

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
JANUARY 14, 2014 AGENDA**

| SUBJECT: | TYPE: | SUBMITTED BY: |
|--|--|-----------------------------|
| Fire Department Peer Fitness Trainer Program | Resolution Ordinance ✓ Motion Discussion Only | James Jackson Fire Chief |

SYNOPSIS

A motion is requested to authorize the expenditure of \$20,000 to the International Association of Fire Fighters (IAFF) for a Peer Fitness Trainer Class to be hosted at Fire Station 2, allowing Downers Grove Fire Department personnel to be certified as Peer Fitness Trainers at a lower cost than other alternatives.

STRATEGIC PLAN ALIGNMENT

The goals for 2008-2013 identified *Exceptional Municipal Services and Continual Innovation*.

FISCAL IMPACT

The FY14 budget includes \$20,000 in the General Fund for the full cost of this program. Of this total, \$15,200 will be reimbursed to the Village by other Fire agencies that will send personnel to the training program. Therefore, the net cost to the Village will be \$4,800, which represents the cost to train six Downers Grove Fire Department personnel. In years past, the Village has sent staff members out-of-state to participate in this training program.

RECOMMENDATION

Approval on the January 14, 2014 consent agenda.

BACKGROUND

On an annual basis, the Village requires firefighters to undergo a fitness examination that tests their strength, muscular endurance and flexibility according to National Fire Protection Association (NFPA) standards. This fitness examination can only be administered by certified individuals. The members of the Downers Grove Fire Department that hold this certification have either recently retired or are nearing retirement.

Staff has evaluated options for obtaining certification for six members of the department and has determined that conducting a Peer Fitness Trainer program through the IAFF to be administered in Downers Grove will offer the most cost effective alternative for training the members of the Fire Department. The program will allow 25 attendees to receive certification, of which 6 will be Downers Grove Fire Department personnel. The remaining 19 will come from other fire agencies in the area and pay for their costs to participate.

ATTACHMENTS

Quote

QUOTE

BILL TO:

Downers Grove Fire Department Station #2
Attn: Deputy Chief Matt Daly
5420 Main Street
Downers Grove, IL 60515
630-434-5989
mdaly@downers.us

DATE ISSUED:

1/3/2014

Remit Date:**For:**

Peer Fitness Trainer Certification Program

INVOICE #

342430-QUOTE

Purchase Order #

| DESCRIPTION | AMOUNT |
|--|---------------------|
| Peer Fitness Trainer Workshop: <ul style="list-style-type: none">• Downers Grove, IL: Tentative *2014 Tentative• 25 registrants @ \$800 per• Registrants 26-32 remain @ \$800 per <p>The purpose of the IAFF/IAFF PFT Certification program is to provide a fitness trainer standard consistent with the health and fitness needs of the North American Fire Service. Those successfully passing the certification exam will have demonstrated they possess the knowledge and skills required to design and implement fitness programs, improve the wellness and fitness of their departments, assist in the physical training of recruits, and assist the broader community in achieving wellness and fitness.</p> | \$20,000 |
| *Dates are not guaranteed until payment-in-full is received | |
| TOTAL | \$ 20,000.00 |

To receive invoice, remit purchase order to:
International Association of Fire Fighters (IAFF)
Attn: GST Dept. - Finance Dept.
1750 New York Ave., NW
Washington, DC 20006

By issuing a Purchase Order and/or submitting payment, the host site agrees to the specific terms and conditions, under which the IAFF will perform the services, found in the online [PFT Candidate Information Guide. Click here.](#)

If you have any questions concerning this invoice, please contact the Health & Safety Department at (202)824-9313

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