

**VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
DECEMBER 16, 2014 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Development Review Services - Stormwater Consultant Contracts	✓ Resolution Ordinance Motion Discussion Only	Stan Popovich, AICP Planning Manager

SYNOPSIS

Resolutions have been prepared to authorize one-year contract extensions for stormwater related development review services with ERA (Warrenville) and Burns & McDonnell (Downers Grove) in the not-to-exceed amount of \$20,000 each.

STRATEGIC PLAN ALIGNMENT

The goals for 2011 to 2018 identified *Exceptional Municipal Organization*.

FISCAL IMPACT

The FY15 budget includes \$40,000 for development review services specifically associated with stormwater and wetland review matters. The majority of this expense is recaptured through development related fees.

RECOMMENDATION

Approval on the December 16, 2014 consent agenda.

BACKGROUND

The Village’s two current contracts for stormwater related development review will be expiring at the end of this year. In accordance with the Village’s Purchasing Policy, these two contracts are each eligible for a one year extension.

The Community Development Department manages the development review process. Many projects contain challenging stormwater, grading and wetland issues with potential impacts that are not always evident. This occurs in a complex regulatory environment, with the Village having full waiver status and responsibility for enforcing the DuPage County Stormwater Ordinance. Simple reviews can be done in-house with existing staff. However, other reviews demand modeling or greater working knowledge of the stormwater ordinance, best management practices, and other tools and data not readily available to in-house staff.

For the past three years, ERA and Burns & McDonnell have been providing these services. Both contractors have satisfactorily provided stormwater and wetland review services and have completed permit reviews in a timely manner. As permit applications have increased, the ability to have two review firms under contract has proved invaluable to maintain the Village’s goal of timely permit reviews. Both firms share the Village’s commitment to high level customer service.

ATTACHMENTS

- Resolutions
- Contract Extensions

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AN EXTENSION TO THE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND BURNS & McDONNELL ENGINEERING CO., INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the “Agreement”), between the Village of Downers Grove (the “Village”) and Burns & McDonnell Engineering Co., Inc. (the “Consultant”), for stormwater consultant services , as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
BURNS & McDONNELL ENGINEERING CO., INC.**

The Village of Downers Grove, Illinois and Burns & McDonnell Engineering Co., Inc. entered into an Agreement (“Agreement”) for stormwater permit review services on January 3, 2012. Pursuant to the terms stated therein, the parties desire to extend that contract for a one-year period under the following terms:

1. The total not-to-exceed contract price shall remain at \$20,000. Hourly rates shall also remain the same as the 2014 rates.
2. All other terms from the 2012 Agreement remain in full force and effect.
3. The extension shall continue for a one-year period ending December 31, 2015.

VILLAGE OF DOWNERS GROVE

**BURNS & McDONNELL
ENGINEERING CO., INC.**



Title

Project Manager
Title

Date: _____

Date: 12/09/2014