicle.

**Mr. Wrobel** shared a bit of history regarding the location under consideration, noting the prior trash containers were relocated due to the dumping area it became. He recommended that the area being considered for a loading zone should be properly marked and property ticketed, if abused. He stressed to staff that the one-way signage should be positioned for better visibility.

**Chairman Pro tem Schiller** invited the public to speak.

**Melynda Onlisaitis**, 5116 B Main Street, Downers Grove, stated she is the owner of Posh Kids and her customers cannot get to her door and she has asked people to not park there. Her business is consignment so customers are constantly bringing in items. She stated vehicles constantly park up and down the alley and no one can get through the area. Lastly, she asked if she could park in the loading zone after hours, since she works very late sometimes. It was suggested that she provide her license plate number to the police to make them aware of the matter.

**Ms. Linda Kunze**, 933 Curtiss, Downers Grove, with the Downtown Management Corporation, stated that Dream Interiors moved to the second floor so the large North Carolina trucks will be seen less. She asked if parking was allowed in the rear of the building under discussion.

**Mr. Fera** responded that if the commission approved the petition under discussion there would be two loading zones – the one by the Dream Interiors building and one near the northeast corner of the library.

Hearing that response, **Ms. Kunze** stated she would send a letter to all the tenants notifying them that there is no parking in those locations.

**Ms. Onlisaitis** returned and asked who she should contact regarding the discarded wooden crates she sees by the dumpster, wherein **Mr. Wrobel** suggested that **Ms. Kunze** notify the merchants in her letter to direct those who make deliveries on a wooden crate must take the crate with them.

**MR. SARICKS MADE A MOTION THAT THE TRANSPORTATION & PARKING COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL AND THAT THE FOLLOWING BE IMPLEMENTED:**

- **ADD ONE (1) ADDITIONAL LOADING ZONE PARKING AREA, EAST OF 1050 CURTISS ST, AND ALONG THE WEST SIDE OF THE EXISTING ALLEY, AS DESCRIBED HEREIN, AND SHOWN ON THE ATTACHED EXHIBIT 1; AND**
- **SUBJECT TO THE MODIFICATION AND/OR ADDITION OF ONE-WAY SIGNAGE AT THE NORTH END OF THE ALLEY, AND APPROPRIATE LEVELS OF POLICE PATROLLING TO ASSURE ONLY DESIGNATED USE OF BOTH THE ALLEY LOADING ZONES.**

**MR. WROBEL SECONDED THE MOTION.**

**MOTION CARRIED BY VOTE OF 6-0.**