

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
OCTOBER 8, 2013 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Fee Waiver Request for Little Friends, Inc. 2302 Wisconsin Ave.	Resolution Ordinance ✓ Motion Discussion Only	Tom Dabareiner AICP Community Development Director

SYNOPSIS

A motion is requested to approve a building permit fee waiver request from Little Friends, Inc. applicable to remodeling of their facility at 2302 Wisconsin Avenue.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Exception Municipal Organization*.

FISCAL IMPACT

N/A

RECOMMENDATION

Approval on the October 8, 2013, consent agenda.

BACKGROUND

Little Friends, Inc. is a not-for-profit organization supporting persons with Autism and other developmental disabilities. Under the name of Spectrum Vocational, they provide developmental training program services from a building at 2302 Wisconsin Avenue in Downers Grove. They intend to remodel this facility, by providing lighting upgrades, a new HVAC system and new loading dock overhead doors and equipment.

Section 1-29 of the Municipal Code allows the Village Council to waive certain fees, including building permit fees in accordance with Council Policy 96-44. Per the policy, a fee waiver request greater than \$5,000 requires approval by the Village Council. Little Friends, Inc., is an eligible not-for-profit organization and is requesting relief from the cost of their building permit which will be \$6,487.00. Staff has reviewed the request and believes it is consistent with the policy and past practice, and recommends relief from the building permit fees in the amount requested.

ATTACHMENTS

Fee Waiver Request Form and Applicant Letter



FEE WAIVER REQUEST FORM

Owner / Applicant: Little Friends, Inc.
 Address: 140 N. Wright Street, Naperville, IL 60540

Date: 9/20/2013

Permit No.:
13-CM-0180

Location Address: Little Friends, Inc., 2302 Wisconsin Ave., Downers Grove, IL
 Brief Description of Project: Lighting upgrades, new HVAC, new overhead doors & dock equipment

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

<u>Fees to be Waived</u>	<u>Section</u>	<u>Amount</u>
Building Permit	7-11	6,487.00
Plan Examination	7-11.2	
Plumbing Permit	16-7	
Electrical Permit	10-21	
Occupancy Permit	7-11.2A	
Water Service Inspection	25-40(a)(2)	
Stormwater Review & Inspection	26-77(3)	
Right-of-Way Fees	19-28	
Temporary Sign		
TOTAL		6,487.00

<u>Fees NOT Waived</u>	<u>Section</u>	<u>Amount</u>
Building Bonds	7-11.1	
Right-of-Way Bond	19-28	
Water System Capacity Charge	25-40(a)(1)	
Water System Connection Charge	25-40(c)	
Water Meter Charge	25-40(b)	
Consultant/Expert Review	26.77(7)	
Expenses for Public Hearing Notices		
Stormwater (Development Security & Sediment & Erosion Control Security)	26.91,26.92	
Temporary Water Usage		
TOTAL		

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager not in excess of \$5,000.00 _____

Approval of Village Council excess of \$5,000.00 _____

Comments:

By: 

Tom Dabareiner, AICP, Director Community Development



VILLAGE OF DOWNERS GROVE
801 Burlington Ave

Inspection Request Requires at least 24 Hour Notice
(630) 434-5529

Permit No.: **13-ACM-0180**

Date Issued:

P
E
R
M
I
T

I
N
V
O
I
C
E

Project Name:
Project Address: 2302 WISCONSIN AVE
DOWNERS GROVE IL 60515

Valuation: \$ 175,000.00

Parcel #: 0812407005

Applicant Name: TORCH ARCHITECTURE INC
Applicant Address: 27 W JEFFERSON AVE
STE 200
NAPERVILLE IL 60540

Phone: (630) 420-1900
Fax:

Contractor's Name:
Contractor's Address:

Phone:

Contacts Name:

Phone:

Permit Type: Commercial Addition

Description: Lighting upgrades, new HVAC units, new overhead doors, & loading dock equipment

Bond to Applicant? Y

Bond NOT required

FEES

Commercial Addition Fee	\$6,487.00
<u>Fees Sub-Total :</u>	<u>\$6,487.00</u>

BONDS

<u>Bonds Sub-Total :</u>	<u>\$0.00</u>
--------------------------	---------------

Total Amount : \$6,487.00



Applicant Signature: _____

Date: _____

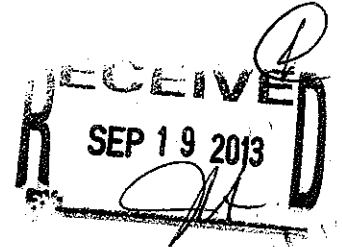
Approved by: _____

Date: _____



LITTLE FRIENDS

Serving children and adults with autism and other developmental disabilities for over 40 years.



September 13, 2013

Mr. Mark Mourek
Village of Downers Grove
801 Burlington Ave
Downers Grove, IL 60515

Dear Mr. Mourek,

I am writing today to request a waiver of building permit fees associated with a remodeling project we will be undertaking here at Spectrum Vocational, 2302 Wisconsin Avenue, Downers Grove, in our Developmental Training Program.

Little Friends Inc/Spectrum Vocational is a non-profit supporting persons with Autism and other developmental disabilities to live, learn and work in the community. Spectrum is the Adult Day Services Division providing work opportunities through our Supported Employment Program and Developmental Training-Work Services Program here in Downers Grove. The remodeling is being funded mostly by a DuPage County Community Development Block Grant-Disabilities Needs Cluster Grant. Little Friends will need to pay any money over the \$176,490 granted (about \$19,610 more, we're guessing) which is a substantial amount for a social service agency to spend.

Thank you for your consideration in this matter. If you have any questions, I can be reached at Spectrum at 355-6533.

Sincerely Submitted,


Kristi Landorf
President and CEO

Lives. Transformed.

140 N. Wright Street
Naperville, Illinois 60540
phone 630.355.6533 | fax 630.355.3176

LITTLE FRIENDS CENTER FOR AUTISM
KREJCI ACADEMY
THE BRIDGE HIGH SCHOOL
THE MANSION HIGH SCHOOL
LIFESKILLS TRAINING CENTER
COMMUNITY LIVING SERVICES
SPECTRUM VOCATIONAL SERVICES
www.littlefriendsinc.org