

**Village of Downers Grove
Report for the Village Council Meeting
August 12, 2014 Agenda**

SUBJECT:	TYPE:	SUBMITTED BY:
Upgrade CFA, Village's Fleet Management Software	✓ Resolution Ordinance Motion Discussion Only	Liangfu Wu Director of Business Technology

SYNOPSIS

A resolution has been prepared authorizing the upgrade of the Village's fleet management software, CFA with CFA Software, Inc. an amount not to exceed \$21,725.00.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Exceptional Municipal Organization*.

Fiscal Impact

This purchase is unbudgeted. The FY14 budget includes \$30,000 in Equipment Replacement Fund for communications equipment that is being deferred until FY15 to incorporate new federal standards.

Recommendations

Approval on the August 5, 2014 consent agenda.

Background

Acquired in 1992, the Computerized Fleet Analysis (CFA) software is the core management tool for the Village's fleet operations. The current version the Village uses is CFAWin7, which no longer meets the operational requirements and will no longer be supported by the vendor, CFA Software, Inc. Because the software had not been updated, staff has been tracking fleet operations in a duplicate, manual system that will be eliminated with this purchase.

After reviewing other fleet software solutions through an RFP process, staff determined that the best value would be to upgrade to the newest version of CFAWin8, preserving existing data while adding new functions such as eService, a module supported by CFA Win 8, that provides decentralized service requests and repair status checks. CFA Win 8 also supports mobile devices in all Windows, iOS and Android platforms. The total upgrade with the purchase of eService is \$21,725.

ATTACHMENTS

Resolution
 Agreement
 Upgrade Cost Proposal

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND COMPUTERIZED FLEET ANALYSIS, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and Computerized Fleet Analysis, Inc. ("CFA"), for fleet management software upgrades, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

AGREEMENT

This Agreement is made this _____ day of August 2014 by and between Computerized Fleet Analysis, Inc. ("CFA") and the Village of Downers Grove, Illinois, an Illinois municipal corporation with offices at 801 Burlington Avenue, Downers Grove, Illinois 60515, ("Village").

WHEREAS, the Village has used CFA software for the Village's fleet operations since 1992; and

WHEREAS, the current version of the software no longer meets the operational requirements of Fleet Services; and

WHEREAS, the Village has determined that it is in its best interest to upgrade the CFA software for better efficiency; and

WHEREAS, CFA will provide the software upgrade (CFAWIN8) for compensation and in accordance with the terms and conditions described in this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, it is agreed as follows:

I. Scope

CFA will provide On-Premise Upgrade from CFAWIN7 to CFAWIN8 software at the Platinum Service Level which includes installation, configuration and training, as well as the e-Service Request module to the Village in accordance with the attached Proposal dated July 11, 2014 attached hereto and incorporated herein by reference as Exhibit B.

In providing this upgrade, CFA grants to the Village a non-exclusive right, without right to sublicense, to use the software on a certain computer or network file server. CFA retains the title and ownership of the software. Copying of the software is prohibited. The software may be transferred from one computer or network file server to another provided the movement of the software is to a computer or network file server under the ownership or control of the Village and the software is uninstalled from the original computer or network file server. The Village will take all reasonable steps to protect the software from unauthorized copying or use. The Village will not disassemble, de-compile, or otherwise reverse engineer the software.

II. Compensation

A. Basic Fees:

The Village shall pay to CFA an amount not to exceed Twenty-One Thousand Seven Hundred Twenty-Five Dollars and no cents (\$21,725.00). Any additional work

performed that will increase the agreement price in excess of this amount must be approved in writing by both parties.

B. Prompt Payment Act:

The Village will comply with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., in that any bill approved for payment must be paid or the payment issued to CFA within 60 days of receipt of a proper bill or invoice. If payment is not issued to CFA within this 60 day period, an interest penalty of 1.0% of any amount approved and unpaid shall be added for each month or fraction thereof after the end of this 60 day period, until final payment is made.

The Village shall review in a timely manner each bill or invoice after its receipt. If the Village determines that the bill or invoice contains a defect making it unable to process the payment request, the Village shall notify CFA requesting payment as soon as possible after discovering the defect pursuant to rules promulgated under 50 ILCS 505/1 et seq. The notice shall identify the defect and any additional information necessary to correct the defect.

III. General Terms and Conditions

A. Relationship Between CFA and the Village

The relationship between the Village and CFA is that of a buyer and seller of professional services/products and it is understood that the parties have not entered into any joint venture or partnership with the other.

B. Equal Employment Opportunity

In the event of CFA's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), CFA may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this Agreement, CFA agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if it hires additional employees in order to perform this Agreement or any portion thereof, it will determine the availability (in accordance with the

Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

C. Sexual Harassment

CFA, as a party to a public contract, has a written sexual harassment policy so that it:

1. Notes the illegality of sexual harassment;
2. Sets forth the State law definition of sexual harassment;
3. Describes sexual harassment utilizing examples;
4. Describes the CFA or supplier's internal complaint process including penalties;
5. Describes the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and how to contact these entities, and;
6. Describes the protection against retaliation afforded under the Illinois Human Rights Act.

D. Drug Free Work Place

CFA, as party to a public contract, certifies and agrees that it will provide a drug free workplace by:

1. Publishing a statement: (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or CFA's workplace. (2) Specifying the actions that will be taken against employees for violations of such prohibition. (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will: abide by the terms of the statement; and notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
2. Establishing a drug free awareness program to inform employees about: (1) the dangers of drug abuse in the workplace; (2) the grantee's or CFA's policy of maintaining a drug free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; (4) the penalties that may be imposed upon employees for drug violations.
3. Providing a copy of the statement required by subparagraph (1) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within ten (10) days after receiving notice of a criminal drug statute conviction from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse

assistance or rehabilitation program by, any employee who is so convicted as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

E. Non-Discrimination

CFA and its employees agree not to commit unlawful discrimination and agree to comply with applicable provisions of the Illinois Human Rights Act, the Public Works Employment Discrimination Act, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each. The equal opportunity clause of the Department of Human Rights rules is specifically incorporated herein.

The Americans with Disabilities Act (42 U.S.C. 12101) and the regulations thereunder (28 CFR 35.130)(ADA) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this Agreement, the undersigned vendor certifies that services, programs and activities provided under this Agreement are and will continue to be in compliance with the ADA.

F. Campaign Disclosure Certificate

CFA shall comply with the Campaign Disclosure Certificate attached hereto and incorporated herein by reference as Exhibit A.

G. Patriot Act Compliance

CFA represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The CFA further represents and warrants to the Village that the CFA and its principals, shareholders, members, partners, or affiliates, as applicable are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The CFA hereby agrees to defend, indemnify and hold harmless the Village, and its elected or appointed officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities and expenses(including reasonable attorney's fees and costs) arising from or related to any breach of the foregoing representations and

warranties.

H. Cooperation with FOIA Compliance

CFA acknowledges that the Freedom of Information Act may apply to public records in possession of the CFA. CFA shall cooperate with the Village in its efforts to comply with the Freedom of Information Act. 5 ILCS 140/1 et.seq.

I. Copyright or Patent Infringement

CFA agrees to indemnify, defend, and hold harmless the Village against any suit, claim, or proceeding brought against the Village for alleged use of any equipment, systems, or services provided by CFA that constitutes a misuse of any proprietary or trade secret information or an infringement of any patent or copyright.

J. Standard of Care

Services performed by CFA under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representations express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinions, and documents or otherwise.

V. Insurance and Indemnification of the Village

A. Insurance

CFA shall be required to obtain, from a company or companies lawfully authorized to do business in the jurisdiction in which the project is located, such general liability insurance which, at a minimum, will protect CFA from the types of claims set forth below which may arise out of or result from CFA's operations under this Agreement and for which CFA may legally liable:

Claims under workers compensation, disability benefit and other similar employee benefit acts which are applicable to the operation to be performed;

Claims for damages resulting from bodily injury, occupational sickness or disease, or death of CFA's employees;

Claims for damages resulting from bodily injury, sickness or disease, or death of any person other than CFA's employees;

Claims for damages insured by the usual personal injury liability coverage which are sustained: (1) by a person as a result of an offense directly or indirectly related to employment of such person by CFA, or (2) by another person;

Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;

Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;

Claims for damages as a result of professional or any other type of negligent action by CFA or failure to properly perform services under the scope of the agreement between CFA and the Village.

CFA shall demonstrate having insurance coverage for a minimum of \$2 million for professional liability (errors and omissions).

As evidence of said coverages, CFA shall provide the Village with certificates of insurance naming the Village of Downers Grove as an additional insured and include a provision for cancellation only upon at least 30 days prior notice to the Village.

B. Indemnification

CFA will indemnify and hold harmless the Village and its officers, employees and agents from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of negligent action on the part of CFA under this Agreement. This indemnification does not apply to liability caused by the Village's own negligence.

VI. Miscellaneous Provisions

A. Termination

In the event of CFA's nonperformance, breach of the terms of the Agreement, or for any other reason, including that sufficient funds to complete this Agreement are not appropriated by the Village, the Agreement may be canceled, in whole or in part, upon the Village's written notice to CFA. The Village will pay CFA's costs actually incurred as of the date of receipt of notice of termination

B. Governing Law

This Agreement will be governed by and construed in accordance with the laws of the State of Illinois. Venue is proper only in the County of DuPage.

C. Successors and Assigns

The terms of this Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided, however, that neither party will assign this Agreement in whole or in part without the prior written approval of the other.

D. Waiver of Contract Breach

The waiver by one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof will be limited to the particular instance and will not operate or be deemed to waive any future breaches of this Agreement and will not be construed to be a waiver of any provision except for the particular instance.

E. Amendment

This Agreement will not be subject to amendment unless made in writing and signed by all parties.

F. Severability of Invalid Provisions

If any provisions of this Agreement are held to contravene or be invalid under the laws of any state, country or jurisdiction, contravention will not invalidate the entire Agreement, but it will be construed as if not containing the invalid provision and the rights or obligations of the parties will be construed and enforced accordingly.

G. Notice

Any notice will be in writing and will be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party at the party's place of business. Notices shall be addressed to designated representatives of both parties as follows:

**Village Manager
Village of Downers Grove
801 Burlington Ave.
Downers Grove, IL 60515**

Computerized Fleet Analysis, Inc.
1020 W. Fullerton Ave.
Suite A
Addison, IL 60101

H. Village Ordinances

CFA will strictly comply with all ordinances of the Village of Downers Grove and laws of the State of Illinois.

I. Use of Village's Name

CFA is specifically denied the right of using in any form or medium the name of the Village for public advertising unless express permission is granted by the Village.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Computerized Fleet Analysis, Inc.

By:  _____

Title: General Mgr _____

Date: 7/29/2014 _____

Village of Downers Grove

By: _____

Title: _____

Date: _____

Exhibit A
Campaign Disclosure Certificate

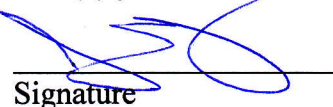
The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing this Agreement, CFA agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

CFA has not contributed to any elected Village position within the last five (5) years.


Signature

JAMES MAGEE
Print Name

CFA has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name



Optimize Fleet Productivity

EXHIBIT B

CFA Software

1020 West Fullerton Avenue, Suite A
Addison, Illinois 60101

Proposal IDs: CFAProposal_01482.pdf
CFAProposal_01483.pdf

Proposal Date: July 11, 2014

CFAWin8 Proposal

Village of Downers Grove

Mr. Vinnie Pasquinelli

(via e-mail)



Optimize Fleet Productivity

1020 West Fullerton Avenue, Suite A
Addison, Illinois 60101

Proposal IDs: CFAProposal_01482.pdf
CFAProposal_01483.pdf

Proposal Date: July 11, 2014

Company Information

Computerized Fleet Analysis, Inc. (CFA) has been providing equipment fleets of all sizes with maintenance and inventory software applications and reporting services since 1969.

In 1983 the application design was ported to the PC environment and ran under the MS-DOS operating system. With the wide adoption of Microsoft's Windows95 starting in the mid 1990s, CFA was ready with its first Windows-based application. In 2001, CFA came out with its second Windows-based version designed for use with Windows 2000 and Windows XP.

In 2008, CFA released applications for use under the Windows operating system and through the Internet or your local intranet. These applications use MS-SQL Server as the database.

The data you collect with CFA's Equipment Maintenance and Inventory Control software products can be . . .

- Made available through your local intranet or the Internet to other people in your organization.
- Viewed and edited on other devices such as; PDAs, telematics, and smart-phones.
- Put into OLAP Cubes/Pivot Tables for 3D data graphic presentation and output.
- Shared with other software applications such as your accounting system.

CFA offers add-on modules targeted at specific tasks and job functions: ShopFloor, e-Service Request, Purchase Order, Electronic Data Exchange, and Enterprise Reporting.

The following pages provide a brief overview of CFA's product offerings.



Optimize Fleet Productivity

1020 West Fullerton Avenue, Suite A
Addison, Illinois 60101

Proposal IDs: CFAProposal_01482.pdf
CFAProposal_01483.pdf

Proposal Date: July 11, 2014

Product Information

I. CFAWin

CFAWin is core software application of CFA's Equipment Maintenance and Inventory Control software products. The product contains the full set of data collection tools (create master records, enter repair orders, enter fuel transactions, record and post purchase orders, perform physical inventories, etc.) and reporting operations required by public and private Fleet/Equipment Maintenance operations.

The user access security, system preferences and control tables are established and maintained. Master records are created for each Equipment#, Part#, and Vendor. PM Checklists and additional Equipment Specification Notes are maintained. Repair (direct and indirect), fuel, and inventory transactions are entered and posted. Over 80 reports are standard to CFAWin. The data that appears on these reports can be filtered and sorted as defined by the end-user. These filters and sorts can then be saved for future use.

PMs due and Repairs To-Do items can be electronically assigned to repair orders and your technicians. Parts that are at or below the minimum quantity can be added to the parts purchasing/order screen. Items to be counted in an upcoming cycle-count or physical inventory can be added to the physical inventory entry screen.

In helping you move to a paperless shop, CFAWin is designed to allow data entry of repair, fuel, and inventory transactions in real-time (i.e. as the transactions occur). The Snapshot screens allow look-up of previous transactions without going to a filing cabinet. Data can be entered through the keyboard, bar-code readers, and electronic record import.

With CFAWin you can keep inventory at optimal levels by effectively tracking all purchases, disbursements, and physical adjustments. You manage your equipment fleet, and display the data needed to make intelligent equipment replacement decisions.



Optimize Fleet Productivity

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Product Information

II. ShopFloor – Must have the Inventory Control module

The **ShopFloor** software module allows for total repair shop work flow and management.

Repair orders are created and assigned to a technician. Each technician's labor time on each job is automatically captured. Parts used on the repair can be assigned through; job standards, parts kits, entered through the keyboard, and bar code scanning upon disbursement from the parts room.

In the event of an emergency or non-scheduled repair, parts can be entered or scanned and assigned to a piece of Equipment for later attachment to a repair order.

As with the core product (CFAWin), previous repair transactions each piece of equipment can be displayed without sifting through paper repair orders.

ShopFloor can be configured for a single technician's workstation and PDA and multi- technician kiosk workstation. If your parts are disbursed at the parts room counter, the parts person can scan or otherwise assign the parts to the repair transaction.

A management mode of **ShopFloor** allows shop management to see the progress of work happening within the shop from any client computer on the network.

Downtime should be reduced because there is always a way to communicate the progress of the repair work and keep the customer informed.

At the end of the work-day, ALL of the direct and indirect labor time and the parts used will be recorded and available for use by other CFA's products and reporting tools.

III. e-Service Request

The **e-Service Request** module allows you to eliminate paper, telephone calls, and unstructured e-mails by allowing repair service requests to be submitted through your private Intranet or public Internet portal.

An e-mail notifies the shop management and/or technicians of the submission. A Repair To-Do job is created within your CFA database for review and assignment to a repair order by the shop management or a technician.

Your customers can use **e-Service Request** to view the status of their repair service requests through private Intranet or public Internet portal.



Optimize Fleet Productivity

CFA Software

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CFAProposal_01483.pdf

Proposal Date: July 11, 2014

Product Information

IV. Purchase Order – For Customers with the Inventory Control Module

The **Purchase Order** allows you submit and record ALL purchases, receipts, and invoices made by your operation. Selected information of these data can then be uploaded into the accounting system for accrual or payment.

For items that you inventory, the prices and quantities will be updated upon receipt posting. Keyboard entry, bar-code scanning, or electronic upload of the parts received is available for recording the data into your database.

Vendor IDs and Account Codes (e.g. General Ledger) can be validated using the IDs and codes from your accounting system so you can maintain one list.

V. Electronic Data Exchange

CFA has provided **Electronic Data Exchange** for fuel systems since its first MS-DOS system.

Over the years more vendors and systems started recording their data electronically and can provide these data records (physical inventories, parts receipts, outside fuel, outside repairs, GPS, etc.) to CFA for loading into your CFA data.

CFA can communicate with other software applications or devices that . . .

- Publishes the format of the data
- Offers a software development kit (SDK)
- Publishes an application programming interface (API)

Your data can be sent from the CFA system to these applications/devices and/or read from these applications/devices into the CFA system.

In addition to accuracy of data collection, Electronic Data Exchange eliminates redundant data entry efforts.

VI. Enterprise and Custom Reporting

Many third party reporting tools can make your CFA data available to websites on your private Intranet or on the public Internet portal.

CFA provides the filtering and sorting application to display your reports and provide on-demand information to your customers. Secure access can be provided to these reports so that only the targeted customers can see things such as a PM Due Calendar, a Department Fuel Cost Graph, and other reports that help you

contact: Tracy Rulo

tel: 800-437-6001 or 630-543-1410 **ext:** 107

fax: 630-543-1904

email: tracy.rulo@cfasoftware.com

www: www.cfasoftware.com



Optimize Fleet Productivity

1020 West Fullerton Avenue, Suite A
Addison, Illinois 60101

Proposal IDs: CFAProposal_01482.pdf
CFAProposal_01483.pdf

Proposal Date: July 11, 2014

Product Information

better communicate with your customers.

These report tools can be configured to deliver these reports on a schedule to be e-mailed or otherwise viewed to your customers through hyperlinks.

VII. Clients and Hardware

The client operating systems for CFA's software products can be Windows XP Pro, Windows Tablet OS, Windows Vista, Windows 7 Pro, and Windows Mobile.

The desktop client hardware should have a CPU and RAM that can effectively run database applications.

Portable client hardware (e.g. PDA) should be ruggedized and have a CPU and RAM that can effectively run database applications and wireless networking (e.g. Wi-Fi).

VIII. Support, Maintenance and Licensing

CFA's current product support has several options viewable at <http://www.cfasoftware.com/support/>.

The **CFAWin** software is licensed using Client Access Licenses (CALs) for concurrent user access.

The **ShopFloor** and **Purchase Order** add-on modules are licensed Client Access Licenses (CALs) for the hardware device.

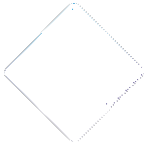
The **e-Service** add-on module is license to the Web-Server.

Each **Electronic Data Exchange** module has a one-time fee based on the interface specifications and is licensed based on the specifications.

Enterprise and Custom Reporting has a one-time fee based on the project specifications and is licensed based on the specifications.

CFA's products are also available on a software-as-a-service (SaaS) subscription. The subscription fee covers access the subscribed applications, product support, and system maintenance (updates, backups, etc.).

Licenses granted for CFA products are non-transferable.



CFA Software, Inc.

P.O. Box 1309
Addison, IL 60101

On-Premise Proposal

Proposal Date: 7/11/2014

Proposal #: 1483

Project: v8 Upgrade

Valid Until: 10/11/2014

Representative: TLR

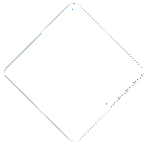
Prepared For:

Village of Downers Grove
Vinnie Pasquinelli
801 Burlington Ave.
Downers Grove IL 60515

Item	Description	Quantity	U/M	Rate	Total
_v8_Upg_v7_OnPr...	On-Premise Upgrade from CFAWin7 to CFAWin8 for customers at the Platinum Service Level				7,725.00
CAL-Upg	Upgrade: Client Access License for CFAWin8	2	CAL	750.00	1,500.00
Data CFAv7->v8	== Data Services == Convert CFAWin7 Data to CFAWin8 Data - for one (1) Company Profile	1	ea	0.00	0.00
InstallConfig	Installation and configuration services for New or Upgrade installation of CFAWin8	1	server	0.00	0.00
FuelInterface	Fuel System Integration for CFAWin8	1	ea	3,000.00	3,000.00
OnSiteUsing	== Training Services == On-Premise Custom training - 'Using CFAWin8' (2 days, 3 attendees)	1	ea	2,500.00	2,500.00

Total **\$14,725.00**

- 1) Please note that all prices are in US Dollars and are good for 90 days from the Proposal Date. All payments are in US Funds.
- 2) MS-SQL Server licensing, as applicable, is provided by the Client
- 3) Travel and related expenses will be charged as applicable to on-premise services.
- 4) Prices shown do not include taxes, duties, and the like. Payment of any such items is the responsibility of the Client.



CFA Software, Inc.

P.O. Box 1309
Addison, IL 60101

On-Premise Proposal

Proposal Date: 7/11/2014

Proposal #: 1482

Project: v8 Upgrade

Valid Until: 10/11/2014

Representative: TLR

Prepared For:

Village of Downers Grove
Vinnie Pasquinelli
801 Burlington Ave.
Downers Grove IL 60515

Item	Description	Quantity	U/M	Rate	Total
eService	<p>e-Service Request module</p> <p>e-Service Request can help you:</p> <ul style="list-style-type: none"> o Reduce break-down & non-scheduled repair costs while increasing driver-noted repair services o Improve City-wide communication with Fleet Services o Decrease data entry by Fleet Services personnel o Decrease dollars spent on phone calls checking on vehicle repair status o Improve productivity of user-departments as time spent checking on service status is freed-up o Increase productivity of Fleet Services personnel as time spent on phone calls & e-mails for service requests and follow-up is freed up 	1	lic-server	7,000.00	7,000.00
Total					\$7,000.00

- 1) Please note that all prices are in US Dollars and are good for 90 days from the Proposal Date. All payments are in US Funds.
- 2) MS-SQL Server licensing, as applicable, is provided by the Client
- 3) Travel and related expenses will be charged as applicable to on-premise services.
- 4) Prices shown do not include taxes, duties, and the like. Payment of any such items is the responsibility of the Client.